



# Anderson College

Academic Catalog 1985-1987

## **Limitation**

This catalog contains the program offerings, the graduation requirements, and the academic regulations of this college. Along with the Student Handbook it represents the information the student needs in fulfilling responsibilities to this college. The contents of this catalog are subject to change under extenuating circumstances or by action of the Board of Trustees. Where noted, the material is subject to change upon suitable notice.

## **Accreditation:**

Southern Association of Colleges and Schools (Reaffirmed 1980)  
National Association of Schools of Music

## **Institutional Memberships:**

National Association of Schools of Music  
American Association of Community and Junior Colleges  
National Council of Independent Junior Colleges  
American Council on Education  
Southern Association of Community and Junior Colleges  
Association of Southern Baptist Colleges and Schools  
South Carolina Association of Colleges and Universities  
South Carolina College Council  
Council for Advancement and Support of Education  
College Entrance Examination Board

## **Non-Discrimination**

Anderson College accepts students on the basis of academic qualifications, character, and evidence of the potential to benefit from the college experience. The college accepts all qualified applicants regardless of race, religious creed, place of national origin, sex, age, handicap, or ethnic group.

Title IX Coordinator —

Facilities Coordinator for the Handicapped — B. J. Taylor, Office of the Vice President for Business Affairs (2nd floor Merritt Bldg.) ext. 2103.

Counseling Coordinator for the Handicapped — Jimmy D. Whitlow, Counseling Center (Student Center) ext. 2017.

Consumer Information Officer — Rick Hinshaw, Admissions Office (Rice Information Center) ext. 2036.

# Anderson College

*Bulletin*

*Catalog Issue 1986-87*

Anderson College  
Anderson, South Carolina 29621

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## ACADEMIC CALENDAR - 1986-87

### SUMMER SCHOOL, 1986

First Term	May 19 - June 13
Second Term	June 16 - July 16
Third Term	July 17 - August 15

### SUMMER ORIENTATION, 1986

July 14-15 (MT)  
July 17-18 (ThF)  
July 24-25 (ThF)  
August 4-5 (MT)  
August 11 (M) - Former & Transfer Orientation  
August 19 (T) - Make-Up Orientation

### FALL SEMESTER, 1986

Schedule Adjustment and Drop/Add	Friday, August 22
Classes Begin	Monday, August 25
Middle of Semester	Tuesday, October 14
Mid-Term Grades Due	Friday, October 17
Holiday	Monday, October 20
Last Day to Withdraw from Class	Tuesday, November 11
Open House I	Saturday, November 15
Thanksgiving Holiday	Thursday, November 27 - Friday, November 28
Last Class Day	Wednesday, December 10
Final Exams	Thursday, December 11 - Friday, December 19

### SPRING SEMESTER, 1987

Schedule Adjustment and Drop/Add	Wednesday, January 7
Classes Begin	Thursday, January 8
Open House II	Saturday, January 17
Open House III	Saturday, February 11
Middle of Semester	Tuesday, March 3
Mid-Term Grades Due	Friday, March 6
Spring Holiday	Saturday, March 7 - Sunday, March 15
Open House IV	Saturday, March 21
Last Day to Withdraw from Class	Monday, April 6
Open House V	Saturday, April 25
Last Class Day	Monday, May 4
Final Exams	Tuesday, May 5 - Wednesday, May 13
Graduation	Saturday, May 16

### SUMMER SCHOOL, 1987

First Term	May 18 - June 12
Second Term	June 15 - July 14
Third Term	July 15 - August 13

## SUMMER ORIENTATION, 1987

July 13-14 (MT)

July 16-17 (ThF)

July 27-28 (MT)

July 30-31 (ThF)

August 10 (M) - Former and Transfer Orientation

August 18 (T) - Make-Up Orientation



# Anderson College Mission Statement

## Fundamental Purpose

Anderson College is a private, coeducational, liberal arts college, sponsored by the South Carolina Baptist Convention, which provides opportunities for higher education at the freshman and sophomore levels. The College offers a Christian educational program whereby students are provided opportunities to develop intellectually, physically, socially, morally, and spiritually within an institution which affirms the teachings of Jesus Christ as the ultimate guide for living. The College is operated by Christian trustees, faculty, administration, and staff.

## Educational Philosophy

At Anderson College the major emphasis is on the academic program which focuses on the intellectual development of the student. A holistic Christian approach also requires that the college give attention to other aspects of the student's development. With this emphasis a community of educators is formed by all persons who contribute to the student's total development. The College has defined areas for student development and provides opportunities for growth in the following areas:

*Intellectual* growth includes acquiring a broad understanding of the major areas of human knowledge which enable the student to interpret the world and his or her place in it. As the student matures intellectually, his or her frame of mind will be increasingly characterized by fairness and openness, a healthy and thoughtful skepticism, and inquisitive and concerned approach to life, and an appreciation for the world's beauty, both natural and artistic. Skills in the mental processes needed for reaching conclusions, solving problems, and making decisions will be developed. The student will be better equipped to make sound judgments, formulate ideas, and effectively communicate these. Furthermore, the student will be encouraged to continue to learn and thus to adapt successfully to a rapidly changing world.

*Physical* growth means the continued development of the physical self which necessarily includes several life-style considerations: eating habits which lead to adequate nutrition and weight control, physical activities which enhance fitness level and motor skill development and lead to lifelong involvement, and rejection of damaging habits which impede physical development.

*Social* growth means developing a sense of identity and interpersonal relationships often sought in the forms of friendship, leadership, and love. Social growth and an enhanced sense of identity have the potential for causing personal relationships to move towards greater trust, independence, and individuality.

*Moral* growth includes examining one's personal values by confronting issues, real life situations, and models which may shape or change value judgments as one matures. The student will be encouraged to make behavioral decisions in accord with the teachings of Jesus Christ.

*Spiritual* growth begins with an honest examination of one's relationship to God. Also included are efforts to establish or nurture a personal relationship with Jesus Christ and to enrich that relationship through service to God and to fellow human beings.



## Constituency

Anderson College is committed to serving all persons whose educational goals can be achieved within the context of the College's educational philosophy and within the College's capabilities and resources. Historically, the overwhelming majority of the students have been of the traditional college age group, and the institution remains committed to serving this group. Anderson College is also committed to developing and maintaining academic programs and student services which will provide adult learners with opportunities to achieve their educational goals.

## Special Characteristics

Throughout its history Anderson College has sought to identify and nurture certain special characteristics which give it a sense of identity and purpose. Our programs reflect these characteristics and are designed to serve students whose needs they meet.

*Curriculum.* Anderson College has as its primary commitment two-year undergraduate programs leading to a variety of Associate of Arts Degrees. Among these are liberal arts curricula which lead to transfer to institutions which offer Bachelor's degrees. Selected vocational curricula which may lead to transfer to senior institutions or be used as terminal degrees for entry into vocations are also offered. In addition, a variety of special and certificate programs is offered. These include courses in which college credit may be earned, courses in which Continuing Education Units are earned, and experiences which offer personal and/or professional enrichment. All educational experiences are offered in an environment of respect for Christian faith and belief in the value of liberal education for all fields of human endeavor. These priorities are especially reflected in the requirement of a core of courses dedicated to these ends which must be completed by all students who are awarded degrees. Furthermore, all students who earn an associate degree are required to achieve and demonstrate competency in academic skills in reading, writing, oral communication, and mathematics.

*Commitment to teaching.* Anderson College is primarily a teaching institution with a faculty committed to that task. The administration encourages faculty members to improve their teaching skills with financial support provided for professional memberships, conferences, seminars, and academic courses.

The faculty engages in individual research projects, organizes regular faculty retreats and workshops, and evaluates its effectiveness in the classroom. The focus of each of these pursuits is the student. Research is primarily intended to improve classroom instruction. Retreats are generally related to the improvement of skills in the classroom and/or understanding student needs. Evaluation is weighted heavily toward quality teaching as judged by peer classroom visits and student evaluations.

*Commitment to the individual student.* Appropriate and challenging academic standards result from the College's belief that students benefit most from their academic experience when they perform at their best. While these standards apply equally to all students, the College recognizes differing levels of individual ability and desires that each student be provided the challenge and the opportunity to reach his or her full potential. Thus there is at Anderson College a special commitment to the student as an individual.

Advanced students are provided challenging opportunities to grow intellectually. Anderson College also recognizes that the educational background of some students has not fully prepared them for college level work and that they may not be able to reach their full potential without assistance.

A comprehensive program of counseling services is available for all students through the Counseling Center. Personal, group, transfer, career and academic guidance and testing are offered in a confidential setting by highly qualified counselors. Orientation programs (summer and fall) assist new students in their transition from high school to college. These sessions are for parents and students and are designed to answer questions, to educate, and to evaluate academic performance. Academic advising by faculty helps students establish appropriate programs of study and provides guidance in degree and transfer requirements.

*Residential college.* An important characteristic of Anderson College as a two-year college is that facilities and programming are provided for on-campus resident students. A wide range of programs and activities is offered which makes living on campus an enrichment of one's total educational experience.

*Comprehensive student development.* Programs and activities, intended to further develop students in settings outside the classroom, are also provided. The persons responsible for the activities and programs are contributors to the holistic approach to education and are part of the community of educators at Anderson College.

*Leadership development.* The freshman and sophomore students at Anderson College are given opportunities to participate in key leadership positions generally held by upperclassmen at senior institutions. The cultivation of student leadership is a necessity for a well-developed student life program. Providing positions for leadership and developing leadership skills are a priority at Anderson College and these skills are often advantageous in senior institutions, churches, and other agencies and organizations.

## College History

Anderson College traces its origin to one of the first institutions of higher learning for women in the United States. The Johnson Female Seminary opened in the village of Anderson in 1848. The founder was the Rev. William B. Johnson, a Baptist minister who was the first president of the Southern Baptist Convention.

The school Rev. Johnson founded was forced to close during the Civil War and did not reopen. But in time a new generation carried on where the old institution had stopped. A group of public-spirited citizens, desirous of an institution of higher learning in Anderson, offered 32 acres of land and \$100,000 to the South Carolina Baptist Convention at its meeting in 1910. The convention nominated a group of trustees and Anderson College was granted a charter in 1911 by the South Carolina General Assembly. In 1912, the college opened its doors and operated as a four-year college for women until 1930. In 1929, the S.C. Baptist Convention approved the institution's transition to a junior college, the first in the state. Qualified males were first accepted as day students in 1930.

Anderson College has changed considerably since its founding both in the type of program offered and in the composition of the student body. The basic underlying purpose of the college has not changed. It is today what it has always been, an institution of higher learning with an atmosphere of Christian concern.

## **The Campus**

Anderson College is located within the city limits of Anderson, South Carolina, on a 32-acre main campus, adjoined by 12 additional acres. The campus lies in the northeastern part of the city in a residential area. This location offers easy access to the downtown business district and to many local churches.

More than a hundred oaks grow on the campus which is landscaped in a series of rising terraces, with flower-bordered walks and driveways. Wisteria, dogwood, azaleas, a rose garden, and formal memorial gardens add to the natural beauty of the grounds.

The heart of the campus is the cluster of three original buildings: the Merritt Administration Building, Denmark Hall, and Pratt Hall, which were built in 1911, when the College was founded.

Five major buildings serve the academic program of the College: the Watkins Teaching Center, the Olin D. Johnston Memorial Library, the Sullivan Music Building, the Art and Theatre Building, and the faculty office building. A new Fine Arts Center, containing a chapel-auditorium and an art gallery has recently been completed.

There are three main residence halls, Pratt, Denmark, and Whyte, for women, and three, North Rouse, South Rouse, and Lawton, for men. Additional housing units for 10 to 15 students, are located around the campus as well.

The Abney Athletic Center and the Grubbs Memorial Tennis Courts are the home of inter-collegiate athletics at Anderson College. The intramural and club sports program also use these facilities, as well as Smethers Field and White Gymnasium. The Grubbs Courts and Smethers Field are lighted.

Major student services are provided in the Student Center, the Rice Information Center, and in the Merritt Administration Building.

## **Facilities for Handicapped**

Anderson College has provided facilities for the handicapped in the following ways:

Constructed wheelchair ramps for access to strategic buildings on campus.

Modified restrooms in the teaching center to accommodate handicapped students.

Constructed rooms in a new dormitory for handicapped students.

Reserved parking spaces for handicapped students.

Appointed a counseling coordinator for the handicapped.

Counseling services for handicapped students are provided by the Counseling Center. Personal, academic, transfer, career and group counseling services are available and in no way discriminate against a person because of his/her handicap. Students with handicaps who need special assistance in classrooms are requested to contact the center for assistance.

# **Academic Program**

## **Curriculum**

The curriculum consists of liberal arts courses which meet the general education requirements, or first two years, of a four-year college degree. In addition, the college offers several career-option programs. The school year consists of two semesters of 16 weeks, a summer term, and night classes on a schedule which parallels the schedule for day classes. The degrees offered, and the graduation requirements, are described under the section of this catalog dealing with academic regulations and the required and recommended curricula.

## **Anderson College Lifelong Learning Program**

The Anderson College Lifelong Learning Program is designed to assist adult learners—usually twenty-five years of age or older—who wish to begin or return to college studies for the purpose of career advancement, personal enrichment or both. The college recognizes the special needs brought about by the responsibilities of family, work and other commitments. These needs are taken into consideration in class scheduling, and student services for adult learners—admissions, orientation, registration, financial aid and academic/career advising—are designed to be both appropriate and accessible for adult learners.

Questions about the Lifelong Learning program should be directed to the Office of Special Programs.

## **Anderson College Special Programs**

The Office of Special Programs has been established for the purpose of extending the various programs and resources of Anderson College to the Baptist constituency and the general public. These programs and activities are designed for both the main campus and off-campus centers. On-campus programs include recreational and educational activities for persons of all ages. Conferences, seminars, and continuing education classes are offered. The facilities of the college are available for use by the constituents and community organizations. Off-campus programs include credit courses, non-credit, continuing education classes, and special activity seminars. These centers are located in churches, business and industry, and high schools.

## **Summer School**

Anderson College offers a comprehensive schedule of courses during the summer. Classes are scheduled in three sessions, and it is possible to earn a maximum of eighteen credit hours in the summer. Summer classes are available to students of other colleges and universities as well as to Anderson College students. College credit is available to qualified high school seniors through the High School ADVANCE program.

## **High School ADVANCE Program**

High School ADVANCE is a program that permits rising seniors in high school to enroll in courses for college credit in the summer. Credit earned in this program may be applied toward a degree at Anderson College, or the credit may

be transferred to another college or university. High school ADVANCE students must submit approval of their principal or guidance counselor for courses taken at Anderson College. A High School ADVANCE student wishing to enroll in English or mathematics courses must make a satisfactory score on the placement test.

## **In-Service Guidance**

In-Service Guidance is a program designed to provide practical educational experiences for students who are either interested in, or committed to, Christian service. The student is given an opportunity to examine the “call” to Christian service. Students are able to provide personal and professional identity with roles in ministry. Practical skills are taught in the classroom experience and applied in the practical activities. The program consists of a series of classes each semester each carrying one semester hour of credit. Students may engage in ministry activities off campus in churches, projects of the Mission Department of the South Carolina Baptist State Convention, or other Christian groups. Students may also serve in institutions and agencies of the denomination and churches. The courses offered in the In-Service Guidance program are found in the course description section of this catalog under the Religion department.

## **Foreign and Domestic Study/Travel**

The college offers occasional courses through a program of foreign and domestic study/travel. There are academic courses and some of the courses in the curriculum of the college are taught through this program. The instructor conducting the program prescribes reading the writing requirements, and students attend lectures on campus prior to the travel experience. These programs are also offered to students and to others on a non-credit basis.

## **Independent Study**

The college offers an opportunity for its students and members of the community to fulfill certain course requirements or study outside the normal classroom setting through a program of independent study. A course will not normally be offered by independent study during an academic term in which that course is offered in traditional classroom study. Persons interested in the program of independent study may communicate with the office of the registrar for complete details. See section on academic regulations for details.

## **Air Force and Army ROTC**

Anderson College has an agreement with Clemson University whereby Anderson College students, both male and female, can complete the first two years of the four-year ROTC program. To enroll in this program, students must be citizens of the U.S., be of sound physical condition, and enroll in courses leading to a B.A. or B.S. degree. Participation in the ROTC program may entail travel to the Clemson University campus once weekly to attend on hour of classroom work and one hour of corps training laboratory. Uniforms are provided to enrolled students by Clemson University. A twenty-five dollar deposit is required

which is refundable upon the return of the uniform. Completion of the two-year basic program at Anderson College does NOT carry any obligation at all. It does, however, permit the student to transfer to any college or university with the 4-year Army or Air Force ROTC Program, and enter the Advanced ROTC Program.



# **Student Life**

The Student Development program at Anderson College is concerned with a student's education and development. While the faculty is primarily concerned with the student's education in the classroom, the student development staff is primarily concerned with the student's education outside the classroom. Anderson College faculty and staff are committed to the total development of the student and wish to help students grow intellectually, physically, socially and spiritually.

Anderson College provides a comprehensive program of student development staffed by a team of professionals. These persons are equipped to help students have positive, rewarding personal growth experiences while at Anderson College. The areas within the Student Development Division are: Athletics, Campus Ministries, Counseling Services, Health Services, Intramurals, Residential Living, Security, Student Activities, and the Postal Service.

## **Resident Students**

The Director of Residential Living and his staff make every effort to ensure harmonious and enjoyable living conditions conducive to study and comfort within the residence halls. Anderson College housing includes conventional single sex residence halls as well as small living units accommodating as few as four and as many as ten residents. All college owned housing is within 1½ blocks of the campus. Approximately 70 percent of the students live in campus housing.

Students provide much of the leadership in the residence halls. Each of the main residence halls elects its own Residence Hall Council which is designed to plan programs and to provide a government within the residence hall. The Resident Assistants are paid student leaders who are available to help guide their peers in developing a good community living situation.

Students who wish to reside in a residence hall must maintain an academic load of 12 semester hours. All students except those who are either a) married; b) veterans of more than 120 days of consecutive military duty; c) living with a parent or guardian; d) 21 years of age or older; or e) have lived in Anderson College housing for two consecutive semesters are required to live in Anderson College housing. Only in special and exceptional cases can these requirements be waived. Exceptions must be granted by the Associate Dean for Student Development or the Director of Residential Living. Students who violate these guidelines will be subject to suspension from Anderson College. Students who are accepted as resident students receive a handbook on residential living prior to their arrival on campus and are responsible for the information in the handbook.

## **Commuting Students**

The City of Anderson has a population of over 34,000 and there are many small towns adjoining the area. Anderson College is fortunate in this sense because many students desire to live at home and become commuting students at Anderson College. Approximately 30 percent of the total student enrollment consists of commuting students. With this in mind, a conscious and concentrated effort is made to involve commuters so that they feel they are an integral part

of student life. The Student Government Constitution calls for commuters to be appointed to student committees. There are commuting student intramural teams, and a Commuting Student Committee has as its primary function to devise and implement plans to involve commuting students. A commuting student lounge is located in the Student Center.

## **Student Activities**

Because all of one's time is not spent in "book" study, Anderson College provides a comprehensive program of supervised activities. A Student Activities Director coordinates campus activities with the help of the Social Board, a student committee designed to provide wholesome activities. Some of the many campus events are movies, dances, concerts, talent shows, tournaments, short courses and travel.

## **Athletics**

Students may participate in a wide range of intercollegiate sports at Anderson College. Competition is available in men's and women's basketball, baseball, golf, cross-country, soccer, men's and women's tennis, and women's softball and volleyball. Anderson is a member of the National Junior College Athletic Association and participates in the Western Carolina Junior College Conference and in NJCAA Region X.

## **Intramural Sports**

Intramurals are among the many activities offered at Anderson College. Intramural play is the largest student participant activity on campus. Fall and spring softball, fall and spring basketball, volleyball, tennis, and soccer are some of the sports offered for both men and women.

## **Counseling Center**

A comprehensive program of counseling services is available for all students in the Counseling Center at Anderson College. The counseling services are student services committed to the personal, social, educational, and vocational development of every Anderson College student.

*Counseling.* Counseling is a process of assessing both academic and personal growth, discovering one's potential, dealing with adjustment problems and developing plans that will create a more satisfying lifestyle. This is performed through individual counseling seminars, structured groups and workshops. All counseling sessions are confidential.

*Career Planning:* Career planning is an important part of a liberal arts education. The Counseling Center provides specific career information, group and personal counseling, testing services, and career related workshops designed to help a student understand his or her career options. The Office provides a library of vocational materials and information to help the student become familiar with the world of work.

*Placement:* Anderson College placement services offer assistance to students in transferring to senior institutions and planning for jobs. This is implemented



through individual sessions, Senior College Day, and special seminars and workshops designed for development of the student's interests, skills, and abilities for life/work.

There is no charge for these services and the highest ethical standards associated with the profession are maintained.

Counseling services for handicapped students are provided by the Counseling Center. Personal, academic, transfer, career and group counseling services are available and in no way discriminate against a person because of his/her handicap. Students with handicaps who need special assistance in classrooms are requested to contact the center for assistance.

## **Religious Life**

Because Anderson College is a private institution sponsored by South Carolina Baptists, religious activities are an important facet of campus life. Students are encouraged to become involved in a local church during their stay at Anderson College. Religious activities are varied, and all students, regardless of denominational affiliation, or religious faith, can find some means of expressing their faith under the Campus Ministries program. The Campus Ministries Department also provides the following opportunities: dorm Bible study, state B.S.U. conventions, Christian Emphasis Week, work with retarded citizens, large group Bible study, B.Y.W., Church Related Vocations Association, Anderson College Athletes for Christ, fellowships.

Campus Ministries also plans annual mission trips. Past trips have taken students to work in Bermuda with missionaries as well as cook meals in Atlanta in a soup kitchen.

The college Chaplain also oversees Life Enrichment Experience, our chapel programs. These programs are designed to help the student grow spiritually, academically, and culturally. Some of the special events of the LEE programs are Christian Emphasis Week, Christmas First Night, the Staley Lecture Series, and the Student Led Revival. The Chaplain also has an open door for students - their needs, problems, and counseling.

## **Campus Organizations**

In addition to the religious organizations, opportunities for service and fellowship are offered by membership in the following: Music—College Choir, Handbell Choir, Jazz Ensemble, Concert Band, and Anderson Symphony Orchestra; Honorary—Phi Theta Kappa, Alpha Pi Epsilon, Gamma Beta Phi; Service—Circle K; Others—Commercial Club, Science Club, Pep Club. Each campus organization must be approved by the College and each is under faculty or staff sponsorship. There are no national Greek-letter social fraternities or sororities at the College.

## **Health Service**

On-campus health care is provided. A doctor visits the campus for an hour Monday-Thursday, and a nurse maintains hours Monday-Friday to take care of student health needs. Immunization and chest X-Rays are required from resident students within six months of entrance into college. The Consent for Treatment

and Medical Forms are required for a student to live on campus. Failure to meet this requirement will result in suspension from on-campus housing. Commuting students may use the Health Center if they have submitted the appropriate medical forms.

## **Post Office**

A campus post office is located in the Student Center building. All resident students are furnished a mail box. One's college address is provided prior to arrival on campus. The post office is open Monday through Friday from 10 a.m. until 4 p.m. Stamps may be purchased and packages picked up during these hours. The campus post office is not equipped to handle the mailing of large packages. This may be done at the local post office.

## **Security**

Anderson College employs a Director of Security to coordinate security services. A private security firm is under contract to protect the lives and property of the students and the college.

Security officers are trained professionals. In addition to patrolling the campus and securing buildings, the campus security is responsible for traffic control, making I.D.s, conducting investigations, and presenting special programs.

## **Student Publications**

Student publications include "Ivy Leaves," a literary journal published once a year; the "Columns," a yearbook; and the "Echoes," a newspaper published twice a month. "Ivy Leaves" is sponsored by the English Department, and short stories, poetry, drama, and art are solicited from students. Major staff positions for the "Echoes" and the "Columns" are filled in the spring of each year. However, staff positions are always open for students who wish to serve on either publication.

## **Student Government**

Every student enrolled at Anderson College is automatically a member of the Student Government Association. The object of the SGA is "to foster student interests and activities, to maintain high standards of scholarship and honor among students, to aid in administering regulations, and to transact business pertaining to the student body." The Administration and the Board of Trustees of Anderson College believe that the welfare of the College will be advanced by the development of an efficient system of self government among the students. Students have been entrusted to share in matters relating to student conduct, loyalty and honor. Students are given as much responsibility as they can responsibly handle. It is the duty of each student to uphold the highest standards of conduct, loyalty and honor in all phases of college life.

The Student Government Association has three branches: Executive, Legislative, and Judicial. The Executive Branch is composed of a President, Vice-President, and Secretary. The Legislative Branch is composed of Senators. Each academic class automatically has eight members. The Vice-President of the SGA

serves as the President of the Senate. The Judicial Branch is composed of a Disciplinary Committee consisting of six students and three faculty and/or staff members. The purpose of the Disciplinary Committee is to deal with charges brought against a student for participation in prohibited behavior.

Every student who wants to become involved in the Student Government Association has ample opportunity. The President of the SGA appoints members to committees under the jurisdiction of the SGA. Some of the committees are Elections Board, Social Board, and Commuting Students Committee. Every student has an opportunity to serve whether a commuter or resident, sophomore or freshman.

## **Summer Orientation**

Each year, the college offers summer orientation sessions to all new students and their parents. Students may select from four two-day sessions. Orientation involves placement testing, get-acquainted activities with peers, faculty, and administrators, orientation to academic majors, academic advising, and course selections for the Fall Semester. Each orientation session is limited to 150 students plus their parents. Students are required to complete the orientation program.

## **Summary of Student Life**

Student Life at Anderson College covers a variety of experiences and opportunities. Opportunities are available for personal growth both inside and outside the classroom. The student development staff at Anderson College would like to have the opportunity to help students continue to achieve maturity and growth in intellectual, physical, social, and spiritual development.

## **Social Regulations**

Anderson College is no exception in having a need to provide for student discipline. Everyone, regardless of age, is subject to discipline, and each student must learn to accept responsibility. With this in mind a Prohibited Behavior Code was framed to advise students of expected behavior. "Due Process" is observed throughout the disciplinary procedure. A more detailed explanation of student rights and judicial procedures is found in the Student Handbook.

## **Prohibited Behavior Code**

Anderson College expects its students to be honest, to respect the property and rights of others, and to obey city, state, and federal laws. In addition, students are expected to live within the regulations of Anderson College. A majority of students live within the expectations. Nonetheless, all students have the right to know behavior which is prohibited.

In the Spring of 1975 the Student Senate, Student Affairs Committee, and the President of the College joined together in establishing a prohibited conduct code for Anderson College students. Reasonable people who established the code felt that the prohibitions were not unreasonable for Anderson College students. A student who finds the code unreasonable will probably be unhappy at Anderson College.

One will be charged with participation in prohibited behavior for:

1. Knowingly furnishing false information to the college with the intention of deceiving.
2. Misusing college records and identification cards.
3. Disorderly, obscene, or indecent conduct on the Anderson College campus or at college-sponsored events. This is extended to events in which Anderson College is officially represented.
4. Physically abusing students, guests of Anderson College or physical abuse of persons in off-campus events in which Anderson College is officially involved.
5. Mentally antagonizing a person and/or placing him/her under threat of physical harm.
6. Using fireworks on campus unless permission is received from the Vice President for Student Development for use in special events.
7. Possessing firearms which includes, but is not limited to, shotguns, handguns, and ammunition.
8. The possession of, consumption of, being under the influence of, and selling of alcoholic beverages on campus or at college-sponsored functions in which Anderson College is officially represented.
9. The illegal manufacturing, selling, possessing, or using of narcotics, marijuana, hypnotics, sedatives, tranquilizers, stimulants, hallucinogens, or other similar known harmful or habit-forming drugs and/or chemicals on the Anderson College campus.
10. Damage to, theft of, misuse or selling of college-owned property or property of others or being in possession of stolen property.
11. Gambling on campus.
12. Violating disciplinary regulations as handed down by the proper disciplinary body.
13. Failing to respond to a request by college personnel for a meeting, for identification, efforts to control a group situation, or a request in which the official feels, if unheeded, will jeopardize the student and/or the college.
14. The gathering of groups of students which poses a threat to college or private property, the disruption of the normal flow of traffic, causes injuries to persons, or involves indecent, obscene or disorderly conduct.
15. Knowingly and willfully abusing a position of trust.
16. Setting off a false alarm.
17. Being in or having someone in the Residence Hall of the opposite sex other than in the parlors and lounge during regular visiting hours, Open House, and at the beginning and end of school and vacation times when it is customary to help with transporting luggage.
18. Breaking into, or entering, a building that has been secured.
19. Entering into an illicit sexual relationship with a person of the opposite or same sex.
20. Arson.
21. Hazing.
22. Failing to respond to a request by college personnel or student personnel to vacate a building when a fire alarm is sounded.

## **Interim Suspension**

In the event a student's actions on campus result in a clear and present danger to the student, faculty or staff or the property of students and/or the institution, the student may be placed on immediate suspension until there is a disposition of the disciplinary charge.

## **Presidential Right of Dismissal**

The President of the College is authorized by the Board of Trustees to request the withdrawal of any student whose presence in the College, for reasons of health, conduct, or scholarship, does not meet with the approval of the admin-

istration, or whose influence, whether by word or deed, is injurious to other students or to the welfare of the institution.

## **Off-Campus Conduct**

The college firmly believes that a part of achieving responsible adulthood is accepting responsibility for one's actions. Therefore, a student on our campus is under the jurisdiction of Anderson College's rules and regulations, as well as applicable city, state, and federal laws.

Anderson College does not harbor any person who may commit a crime while off campus. However, a person charged and convicted of a crime will not be subject to disciplinary action by the college unless the offense is of such a nature that the person's continuing relationship with the institution presents a clear and present danger to the other members of the college community, the community of Anderson, or impeded the academic process. In this case, the person will be subject to suspension on an interim basis until a hearing is held with the proper authorities.

A person found guilty of a crime may be requested to come before the Disciplinary Committee to present evidence as to why he/she is not a danger to the members of the college community, the community of Anderson, or an impediment to the academic process. If there is any possibility that the proceedings at an Anderson College hearing may be subject to subpoena in an outside court, the College disciplinary hearings may be postponed to give the student his right to a fair determination in the court case.

## **The Student's Responsibility**

Attendance at Anderson College is a privilege, not a right. The privilege granted a student carries with it certain expectations which are necessary for living in a community with others, attaining educational instruction, growing responsibly and maturely, and developing one's personhood. Anderson College expects each student who voluntarily registers at the institution to be in fact saying that he/she will cooperate with the expectations and regulations as found in the Student Handbook, the College Catalog, and the Residence Hall brochures. Furthermore, students are responsible for information in the campus newspaper, the weekly campus news, and bulletin boards.

## Admissions

Anderson College is a junior college offering the first two years of liberal arts, fine arts, and science and career-option curricula. The college considers each applicant individually and carefully and admits students whose high school records and test scores demonstrate potential to benefit from one of the above named programs. The applicant should be a high school graduate with a minimum of 18 units or hold a state high school equivalency certificate, which is the equivalent of a high school diploma.

A complete application is made up of a Personal Information Form which is supplied by the college and completed by the applicant; transcripts of high school and/or other college work; and Scholastic Aptitude Test scores from the Educational Testing Service or ACT. The applicant should fill in and return the Personal Information Form to the Admissions Office, along with a non-refundable processing fee of \$15. The applicant is responsible for requesting in writing that copies of high school and/or college transcripts be sent to the Anderson College Admissions Office. All transcripts must be official copies bearing an official seal or signature of the institution issuing it. A student cannot register unless a final transcript is on file. It is the student's responsibility to have the final transcript sent to Anderson College.

### Categories of Applicants

An applicant may enroll in any one of the following categories and submit the application materials described.

1. Full-time or part-time degree seeking student—Applicant submits: Personal Information Form, high school transcript, college or technical school transcripts if applicable, SAT or ACT scores, and a \$15 non-refundable application fee. (References may be required in specific admission situations.)
2. The Adult Learner—This student is usually 25 years of age or older and is beginning or returning to college studies.
3. Advanced high school student in summer school—This is a student who has completed the 10th or 11th grade but who is not yet a high school graduate. Applicant submits: Summer School Application Form and a statement of approval from high school principal or counselor.
4. Summer School Student—Applicant submits: Information appropriate to category as listed above depending upon whether or not the applicant is full-time or part-time day student, night student, transient, or advance high school student.
5. Foreign Students—All foreign students are required to submit a score of the Test of English as a Foreign Language (TOEFL) in addition to the regular admission requirements as listed in No. 1 above. Our TOEFL requirement is 500 or above. Accepted foreign students must provide full payment of room, board, tuition and fees for the academic year before being enrolled or assigned a dorm room. Foreign students must also make their own housing arrangements when the college is closed for the holidays and during the summer months.
6. Transfer Students—Students coming from other colleges to this college must submit all items in the first category above. If the transfer applicant has earned 16 or more semester hours of credit (or its equivalent in quarter

hours), the high school transcript need not be submitted. Applicant must submit transcript of previous college work and must be eligible to return to the college in which last enrolled. The college transcript of the transfer student will be evaluated and a statement of transferability of courses will be made available to the applicant by the Registrar's Office.

7. **Former Students**—Students who once attended Anderson College and have not attended another college since, should complete the Personal Information Form and send it to the Admissions Office. Former students do not pay an additional application fee. Students who have attended another college since leaving Anderson College apply as transfer students.
8. **Auditing Students**—Persons desiring to audit classes must do so with the approval of the Registrar. The auditing student is a “listener” in the class, does not take the examinations and does not receive college credit. If a student is auditing a class in which an additional fee is charged (Applied Music, some Physical Education classes, and dance), the auditing student will be required to pay the fee.

## **Notification of Applicants**

Applications may be completed at any time prior to the beginning of the term for which the applicant plans to enroll. Lead time of at least one week before registration is necessary for proper completion of the application. As soon as the application is complete, the file will be reviewed by the Director of Admissions and the applicant notified of the decision.

The commuting applicant approved for admission will be sent a form called Confirmation of Intention to Enroll which the applicant should complete and return immediately with a reservation fee of \$25. The prospective resident student approved for admission is sent a housing contract which is completed and returned with a fee of \$50. This fee is applied to tuition and fees and reserves the student a place in our student body for the next semester. Early response by the applicant is important to be assured of being assigned a dormitory room.

## **Types of Admissions**

To gain admission to Anderson College, an applicant must meet the basic requirements established by the institution. In making the decision for admission, the college utilizes a success indicator which considers the applicants' high school grades, SAT or ACT scores, and class rank. Minimum cut-off scores are established; however, each applicant is given individual consideration in the admissions process. In general, students with an average of “C” or better on college preparatory courses receive favorable consideration. Students who meet our admissions qualifications are admitted pending completion of work currently in progress.

In addition, a limited number of students whose academic record fall below the standards are admitted under conditional restriction. These students may gain admission through improved grades, test scores, or personal interview during the application process. These students must present a reasonable promise for college success and illustrate the motivation necessary for meeting course expectations. Conditionally admitted students will be required to enroll in a limited number of courses during their first semester. Also the Academic Support

Group will closely supervise course selection and monitor student performance. The academic director will further define conditions of admission through testing and placement.

### **Conditional Admission**

The Admissions Office will give conditional admission to any student who predicts a GPA below 2.0, or whose application does not contain data sufficient for a prediction and who indicates marginal performance. The applicant will be sent a copy of the statement of conditional enrollment and, upon signing and returning it, will be allowed to enroll.

All conditionally admitted students will be assigned to a small number of advisers specifically for this group. These advisers will work with the Director of Developmental Studies, who will help them meet the needs of these students.

The conditionally admitted students will be required to see the adviser once a month.

The students will be enrolled in classes based on placement tests and other courses based on the adviser's knowledge of suitability of the courses for the student.

Before the conditionally admitted student begins a second semester, he will be required to have a conference with his adviser. The adviser will bring a recommendation concerning the student to a developmental studies group, consisting of the Director of Developmental Studies, the other advisers for developmental students, the Dean, and Associate Dean of Enrollment.

This group will determine the conditions under which the student should continue. The conditions may include monthly adviser visits, study hall, etc. The students in this group will be subject to the same academic requirements of probation, and suspension as other students.

### **Continuation of Enrollment**

A student, once admitted to the college, is granted the privilege of returning for successive terms of study without additional applications provided the student maintains a satisfactory scholastic and social standing. A student will not be considered to be in good standing with the College after six semesters of fulltime enrollment. There is no limit to the numbers of terms of enrollment for part-time students. Students currently enrolled in Anderson College are asked each semester to indicate if they plan to return for the following semester. A date is given as the deadline for the students to supply this information so that the college can make adequate plans for the coming semester. Forms will be provided for this purpose by the Admissions Office.



# **SPECIAL ACADEMIC SUPPORT PROGRAM**

## **College Summer Program:**

Students are allowed to enroll in approved college courses in summer school in order to improve the GPA and to enable the student to be successful in a short-term college course. Students must have been pretested in summer orientation in order to take approved courses.

## **Summer College Prep Week:**

An intensive week of academic preparation in basic reading, English, math, study skills, and personal growth sessions. The live-in environment fosters a program, English, and math skills during summer orientation and places in the program according to scores on these tests. Students accepted at AC conditionally may place in the program according to SAT scores and high school GPA. Students receive one semester hour for the course and must pass the coursework for the week in order to continue at AC in the fall semester.

## **Reduced Course Load:**

Students who are admitted conditionally may be required to take a limited course load during the first semester of college. This reduced load will give the student an opportunity to place extra emphasis on the courses that they are taking during the first semester.

## **Academic Support Program:**

Students enroll in courses relating to the area of communication skills in reading, writing, speaking, and in mathematics and study skills the first semester of college.

Special attention to monitor the progress of each student is given throughout the semester. Students will be allowed to be mainstreamed into regular college curricula if competencies are met in these specific areas after first semester. Otherwise, students will continue in the program until these competencies are met.

## Finances

No student, whether at a public college or a private college, pays the full cost of his education. Students at public institutions receive the benefit of a tax subsidy and students at denominationally sponsored colleges receive the benefit of the annual gifts from the denomination, gifts from friends, and the income from endowment provided by friends of the college. The costs listed below represent a major part, but not all, of the actual cost of the education of the student.



**Charges**  
**(Effective August 1, 1986)**

All Charges subject to change upon suitable notice.

Full-time student (12 to 18 semester hours)**	....	\$	1715 per semester
Part-time student (fewer than 12 semester hours)**		\$	92 per semester hour
Overload (more than 18 semester hours in any one semester)	.....	\$	92 per semester hour
Independent Study	.....	\$	92 per semester hour
Audit (no credit given)	.....	\$	46 per semester hour
Evening College	.....	\$	92 per semester hour
Summer School 1987	.....	\$	70 per semester hour
Room	.....	\$	560 per semester hour
Meals 15 Meal Plan	.....	\$	600 per semester
21 Meal Plan	.....	\$	650 per semester
Student Service Fee	.....	\$	225 per semester

Cost per year for full-time non-resident student	
Tuition and Student Services Fee.....	\$3880
Cost per year for full-time resident student	
Tuition, Student Services Fee, Room, 21 Meal Plan.....	\$6300
These totals do not include books, supplies, applied music fees and personal expenses.	

**Special Fees**

Application Fee	.....	\$	15
Late Registration Fee	.....	\$	10
Music Instruction Fee (for applied music instruction in class or private lessons)	.....	\$	100 per semester hour
Adding a class after registration	.....	\$	3
Automobile Registration	.....	\$	5
Resident Student Breakage Fee Deposit	.....	\$	55 per year

\*\*Non-traditional students (those aged 25 or more) will receive a 25% discount.

The following sources of financial aid are available:

Pell Grant (formerly Basic Grant)	Financial Aid Office Award
South Carolina Tuition Grant	Music Scholarships
Ministerial Scholarships	Art Scholarships
Family Grants	Math Scholarships
Commuter Scholarships	Athletic Grants
Academic Scholarships	Publication Work Grants
Acteen & Royal Ambassador Scholarships	Endowed Scholarships
	Valedictorian Scholarships

## **Explanation of Charges**

### **Tuition**

The tuition charge is the basic cost of the student's education and covers the cost of instruction. It does not include textbooks and supplies which the student purchases. A full-time student is one who, whether resident or non-resident, is taking from 12 to 18 semester hours of work including all subjects. The student who takes fewer than 12 semester hours is charged on a semester hour basis. The student who has permission to take additional hours above 18 is charged for each additional semester hour.

### **Room and Meals for Resident Students**

The resident student pays \$2420 per year or \$1,210 per semester for room and 21 meals. The resident student selecting the 15 meal plan pays \$2,320 per year or \$1,160 per semester for room and meals. There is no difference in charge for residents in different dormitories on-campus. The boarding student is entitled to meals for each week the school is in session. This does not include holidays when classes are suspended, the dormitories are closed, and the food service is suspended. No refund or cost adjustment is made for meals which the student does not eat.

### **Student Services Fee**

The student services fee covers a major portion of the total cost of many services and activities offered in the student life program. These are the college newspaper and yearbook, athletics, campus ministries, Student Government Association, and intramurals. Even though the student services fee covers most social and recreational costs to the student, there are occasional extra expenses in this area. The student is not required to attend any social activities for which there is an extra expense.

### **Insurance**

All Full Time students are eligible to purchase the health insurance coverage. The insurance is a group accident and sickness policy and covers the 12 months of the school year. The student purchases this insurance for the full amount at the beginning of his/her enrollment.

### **Special Fees**

The *application fee* covers the clerical costs of processing the student application. This fee is non-refundable and is paid only once at the time of initial application to this college. The fee is not paid a second time for students who continue enrollment from one year to the next and is not paid by students who interrupt their enrollment for any period of time.

The *music instruction fee* covers the cost of instruction in applied music in small classes and individual instruction and the maintenance of instruments for student use in music practice.

All students, whether resident or commuting, who drive a vehicle onto the Anderson College Campus, and use the college parking facilities must register their car with the college. The *registration fee* covers the vehicle from August to August. Those who register a vehicle in the spring or summer terms register them again for the fall semester. If a student occasionally drives another vehicle other than the one registered (such as a parent's car) an additional bumper sticker must be purchased for this car to avoid the penalty of parking an unregistered vehicle on campus. The student handbook contains details concerning parking regulations.

All boarding students make a \$55.00 *property damage deposit* at the beginning of the first semester. At the end of the year they receive a 100 percent refund unless campus property damages are charged against them. If the student fails to return the room key \$15.00 will be deducted from this deposit, and if he fails to return his post office box key \$5.00 will be deducted. The student will be held responsible for any damages in excess of the deposit.

Some physical education classes require the use of off-campus facilities and students in these classes pay a *physical education facilities use fee* for the use of the facilities and/or equipment.

The college offers several programs of study/travel. These courses usually last from one to three weeks. The student who enrolls in these courses pays the *course tuition* as well as all *travel expenses* which is usually a package tour.

## **Financial Policies**

### **Terms of Payment**

The applicant who is notified of acceptance must send within two weeks a prepayment of \$50.00 for the resident student to reserve a dorm room or \$25.00 for the commuting student to hold a place in the student body. This prepayment is for one semester.

All expenses for the fall semester are due August 1, and no student will be permitted to register for classes until all fees for the semester are paid. For the second semester, payments are due December 15. For the summer terms and evening college, the payments are due at the time of registration. A statement of fees is provided by the business office so the student may see in detail the costs. The pre-payment of tuition and other basic charges is sent in advance. After registration the business office will assign fee charges which apply to the student as a result of the course for which he registers, such as music instruction fees. Checks and drafts should be drawn to the order of Anderson College.

### **Refund Policies**

No refund is made of the application fee. A full refund of the \$25 (commuter) or \$50 (resident) prepayment of fees is made if requested prior to June 1. A student who does not enroll for the second semester may receive a full refund of the second semester prepayment if requested before November 1.

Students who withdraw with proper notice in the first four weeks of a regular semester will receive adjustments on charges of tuition and activity fees as follows:

During the first week .....	90%
During the second week .....	75%
During the third week.....	50%
During the fourth week .....	25%
After the fourth week.....	no refund

The first day classes meet will be considered the first day of the term for purposes of computing adjustments. There is no refund of dormitory room rent. The refund for meals is prorated for the unused meals less ten percent.

Refund checks involving Financial Aid are issued after October 1 (for fall semester) and after March 1 (for spring semester). In the Evening Division and Summer School, a full refund of tuition will be made prior to the first class meeting if the request is made in writing. A twenty-five percent (25%) refund will be made to any person enrolled in a Summer School or Evening Division class if an intention to withdraw is made in writing prior to the second meeting of the class. There will be no refund after the second meeting of the class. Overpayments will be refunded upon written request. Refund requests must be approved by the financial aid office.

### **Financial Penalties**

The college always regrets the circumstances which make it necessary for the student to pay any fine or penalty fee. Parking regulations are enforced and a student who does not follow these regulations will be charged a fine as described in the student handbook. The library charges fines for students keeping books beyond the assigned period of time. The resident students are held responsible for property damage in the dormitory, and make a deposit toward any assigned damages. As explained above, a portion of this fee is returned less assignable damages.

The student signs an application stating that he/she understands the rules and regulations of the college. The student is held responsible for meeting these requirements and paying any fines which, regrettably, may be incurred. Students with unpaid balances, whether for regular charges, fees, or fines, are not permitted to receive credit for courses until all accounts are settled. The college does not release a transcript of credits to a student, or to any other college, if the student has unpaid charges or fines.

### **Student Bank**

The college does not advance money to students. All students are encouraged to open checking accounts at local banks and use their services for cashing checks. Resident students may deposit money in a student bank in the business office and draw money out as it is needed. There is no charge for this service. All campus purchases, such as at the bookstore and canteen, are made in cash.

### **Academic and Financial Responsibility For Classes**

A student who withdraws officially from the college will receive the grade of "W" for all courses in which he is enrolled at the time of withdrawal.

The following statements do not apply to summer sessions or to special programs.

If a student withdraws during the first two weeks from one or more classes (but does not withdraw officially from the college), those classes from which he has withdrawn will not appear on the student's record for the semester. The student is academically responsible for all classes in which he is enrolled at the end of the second week of the semester.

The student is financially responsible for all courses for which he is enrolled at the end of the second week of classes. This responsibility applies if the student withdraws from one or more of his courses after that time.

## **Financial Aid**

### **General Information**

It is the intent of Anderson College to provide financial assistance to all accepted students who, without such aid, would be unable to attend. There are many different sources of financial aid available to qualified students. It is best to complete and mail all required forms as soon as possible since most aid is awarded on a first come, first served basis for qualified applicants. First award deadline is April 1. The Financial Aid Office awards aid to qualified applicants regardless of race, religious creed, place of national origin, or ethnic group. There is a publication available from most high school guidance offices and college financial aid offices, listing well over one hundred sources of financial aid.

In the event that any financial aid program runs short on funding or is cut on funding it will be the student's responsibility to make up the loss of aid. This will apply if such reduction in aid comes before or during a school year.

### **Forms**

Fill out and mail the Financial Aid Form. The "FAF" is a needs-analysis system that ultimately determines how much the parents are expected to contribute to the educational costs of the student. It is a fair and equitable system of establishing how much aid each student needs. By completing the proper items on the "FAF" a student can also apply for the Pell Grant. This is a government gift aid program also based on need. It is the *base* of most all financial aid. If the student is a resident of South Carolina, fill out and mail a State Tuition grant application to Columbia. This is also a gift aid program to help students from South Carolina who have selected certain private South Carolina colleges to attend.

We *strongly urge* all aid applicants to check with local service clubs, churches, or employers, about scholarships they might offer. These types of scholarships often go unused. If the student's full need is not met by the government, state or local programs, Anderson College will try to supplement the aid package with various college aid programs attempting to meet the full need of the student.

### **Satisfactory Academic Progress**

In order to be eligible for Federal Financial Aid a student must maintain satisfactory academic progress. Satisfactory progress is explained in the "Academic Regulations" section of this catalog.

## Anderson College Financial Aid Funds

*Presidential Academic Scholarship*—Students with a 1000 SAT and a 3.7 (on a 4.0 scale) in college preparatory courses are eligible up to \$2000.

*Honor Scholarships*—Students with above a 3.0 average in college preparatory courses and good SAT scores are considered.

*Valedictorian Scholarships*—Valedictorians are granted \$100 per year honorary scholarships the first year they attend Anderson College.

*Leadership Scholarships*—The Student Government Association awards scholarships up to \$500 to selected student leaders. Applicants must have a 2.5 GPA in college preparatory courses and have shown ability in a leadership role.

*Music Scholarships*—Work scholarships in piano, voice, organ, band, and orchestra instruments are offered on a competitive basis to students of talent and achievement. These awards are open to students who plan to major in music. Auditions for these scholarships will be held by appointment once a year (Limited scholarships may be available to non-music majors.)

*Ministerial Scholarships*—This is for students who plan to go into church related fields as well as children and wives of ministers.

*Acteen and Royal Ambassador Scholarships*—The four Baptist colleges in South Carolina will give scholarships of \$200 or more to admitted freshmen who have either earned the Queen Regent in Service level of achievement in Acteens or a Royal Ambassador Service Aid Award, the amount of each scholarship to be based upon available scholarship funds. Scholarships are subject to renewal upon satisfactory academic achievement and exercised Christian leadership on campus. Such students will also be considered for loans and part-time work when justified by financial aid.

*Family Grants*—When two students come from the same home (brothers or sisters), a grant is awarded equal to 10% of tuition.

*Out-of-State Equity Grant*—To establish some equity for out-of-state students who wish to attend Anderson College, all traditional students who apply for financial aid will be guaranteed a \$700 yearly scholarship.

*Commuter Scholarship*—Awarded to commuting students based on need and/or merit and commuting distance to campus. Funds are limited and early application is encouraged.

*Publication Work Grants*—Work grants will be awarded to some of the elected officers in the publication of "The Columns" and "AC Echoes."

*Athletic Grants*—The Athletic Department awards full or partial scholarships each year in intercollegiate sports.

## Endowed Scholarships

*Gaines Scholarship*—Full tuition for Anderson County residents who are financially unable to attend college.

*Rouse-Garrett Scholarship*—Full tuition for men currently serving as pastors of South Carolina Baptist churches.

*Pete Stathakis Scholarship*—For Anderson County residents who need financial assistance.

*Ed and Zana Rouse Scholarship*—For students needing financial assistance.

*Saluda Association Women's Missionary Association Scholarship*—Two scholarships of \$150 each. Application should be made to the Saluda Baptist Association, 1901 South Murrays Avenue, Anderson.



*Charles S. Sullivan Scholarship*—To assist worthy students.

*Thrift Brothers Scholarship*—For students planning to enter church-related vocations.

*Eliza C. Vandiver Scholarship*—To assist worthy and needy students.

*Ernest F. and Virginia L. Cochran Scholarship*—For deserving persons from Anderson County.

*Joseph Newton Brown Scholarship*—For needy students preparing for careers in Christian service.

*Henry Harper Scholarship*—To assist worthy students.

*Carolyn Geer Hester Scholarship*—For a student who is completely committed to foreign service under the Southern Baptist Convention.

*M. B. Nannie Leopard Scholarship*—For worthy students.

*Willie Sue Boleman Webb Scholarship*—To assist worthy students.

*Hazel Meeks Loan Fund*—A loan to be repaid without interest in four years after leaving Anderson College. Provided to assist a young woman pay tuition expenses. Preference will be given to Anderson County residents and to Baptists.

### **Government Funds**

These funds are provided by the federal government and are assigned to students by the financial aid office. *National Direct Student Loan*—The NDSL is a government loan program handled by this college. These loans are awarded based on the student's need. The 5% interest rate and repayment do not begin until six months after the student is no longer enrolled in college. *Work Grants*—There is a limited number of on- and of-campus jobs, which will usually be assigned to students who have need. Anyone can request a job application from the Financial Aid Office. *Supplementary Education Opportunity Grant*—This is a federal program specifically designed for students of exceptional financial need.

### **Other Resources**

*Veteran Benefits*—Veterans and their dependents may receive benefits to which they are entitled. The program is administered through the office of the registrar. Information may be obtained there. *Vocational Rehabilitation*—Persons with physical disabilities which are vocational handicaps are eligible for financial aid from state departments of vocational rehabilitation. Information may be obtained from the vocational rehabilitation department in the student's home state. *South Carolina Loan Corporation*—This is a private, non-profit service corporation which endorses low-cost, long-term loans to needy college students.

### **Consumer Information Index**

The staff of the Financial Aid Office consists of the Director, Assistant Director, Job Placement Officer, and Receptionist. Information on financial aid is available by calling (803) 231-2070. One may write the Financial Aid Office at Anderson College, 316 Boulevard, Anderson, S. C. 29621. Various parts of this catalog and the office staff can supply answers to questions concerning: refund policies; all aspects of the academic program; data regarding student retention and the number and percentage of students completing a specific program of study. Details on this information are available to any student from the Registrar, Business Office Supervisor and Financial Aid Director.

Additional information available upon request from the staff and from the catalog and handbooks of the college consists of: description of all financial aid programs available to students who enroll in Anderson College; procedures and forms for applying for such aid; rights and responsibilities of students receiving such aid; criteria for continued eligibility; criteria for determining good standing and maintaining satisfactory progress; means and frequency of payment of awards; terms of loans; general conditions and terms of student employment; and cost of attending institution including direct and indirect costs.



# Academic Regulations

## Graduation Requirements

Anderson College offers the following degrees and certificate:

- Associate in Arts
- Associate in Fine Arts
- Associate in Arts in Fashion Merchandising
- Associate in Arts in Interior Design
- Associate in Arts in Retail Merchandising
- Associate in Business Education
- One-year Secretarial Science Certificate

### Graduation Requirements

I.	English	
	Composition - English 101 & 102	6 semester hours
	Literature	6 semester hours
II.	Religion	6 semester hours
III.	Humanities/Social Science	3 semester hours
	One course from the following areas:	
	History, Psychology, Sociology,	
	Philosophy, Economics, or Political Science	
IV.	Mathematics, Computer Science, or	
	Laboratory Science	6-8 semester hours
V.	Fine Arts	3 semester hours
	Art 115, 223, 224	
	Speech 102, Theatre 211	
	Music 110, 112	
VI.	Health/Physical Education/Dance, or ROTC	1 semester hour
VII.	Life Enrichment Experience (LEE)	2 semester hours
	One half hour credit for each semester of	
	full-time enrollment	
		<hr/> 33-35 semester hours

*Additional Courses* - To total 64 semester hours EARNED.

*Life Enrichment Experience* - Explained on next page.

For all other degrees additional courses are required as explained in the section of the catalog dealing with recommended and required curricula. The courses required for graduation from this college are few so that students may take courses which meet the general education requirements of the senior college to which they plan to transfer. Because the general education requirements of the senior colleges vary widely each student is provided individual academic counseling in selecting the general education curriculum at this college.

## **Life Enrichment Experience**

As noted earlier, LEE is required for graduation. A student must earn this credit for each semester of full-time enrollment at Anderson College, usually four, to graduate. LEE is the compulsory chapel program of the college and is described in the course description section of this catalog.

## **Exemption From Requirements**

The college has no provisions for exemption from the graduation requirements of 6 semester hours of Religion. Only veterans of military service may be exempt from the requirements of one course in Health and Physical Education.

A student may substitute only one course for another course which is required for graduation in areas I B, III, IV, or V. Courses acceptable as substitutes are French, Spanish, Reading 101, or any course from one of the other areas. Business Education or Fashion Merchandising students may also use BE 125 as a substitute course.

Students may be exempted from the LEE requirement in a given semester under any of the following conditions: (a) the student's classes are all in the evening classes; (b) the student commutes to college and has no classes on Wednesdays; (c) the student's employment requires work at the chapel hour on Wednesdays, as certified in writing by the employer. Exemptions from LEE for any semester must be approved by the college Chaplain. Exemption forms are available in the registrar's office.

## **Transferring Credits to Anderson College**

Candidates for graduation need not earn all their credits at Anderson College. Students may attend another accredited college and transfer work to Anderson to apply for graduation. Of the last 34 hours presented for graduation at least 24 must be earned at Anderson College. Students who attend Anderson College, enroll in another college, and then subsequently return to Anderson College are exempted from the above provided they have a majority of their credits presented for graduation earned at Anderson College. No more than four semester hours of credit in physical education, physical education activity courses, or Theatre 101 may be presented for graduation.

Students may transfer credits to Anderson College from any college or university which is accredited by its regional accrediting agency. Anderson College will accept transfer work with "D" grades to the extent the student presents matching higher grades to accumulate a 2.0 average or better on courses transferred. The registrar will provide the student a written evaluation of transfer work which will include the status of each course. When a student applies for graduation he may transfer additional courses with "D" grades provided he has equivalent Anderson College credit which will accumulate an overall average of 2.0 or better. All courses transferred to Anderson College will be entered on the academic transcript as credit earned (CR). Transfer work will not be computed in grade point average. The grade point average for graduation is based on all courses attempted at the college.

Credit earned in non-accredited colleges, in technical schools, and through non-traditional means will be evaluated individually and transfer credit awarded as deemed appropriate by the academic administration of Anderson College. A

maximum of 24 semester hours credit is given for formal education in the armed services using the recommendations of the American Council on Education. Credit earned through correspondence studies offered by an accredited college or university may be transferred to Anderson College. Credit will be given for College Level Examination Program (CLEP) subject examinations to those who earn scores of 50 or better. A maximum of 24 semester hours of CLEP credit may be applied toward a degree at the college. No credit is awarded for CLEP general examinations.

## **Registration**

Registration is the process of enrolling in classes for a new term of study. Returning students will pre-register for classes at the end of each semester, working with their faculty advisors. New students will pre-register for classes during Summer Orientation or at other times set by the Registrar. Late registration will be done during the Drop/Add period at the beginning of each term. The student must be financially clear before the beginning of each semester.

## **Academic Load**

The academic load of college students is measured in terms of "semester hours." The student normally takes 16 semester hours each semester. This usually consists of five to six different subjects. One tuition fee is charged to all full-time students. The student who takes over 18 semester hours excluding LEE and ROTC is charged an additional \$92 per semester hour.

A student with a D average will be advised by his faculty advisor to limit his semester load to 12 to 15 hours per semester. A student with a C average will be advised to take from 16 to 18 semester hours. Students with a strong B average may receive special permission to enroll for as many as 19 semester hours. In all cases, written permission must be granted for the student to take 19 semester hours. Written permission for 19 or more hours may be given by the student's academic adviser.

## **Developmental Courses**

Developmental courses are offered on a non-credit basis for those who need to improve their skills before taking college credit courses. These developmental courses will be recorded on the permanent transcript. Developmental courses are not counted in the grade point average, but they are charged against tuition as 3-hour courses.

## **Tests and Examinations**

All students who enter Anderson College are given placement tests in Math, English and Reading. These tests are used to determine if the student is in need of remedial instruction in these subjects. Special students and transfer students who have completed these courses are not given the placement tests. Students who have taken French or Spanish in high school are given a placement test in that language to determine their level of competence and their placement. Students who make a satisfactory score are placed in intermediate sections, rather than beginning classes, and are given credit for the courses bypassed by exam-

ination upon successful completion of the intermediate course in which they are placed.

Students stand periodic tests in all classes and stand a final examination at the end of the semester. The examinations are scheduled for all classes and the examinations are given as scheduled. When a student is absent from a test or examination the instructor for the course determines if the student is to be allowed to make up the test or exam missed. Before a student takes final examinations all financial obligations to the college should be paid. Students who have an overall average of A for the course may be exempt from a final examination at the discretion of the instructor. The semester's work for a course ends when the final examination has been given.

### Grading System

The grades appearing on the transcripts of students at this college are as follows:

Letter Grade	Value	Grade Point
A	Excellent	4
B	Good	3
C	Average	2
D	Passing	1
CR	Credit	0
NC	No Credit	0
F	Failing	0
I	Incomplete - A student-requested grade	0
W	Withdrew - A student-requested grade	0
NR	No report by instructor	0
X	Audit, no credit	0

Once a grade is reported to the registrar's office it may not be changed except to correct an error made by the instructor. Any change of grade to correct an error must be approved by the academic dean. Both I and NR are temporary grades. The grade designation I is a student-requested grade and is not assigned otherwise. NR is a designation which may appear in the event a grade is not reported by the instructor. This is a temporary grade and will be changed to a permanent grade by the instructor at his earliest opportunity. Grades of I and NR are not computed in the grade point average.

Each student is responsible for keeping a personal record of grade reports and total credits earned at college. The registrar's office will make, without charge, a copy of the student's record to consult. Mistakes and misunderstandings can be avoided by the student being completely knowledgeable concerning this record. If a grade report is not received through the mail within a month of the end of a semester, the student should contact the registrar's office. Grade reports are withheld if the student has an unpaid balance with the College.

The grade point average is computed by dividing the total number of grade points earned by the total number of semester hours attempted. Grades are reported to students regularly. At the middle of the semester the student receives a written grade report. The mid-semester grade report is a progress report to the student and it does not become a part of the student's permanent record. At the end of the semester grade reports are mailed to the students.

### Incomplete Grades

The grade of incomplete must be requested by the student when some circumstance beyond the student's control prevents the completion of all course requirements on time. The student makes the request, in writing, to the faculty

member, and the request must be approved by the faculty member and the Academic Dean. The course work must be completed, and the final grade reported, within thirty days following the end of the academic term in which the "I" was requested. If the student requests an extension of this time, he may, upon payment of a \$10 fee, receive an extension depending upon the approval of the faculty member and the dean.

Incomplete is a temporary grade and will be changed to a failing grade if not made up within thirty days.

### **Repeating a Course**

If a student repeats a course on which previously a grade of F was earned, only the higher of the two grades will be computed into the grade point average if the course is repeated at Anderson College. If a student repeats a course on which a grade of D or above was earned, each attempt will be computed in the grade point average. The maximum number of grade points that may be earned will be that of the highest grade earned. A student should consult with an academic advisor before repeating any course.

In order for a student to receive the benefits described above for repeating a course, the student must provide the registrar a written notification by mid-semester of the term in which the course is being repeated. Forms are available in the registrar's office for that purpose. Even though a student may repeat a course to improve a grade point average, all grades earned remain on the transcript. No grade is ever removed from the permanent record of a student even though the college may not count that grade, as described above, in computing the grade point average.

### **Classification of Students**

Anderson College students are classified in several different ways. Students who live on the campus are classified as resident, or boarding, students. Those who do not live on the campus are referred to as commuting students, or sometimes called day students. Those who are taking less than 12 semester hours are called part-time students, while those taking 12 or more hours are full-time students. Resident students must sign up for at least 12 semester hours work at the beginning of the semester as the dormitories are for full-time students only. At any time that a student's academic load drops below 12 semester hours, credit and non-credit courses, the student will be allowed to remain in the dormitory only by special permission of the Housing Committee. There is no minimum number of semester hours or courses a student may take to be a commuting student or a night school student. A student who has earned as many as 24 semester hours is classified as a sophomore.

### **Satisfactory Academic Progress—Academic Probation**

Students may continue enrollment in Anderson College as long as they are making satisfactory academic progress. When a student's academic performance indicates that it approaches an unsatisfactory level the student is advised of this fact by being placed on academic probation. This means that the student must improve the grade point average to a specified level to remain enrolled.

Students who do not meet the following requirements are placed on academic probation. In each semester of full-time enrollment the student must earn credit for at least sixty percent of the semester hours carried. The student must also earn a specified minimum grade point average in relation to the number of semester hours attempted.

Semester Hours Attempted	Minimum Grade Point Average Required
1 through 14	1.5
25 through 48	1.6
49 or more	1.7

Any student failing to meet either the grade point average or percentage of hours earned will be placed on academic probation for the next semester of enrollment. A transfer student applying to Anderson College will be admitted on academic probation if the standards above are not met.

Students on academic probation are considered as making satisfactory progress as the standards of probation and suspension require progressive improvement in the grade point average. A student will be removed from probation at the end of any semester in which the cumulative average and percentage of semester hours earned meets the standards stated above. Students on academic probation are strongly advised to contact the Counseling Center of the college for academic advising and assistance in making plans to improve their standing.

### **Academic Suspension for Unsatisfactory Progress**

After one semester of probation a student must have a cumulative average of 1.0 or better and have improved previous average by at least two tenths of a point or be suspended. After two semesters on probation, a student must have an average sufficient to come off probation or be suspended. Students who have been on Academic Probation due to failure to complete 60 percent of course work but who have maintained a satisfactory grade point average will not be suspended. Generally, academic suspension is for one regular semester.

Students should be aware that it is the policy of some colleges to deny admission to students who are under academic suspension until the time of that suspension has been fulfilled. Many colleges will not accept credit earned by a student at a college that may admit that student during the period of suspension. Students who are suspended for failing to make satisfactory progress will no longer be eligible for federally funded financial aid programs. If they are readmitted, they cannot receive financial aid until satisfactory progress is re-established.

### **Double Probation Suspension**

A student who will be on both academic and disciplinary probation for the next academic semester will be suspended from Anderson College for no less than one semester. The student may appeal the suspension to a committee composed of the Vice President and Academic Dean, the Vice President and Dean for Student Development, the student's academic advisor, and a counselor from the Counseling Center. Prior to the suspension appeal, the student must provide



in writing reasons why he/she should be allowed to return to Anderson College and what actions will be taken to improve one's academic and social performance.

### **Suspension Appeals**

All decisions of academic probation and suspension are made by the Academic Administration. Any student may appeal a decision to the committee. A successful appeal will reinstate financial aid eligibility.

### **Continuing Enrollment**

Students who intend to re-enroll in the college in the next academic year are required to file with the Admissions Office a Confirmation of Intention to Enroll. If the student is in good academic standing with the college, his continued enrollment is approved.

### **Class Attendance Regulations**

Prompt and regular class attendance is expected of all students as an indication of responsible and serious participation in the academic program. The student should be prepared at all times to present instructors an acceptable reason for any class absence or tardy. In the event of any absence the student is responsible for making up all work missed. The maximum number of absences a student may have and still receive credit for the course will depend upon academic performance in the class, the reasons for absence, and the decision of the instructor. A notice may be sent to parents.

The college issues an official leave of absence to students who represent the college in college-sponsored activities which make it necessary for them to be absent from class. Sponsors of such activities must have prior administrative approval for each anticipated absence of students.

### **Withdrawing from College**

Students may withdraw from all courses by contacting the Counseling Center and following the procedures for official withdrawal from college.

If students officially withdraw, all grades are recorded as "W". If students stop attending and do not follow the withdrawal policy, then all grades are recorded as "F". Students who officially withdraw from individual classes of all classes, through the twelfth week of the semester receive a grade of "W". After the twelfth week withdrawal from a class or all classes will be noted by a grade of "F" unless the student can prove highly extenuating circumstances and receive approval of the academic dean to receive some grade other than "W".

A refund is made for students who withdraw from college within the first four weeks, but no refund is made for withdrawal from individual courses. Students are financially responsible for all courses in which they are enrolled at the end of the second week of classes.

### **Dropping a Course**

If a student does not attend class during the first two weeks of the academic term without prior agreement with the instructor, the student will be withdrawn by the instructor. The instructor will not withdraw a student from class under

any other circumstances. It is the student's responsibility to withdraw from a class; therefore, the student who has previously attended class but is no longer attending will receive an "F" unless he or she officially withdraws from the class.

At the beginning of the semester there is a period of days for dropping and/or adding classes. Any course dropped during the first two weeks does not appear on the student record, and the student is not charged for it. There is a fee for adding any course after registration.

### **Dean's List**

Students of outstanding academic achievement are recognized each term by inclusion on the dean's list. These are full-time students who have a term grade point average of 3.5 or better. The college holds a scholarship recognition program annually to recognize the students who are placed on the dean's list at the end of the first semester.

### **Graduation Honors**

Anderson College follows the practice of graduating students with honors and conferring suitable awards to graduates of high accomplishment. During the commencement exercises three categories of awards are made to outstanding students. The President's Award—This award will be presented to a member of the graduating class who best exemplifies a balance between campus leadership, citizenship, scholastic aptitude, Christian commitment, and concern for fellow students. Denmark Society—During the awarding of diplomas members of the graduating class are named to membership in the Denmark Society which bears the name of a former President of the College, Dr. Annie Dove Denmark. Students named to this honor represent the highest Anderson College tradition in leadership, campus citizenship, scholarship and Christian character. The graduation program and diploma designate honor graduates of high academic attainment. The Latin phrases identify three levels of achievement based on an academic grade average with 4.0 representing an overall average of A. Cum Laude—with praise—3.5 to 3.74; Magna Cum Laude—with great praise—3.75 to 3.94; :Summa Cum Laude—with greatest praise—3.95 to 4.00.

### **Student Records**

Anderson College maintains the following records. (a) Academic records are maintained in the Registrar's Office. (b) Admissions records are transferred from the Admissions Office to the Counseling Center upon a student's enrollment. Confidential reference materials are destroyed prior to the student's enrollment. (c) Advising records are maintained by the Director of Academic Advising. (d) Alumni records are maintained in the Alumni Office. (e) Financial records are maintained in the Business Office. (f) Financial Aid records are maintained in the Financial Aid office. Financial statements of parents are not accessible to students. (g) Medical records are maintained by the college nurse. These are not accessible to the student. (h) Personal counseling records are maintained by the Counseling Office. These are not accessible to the student. (i) Disciplinary records are maintained in the Student Development Office and kept for 5 years beyond the student's initial enrollment at Anderson College.

The records listed above, except those specified as inaccessible, may be reviewed by the student. In some instances a written request may be required, but in no instance will the college wait longer than forty-five days to provide access to the record. The student may be charged a maximum of ten cents per sheet for photocopies of the records. If there is a disagreement between the student and the custodian of the records that cannot be resolved in informal discussion, a hearing will be scheduled within forty-five days of the student's written request. The hearing will be conducted by a person who is appointed by the Chairman of the Faculty and approved by the student. The results of the hearing will be transmitted in writing to the student.

In keeping with provisions of the Federal Education Rights and Privacy Act of 1974, the college will not issue transcripts of other personally identifiable records of a student without the student's express written consent, except as indicated below:

- (a) Anderson College officials will have access to the records.
- (b) Grade reports may be mailed to parents of dependent children if the registrar is instructed to.
- (c) Records may be released in connection with a student's application for or receipt of financial aid.
- (d) Certain state and federal officials have legal access to the records.

Certain items are considered to be public information and may be released by the college without written consent unless the college is instructed to withhold such information from the public. Items of public information are: name, address, telephone listing, parents' names, date of birth, denomination, field of study, participation in officially recognized activities and sports, weight and height of varsity athletes, dates of attendance, degrees and awards received, and previous educational institutions attended. Any student who does not want this information released by the college must communicate this in writing to the registrar by the end of the first week of classes each semester.

### **Special Policy for Students Receiving VA Benefits**

Students who receive VA benefits are subject to special rules with regard to academic probation and course withdrawal. These rules are imposed by the governmental agency. Recipients of VA benefits may not be certified for such benefits for more than one semester of academic probation. In some instances the student may be eligible to continue as a student of the college without the VA benefits. Recipients of VA benefits who withdraw from a course after mid-semester will receive a grade of "F" for the course unless the withdrawal was made necessary by extenuating circumstances. The VA Benefits Program is administered by the Registrar's Office.

### **Independent and Directed Studies**

Students may take by independent study some courses in the college curriculum with approval of the instructor, advisor, department chairman and academic dean. The student meets with the instructor individually and completes most of the course work through independent activities. Directed study is offered when

one or more students request a course which is not included in the curriculum of the college.

Course requirements for independent study are equal to the requirements and learning objectives of the same course taught in structured classes. Independent study is approved only for students of high ability and motivation, inasmuch as it requires more time, concentration, and initiative for successful completion.

## Recommended Curricula

The section of this catalog on the academic program describes the degrees and certificates awarded to graduates of Anderson College. The following curricula outline the general requirements for graduation in the field specified. The curricula in business education, fashion merchandising, retail merchandising, interior design, and the AFA in music include courses *required* for that degree beyond the basic Anderson College graduation requirements. All other curricula described in this section of the catalog are *recommended only*, except where Anderson College's basic graduation requirements are listed.

The student must earn a total of 64 semester hours and a cumulative grade-point average of at least 2.0 (C). All graduates of Anderson College must complete the courses included in what this college calls BACE (Basic Anderson College Experience). This is a group of introductory courses in several fields of the academic curriculum intended to give the student a background for liberal arts studies leading to all majors.

In some of the recommended curricula listed in this section, specific courses in Social Science, Fine Arts, and Math and Natural Science are recommended because of special needs of the curricula or transfer requirements. In these cases, the specified course will meet the graduation requirements in the Social Science, Fine Arts, or Math and Natural Science areas as outlined below. This flexibility of curriculum is intended to make it possible for the student to select those courses at Anderson College which most closely paralleled the lower division program at the senior college of his choice in preparation for the major of his choice. The majority of Anderson College students plan to transfer to a senior college or a university, and therefore, the curriculum at this institution is flexible enough to allow students to prepare to enter the junior class, having all the correct courses in the first two years.

### Choosing a Curriculum

This catalog lists 40 different curricula offered at this college. In addition to these, the student, with the help of an academic adviser, may combine any of the 240 courses in this catalog to meet the general education and introductory course requirements leading to almost any academic major.

*The student who is undecided about a major or career should follow the liberal arts curriculum as it most nearly approximates the general education requirements for most majors.*

## Administrative Office Management

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
PS 101	American Government	3 hrs.
BE 113	Typing	2 hrs.
BE 121	Machines and Records	3 hrs.
BE 125	Business Communication	3 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: ADMIN OFFICE MANAGEMENT

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102	3
BE 113	2	BE 114	2
Political Science 101*	3	Speech 102*	3
BE 121	3	Math 131*	3
BE 125	3	Psychology 101*	3
CRE 100*	.5	CRE 100*	.5
	17.5		17.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202	3
BE 127	1	BE 226	3
BE 123	3	ACC 201	3
CS 104*	3	Economics 202	3
BE 211	2	BE 212	2
BE 221	3	HPE*	1
CRE 100*	.5	CRE 100*	.5
	15.5		15.5

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\*Indicates courses which meet basic graduation requirement.

## Allied Health

The following curricula are recommended for the Associate of Science degree to transfer to the Medical University of South Carolina or university where the Bachelor of Science degree in these fields is to be completed. Students in these curricula should take the courses required for graduation from Anderson College (see page 33) and additional recommended courses. All students entering these allied health fields should take six semester hours of Math, eight semester hours of Biology and eight semester hours of General Chemistry. Other courses are recommended for specific majors as follows:

Cyto-technology — Social Science Elective, 12 hours; Free Electives, 10 hours.

Dental Hygiene — Science Elective, 8 hours; General Psychology, 3 hours;

Introductory Sociology, 3 hours; Speech, 3 hours; Free Elective, 5 hours.

Medical Record Administration — Social Science Electives, 12 hours; Free Electives, 10 hours.

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Biology 101	General Biology	4 hrs.
Chemistry 111	General Chemistry	4 hrs.
History 101	Western Civilization	3 hrs.
Math 101	College Algebra	3 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: ALLIED HEALTH — PHYS THERAPY

FALL SEMESTER		SPRING SEMESTER	
English 101*		English 102*	3
Chemistry 111*	4	Chemistry 112	4
History 101*	3	History 102*	3
Math 101	3	Math 107	3
Biology 101*	4	Biology 102	4
CRE 100*	.5	CRE 100*	.5
	17.5		17.5

FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Physics 201	4	Physics 202	4
Music 110*	3	Psychology 211	3
Religion 100*	3	Religion 102*	3
Psychology 101	3	Biology 201	4
HPE*	1	CRE 100*	.5
CRE 100*	.5		17.5
	17.5		

NOTE: Students who plan to pursue Allied Health programs other than Physical Therapy should modify this curriculum as needed to meet the curricular needs of the desired program of study.

\*Indicates courses which meet basic graduation requirement.

## Art (General)

The Art Department has a strong commitment to the establishment of basic visual skills and the development of a visual vocabulary. The curriculum has been correlated with the general requirements for the BA/BFA degree for the student who wishes to complete a four-year degree. This program would be of interest to students who want to pursue a career in the fine arts, art education, or many of the applied arts. Students should check programs at transfer institutions for art and foreign language requirements.

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Intro to Bible	3 hrs.
Art 101	Basic Drawing/Composition	3 hrs.
Art 115	Design Fundamentals	3 hrs.
Biology 101	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		16.5 hrs.

### OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by test)	3 hrs.
History 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: ART

#### FALL SEMESTER

English 101*	3
Religion 100*	3
Art 101	3
Art 115*	3
Biology 101*	4
CRE 100*	.5
	16.5

#### SPRING SEMESTER

English 102*	3
Religion 102*	3
Art 102	3
Art 131	3
Biology 102*	4
CRE 100*	.5
	16.5

#### FALL SEMESTER

English 201*	3
Art 221	3
Art 223	3
Art 201	3
History 101*	3
HPE*	1
CRE 100*	.5
	16.5

#### SPRING SEMESTER

English 202*	3
Art 231	3
Art 224	3
Art 241	1
History 102*	3
Music 110	3
CRE 100*	.5
	16.5

\*Indicates courses which meet basic graduation requirement.



## Art (Communication Design)

The Communication Design curriculum is directed towards those individuals desiring to work in the commercial art area. The course work is designed to build a working portfolio. Freshmen will take a combination of core and studio work. Sophomores will continue with advised electives and core work, along with a concentration of Communication Design sequences. The recommended curriculum is designed to meet recommended requirements for four-year institutions for transfer.

### A RECOMMENDED CURRICULUM FOR COMMUNICATION DESIGN MAJORS

#### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Intro to Bible	3 hrs.
Art 101	Basic Drawing/Composition	3 hrs.
Art 115	Design Fundamentals	3 hrs.
Biology 101	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		16.5 hrs.

#### OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by test)	3 hrs.
History 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: COMMUNICATION DESIGN

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102*	3
Art 101	3	Art 102	3
Art 115*	3	Art 131	3
Biology 101*	4	Biology 102*	4
CRE 100*	.5	CRE 100*	.5
	16.5		16.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Art 221	3	Art 231	3
Art 223	3	Art 224	3
Art 201	3	Art 241	1
History 101*	3	History 102*	3
HPE*	1	Art 202	3
CRE 100*	.5	CRE 100*	.5
	16.5		16.5

\*Indicates courses which meet basic graduation requirement.

## Aviation Management and Administration

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Math 221	Calculus	4 hrs.
AMA 103	Aviation Law	3 hrs.
Physics 201	College Physics I	4 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: AVIATION MGT & ADMIN

#### FALL SEMESTER

English 101*	3
Religion 100*	3
AMA 103	3
Math 221*	4
Physics 201*	4
CRE 100*	.5
	17.5

#### SPRING SEMESTER

English 102*	3
Religion 102*	3
AMA 102	3
Math 222	4
Physics 202	4
CRE 100*	.5
	17.5

#### FALL SEMESTER

English 201*	3
AMA 201	3
AMA 203	3
Economics 201*	3
History 201	3
CS 104	3
CRE 100*	.5
	18.5

#### SPRING SEMESTER

English 202*	3
AMA 202	3
Psychology 101	3
Speech 102*	3
History 202	3
HPE*	1
CRE 100*	.5
	16.5

\*Indicates courses which meet basic graduation requirement.

## Business Administration

This curriculum is designed for the student who plans to transfer to a senior institution to major in any of the many fields related to business administration. Students interested in preparing for careers in accounting, economics, insurance, real estate, finance, banking, marketing, industry, and management should pursue this course of study. A student planning to enter business after graduation should also pursue this program. See also the recommended curricula in Pre-Law and Textile Technology.

See also courses listed under Economics (such as Econ. 101 - Personal Finance) and under Business Education (such as B.E. 230 - Computer Applications).

**RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:**

English 101	Composition	3 hrs.
Economics 201	Principles of Economics	3 hrs.
Math 121	Math Analysis	3 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	3 hrs.
or		4 hrs.
Chemistry 111	General Chemistry	
CRE 100		.5 hrs.
Total		16.5 hrs.

**OPTIONAL COURSES FOR FIRST SEMESTER:**

Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
Religion 100	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

**A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: BUSINESS ADMINISTRATION**

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Economics 201*	3	Economics 202	3
History 101*	3	PSY 101 or SOC 201	3
Math 121*	3	Math 122	3
Biology 101*	4	Biology 102	4
CRE 100*	.5	CRE 100*	.5
	16.5		16.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Accounting 201	3	Accounting 202	3
Music 110*	3	Political Science 101	3
Religion 100*	3	Religion 101*	3
CS 120	3	Sociology 202	3
HPE*	1	CRE 100*	.5
CRE 100*	.5		15.5
	16.5		

\*Indicates courses which meet basic graduation requirement.

**Broadcasting (See Journalism)**

## Business Education

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
BE 101	Shorthand	3 hrs.
BE 113 <sup>1/2</sup>	Typing	2 hrs.
BE 121	Machines and Records	3 hrs.
BE 125	Business Communication	3 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: BUSINESS EDUCATION

#### FALL SEMESTER

English 101*	3
Religion 100*	3
BE 101**	3
BE 113**	2
BE 121**	3
BE 125**	3
CRE 100*	.5
	17.5

#### SPRING SEMESTER

English 102*	3
Religion 102*	3
BE 102**	3
BE 114**	2
Math 131**	3
Psychology 101**	3
CRE 100*	.5
	17.5

#### FALL SEMESTER

English 201*	3
Accounting 201**	3
BE 123**	3
BE 201**	3
BE 211**	2
BE 221**	3
CRE 100*	.5
	17.5

#### SPRING SEMESTER

English 202*	3
BE 230	3
BE 202**	3
SPE 102	3
BE 212**	2
HPE*	1
CRE 100*	.5
	15.5

\*Indicates courses which meet basic graduation requirement.

\*\*Indicates courses which meet ABE graduation requirement.

## Commercial Music

The following is the required curriculum for the AA degree in commercial music. This is a curriculum for students transferring to senior colleges and universities who wish to pursue careers in the commercial music field as performers, composers, arrangers and other facets of the music industry requiring musicianship as a base for operation. (See also Church Music, Music, and Music Business)

# RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Intro to Bible	3 hrs.
Music 101/102	Music Theory	4 hrs.
Music 001	Music Recital Hour	n/c
Music 205	Intro. to the Studio	3 hrs.
Music 120	College Choir	.5 hr.
Music	Applied Major	1 hr.
Music	Commercial Applied	1 hr.
Music 116	Brass Methods	1 hr.
CRE 100	Chapel	.5 hr.
Total		17 hrs.

# A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: COMMERCIAL MUSIC

## FALL SEMESTER

English 101*	3
Religion 100*	3
Music 001	n/c
Music 101, 102	4
Music 205	3
Music 120	.5
Applied Major	1
Commercial Applied	1
Music 116	1
CRE 100*	.5

## SPRING SEMESTER

English 102*	3
Religion 201*	3
Music 105	3
Music 001	n/c
Music 112*	3
Music 103, 104	4
Music 120	.5
Applied Major	1
Commercial Applied	1
CRE 100*	.5

## FALL SEMESTER

English 201*	3
History 101*	3
Music 201, 202	4
Music 001	n/c
Math 101*	3
Music 120	.5
Applied Major	1
Commercial Applied	1
HPE*	1
CRE 100*	.5

## SPRING SEMESTER

English 202*	3
CS 120*	3
Music 001	n/c
Music 115	1
Physics 207	3
Music 203, 204	4
Music 120	.5
Applied Major	1
Commercial Applied	1
HPE*	1
CRE 100*	1

\*Indicates courses which meet basic graduation requirement.

## Communications (See Journalism)

## Computer Science

This is a suggested curriculum for two years of study at Anderson College. This curriculum is designed for transfer to a four-year institution. Students should consult the transfer institution for specific course requirement.

# RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Math 221	Calculus	4 hrs.
CS 102	Computer Science I	4 hrs.
Biology 101	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		18.5 hrs.

# A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: COMPUTER SCIENCE

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
CS 102	4	CS 103	4
Religion 100*	3	Religion 102*	3
Math 221*	4	Math 222	4
Biology 101*	4	Biology 102	4
CRE 100*	.5	CRE 100*	.5
	18.5		18.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Economics 201*	3	Economics 202*	3
Physics 201	4	Psychology 101	3
CS 240	3	CS 210	3
Math 241	3	Music 110*	3
PHE*	1	CRE 100*	.5
CRE 100*	.5		15.5
	17.5		

\*Indicates courses which meet basic graduation requirement.

## Church Music

The following is a non-transfer curriculum for a certificate in church music. This program is designed to teach individuals how to direct church music on a part-time basis. It is designed for part-time ministers of music, church organist, pianist, etc. Musicians who started but did not complete a degree may follow this curriculum if time does not permit them pursuing a traditional degree. All classes are designed to meet the specific needs of the program. The focus will be on facility in each area, gaining exposure to the needs of churches, broad variety of repertoire, and exploring ways to interpret a score. The material is designed to be taught in two semesters meeting one night per week for 30 weeks. The class time involved is two and one-half hours per week. Students completing this program will be awarded the certificate during appropriate exercises.

**Courses**

- Church Music Administration
- Music Theory 1
- Music Theory 2
- Survey of Hymnology
- Gospel Music
- Conducting
- Graded Choir Materials and Methods 1
- Graded Choir Materials and Methods 2

**Education (Elementary)**

This curriculum is for the students who plan to major in education in a senior college in preparation for a career in public school teaching or administration. The student should consult the official teacher education and certification requirements of the state in which he plans to teach to be certain of meeting appropriate educational requirements.

**Elementary Education**

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
French 101 or	Spanish 101	4 hrs.
Math 111	Math for Elementary Teachers	3 hrs.
History 101	Western Civilization	3 hrs.
Biology	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER

Psychology 101	3 hrs.
Education 100	1 hr.
Music 110	3 hrs.
Religion 100	3 hrs.
HPE (to be chosen from courses offered)	1 hr.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: ELEMENTARY EDUCATION

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
French/Spanish 101	4	French/Spanish 102	4
History 101*	3	History 102*	3
Math 111*	3	Math 112	3
Biology 101*	4	Biology 102	4
CRE 100*	.5	CRE 100*	.5
	17.5		17.5

# FALL SEMESTER

English 201*	3
French/Spanish 201	3
Music 110*	3
Religion 100*	3
Physics 101	4
Education 100	1
CRE 100*	.5
	17.5

# SPRING SEMESTER

English 202*	3
French/Spanish 202	3
Math 211	3
Religion 101*	3
Psychology 101	3
HPE*	1
CRE 100*	.5
	16.5

\*Indicates courses which meet basic graduation requirement.

## Education (Secondary)

## See also Physical Education

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
French 101 or	Spanish 101	4 hrs.
Math 121	Math Analysis	3 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs

### OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Education 100	1 hr.
Music 110	3 hrs.
Religion 100	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: SECONDARY EDUCATION

#### FALL SEMESTER

English 101*	3
French/Spanish 101	4
History 101*	3
Math 121* <sup>@</sup>	3
Biology 101*	4
CRE 100*	.5
	7.5

#### SPRING SEMESTER

English 102*	3
French/Spanish 102	4
History 102*	3
Math 201	3
Biology 102	4
CRE 100*	.5
	17.5

#### FALL SEMESTER

English 201*	3
French/Spanish 201	3
Music 110*	3
Religion 100*	3
Physics 201	4
HPE*	1
CRE 100*	.5
	17.5

#### SPRING SEMESTER

English 202*	3
French/Spanish 202	3
Political Science 101	3
Religion 101*	3
Psychology 101	3
CRE 100*	.5
	15.5

\*Indicates courses which meet basic graduation requirement.

<sup>@</sup> Math 221, 222, and 223 for Math Majors.



# Engineering

The pre-engineering curriculum at this college provides one to two years of pre-engineering studies for the student who begins his math studies with calculus. For the student who must begin with algebra, two full years of study are recommended before transferring.

## RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Engineering 180		3 hrs.
Math 221	Calculus	4 hrs.
Chemistry 111	General Chemistry	4 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: ENGINEERING

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100	3	Religion 111*	3
Engineering 180	3	Economics 202	3
Math 221*	4	Math 222	4
Chemistry 111*	4	Chemistry 112	4
CRE 100*	.5	CRE 100*	.5
	17.5		17.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Physics 201	4	Physics 202	4
ECON 201	3	Math 223	4
History 101*	3	History 102	3
HPE 221*	3	CRE 100*	.5
CRE 100*	.5	Music 110	3
	16.5		17.5

\*Indicates courses which meet basic graduation requirement.

# Fashion Coordination

## RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Math 131	Retail and Consumer Math	3 hrs.
ID 121	Survey of Interior Design	3 hrs.
Merchand 101	Principles of Merchandising	3 hrs.
CRE 100		.5 hrs.
Total		15.5 hrs.

# OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
FOODS 101	3 hrs.
CS 104	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: FASHION COORDINATION

### FALL SEMESTER

English 101*	3
Religion 100*	3
ID 121	3
Math 131*	3
Merchandising 101	3
CRE 100*	.5
	15.5

### SPRING SEMESTER

English 102*	3
Religion 102*	3
FOODS 101	3
MDSE 131	3
Merchandising 102	3
CRE 100*	.5
	15.5

### FALL SEMESTER

English 201*	3
Economics 201*	3
Merchandising 201	3
Speech 102*	3
Psychology 101*	3
HPE*	1
CRE 100*	.5
	16.5

### SPRING SEMESTER

English 202*	3
CS 104	3
Merchandising 202	3
Merchandising 211	3
Home Economics 112	3
CRE 100*	.5
	15.5

\*Indicates courses which meet basic graduation requirement.

## Fashion Merchandising

Students who earn the Associate of Arts degree in Fashion Merchandising must complete the basic graduation requirements, the five courses in Fashion Merchandising (FM 101, 102, 201, 202, and 211), courses to complete the 64 semester hours.

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Math 131	Retail and Consumer Math	3 hrs.
ID 121	Survey of Interior Design	3 hrs.
Merchand 101	Principles of Merchandising	3 hrs.
CRE 100		.5 hrs.
Total		15.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Music 110	3 hrs.
Foods 100	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: FASHION  
MERCHANDISING

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102*	3
ID 121	3	FOODS 101	3
Math 131*	3	CS 104*	3
Merchandising 101**	3	Merchandising 103**	3
CRE 100*	.5	CRE 100*	.5
	15.5		15.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Economics 201*	3	Economics 202	3
Merchandising 201**	3	Merchandising 202**	3
Speech 102*	3	Merchandising 211**	3
Psychology 101*	3	Sociology 201	3
HPE*	1	CRE 100*	.5
CRE 100*	.5		15.5
	16.5		

\*Indicates courses which meet basic graduation requirement.  
\*\*Indicates courses which meet AAFM graduation requirement.

**Foods**

See also the curriculum in Hospitality and Institutional Management.

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Economics 201	Principles of Economics	3 hrs.
Foods 101	Foods and Nutrition	3 hrs.
Chemistry 111	General Chemistry	3 hrs.
CRE 100		.5 hrs.
Total		16.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
Math 131	3 hrs.
CS 104	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: FOODS

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102*	3
Economics 201*	3	Economics 202*	3
Foods 100	3	Foods 101	3
Chemistry 111*	4	Chemistry 112*	4
CRE 100*	.5	CRE 100*	.5
	16.5		16.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Foods 210	3	Foods 211	3
Merchandising 201	3	Merchandising 202	3
Accounting 201	3	Accounting 202	3
Speech 102*	3	BE 226	3
HPE*	1	CRE 100*	.5
CRE 100*	.5		15.5
	16.5		

\*Indicates courses which meet basic graduation requirement.

## Home Economics

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Foods 101	Foods and Nutrition	3 hrs.
ID 121	Survey of Interior Design	3 hrs.
Merchand 101	Principles of Merchandising	3 hrs.
CRE 100		.5 hrs.
Total		15.5 hrs.

### OPTIONAL COURSES FOR FIRST SEMESTER

Psychology 101	3 hrs.
Music 110	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: HOME ECONOMICS

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102*	3
ID 121	3	Art 224	3
Foods 100	3	Home Economics 112	3
Merchandising 101	3	Merchandising 102	3
CRE 100*	.5	CRE 100*	.5
	15.5		15.5

FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Economics 201*	3	Economics 202	3
Foods 101	3	Home Economics 212	3
Speech 102*	3	Math 131*	3
Psychology 101*	3	CS 104*	3
HPE*	1	CRE 100*	.5
CRE 100*	.5		15.5
	16.5		

\*Indicates courses which meet basic graduation requirement.

### Hospitality and Institutional Management

Students following this curriculum may enter the field of hospitality management upon completion of their Anderson College degree or may transfer these course credits to a university and earn a bachelor’s degree in Hotel, Restaurant, and Tourism Administration.

#### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Math 131	Retail and Consumer Math	3 hrs.
Foods 101	Food Preparation	3 hrs.
Merchand 201	Promotion Management	3 hrs.
CRE 100		.5 hrs.
Total		15.5 hrs.

#### OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
CS 104	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

#### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: HOSPITALITY/ INSTITUTIONAL

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102*	3
Foods 101	3	Foods 210	3
Math 131*	3	CS 104*	3
Merchandising 201	3	Merchandising 202	3
CRE 100*	.5	CRE 100*	.5
	15.5		15.5

FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Economics 201*	3	Economics 202	3
Foods 214	3	Foods 215	3
Speech 102*	3	Foods 211	3
Psychology 101*	3	Sociology 201	3
HPE*	1	CRE 100*	.5
CRE 100*	.5		15.5
	16.5		

\*Indicates courses which meet basic graduation requirement.

## Information Processing

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
BE 101	Shorthand	3 hrs.
BE 113	Typing	2 hrs.
BE 121	Machines and Records	3 hrs.
BE 125	Business Communication	3 hrs.
CRE 100		.5 hrs.
Total		17.5

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: INFORMATION PROCESSING

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102*	3
BE 101*	3	BE 102*	3
BE 113*	2	BE 114*	2
BE 121*	3	Math 131*	3
BE 125*	3	CS 104*	3
CRE 100*	.5	CRE 100*	.5
	17.5		17.5

FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Accounting 201**	3	Psychology 101*	3
BE 123*	3	BE 226	3
BE 228	3	Economics 202*	3
BE 211*	2	BE 212*	3
BE 230	3	HPE*	1
CRE 100*	.5	BE 127	1
	17.5	CRE 100*	.5
			16.5

\*Indicates courses which meet basic graduation requirement.

## Information Processing — Certificate

This one-year curriculum is for the student who wants a background in office machines, information processing, and related subjects in business and liberal arts as a basis for a career in business. These courses can be used to apply to the first year of an associate degree or bachelors degree.

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Accounting 201	Principles of Accounting	3 hrs.
BE 113	Typing	2 hrs.
BE 121	Machines and Records	3 hrs.
BE 228	Information Systems	3 hrs.
Total		17 hrs.

### FALL SEMESTER

English 101	3
Religion 100	3
BE 113	2
Accounting 201	3
BE 121	3
BE 125	3
	17

### SPRING SEMESTER

English 102	3
Math 131	3
BE 114	2
BE 230	3
BE 228	3
BE 127	1
	15

## Interior Design

Students who earn the Associate of Arts degree in Interior Design must complete the basic graduation requirements; AART 115, ID 121, ART 131, ID 211, 222, and 223; and additional related courses to complete the 64 semester hours.

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
ID 121	Survey of Interior Design	3 hrs.
Art 115	Design Fundamentals	3 hrs.
Merchand 101	Principles of Merchandising	3 hrs.
CRE 100		.5 hrs.
Total		15.5 hrs.

### OPTIONAL COURSES FOR FIRST SEMESTER

Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
Math 131	3 hrs.
CS 104	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: INTERIOR DESIGN

### FALL SEMESTER

English 101*	3
Religion 100*	3
ID 121**	3
Art 115**	3
Merchandising 101	3
CRE 100*	.5
	15.5

### SPRING SEMESTER

English 102*	3
Religion 102*	3
ID 221**	3
Art 131**	3
Merchandising 102	3
CRE 100*	.5
ID 222	3
	18.5

### FALL SEMESTER

English 201*	3
ID 223	3
Art 222**	3
Math 131*	3
Merchandising 201	3
HPE*	1
CRE 100*.5	
	16.5

### SPRING SEMESTER

English 202*	3
Economics 201*	3
ID 211**	3
CS 104*	3
Merchandising 202	3
CRE 100*	.5
	15.5

\*Indicates courses which meet basic graduation requirement.

\*\*Indicates courses which meet AAID graduation requirement.

## Journalism

This curriculum is for students interested in newspaper, broadcasting, or public relations. It is designed as a transfer program, with students continuing their studies at a university or senior college.

Students who plan to go into broadcasting may substitute Television Programming and Production (JOU 221, 222) for Copyediting (JOU 223, 234). Broadcasting majors should also take Voice and Diction (THE 210).

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
French 101 or	Spanish 101	4 hrs.
Journalism 201/202	Mass Communications	3 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs

### OPTIONAL COURSES FOR FIRST SEMESTER:

BE 111 (Required for those who cannot type)	2 hrs.
Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
Religion 100	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.



## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: JOURNALISM

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
French/Spanish 101	4	French/Spanish 102	4
History 101*	3	History 102*	3
Journalism 201/202	3	Journalism 212	3
Biology 101*	4	Biology 102*	4
CRE 100*	.5	CRE 100*	.5
	17.5		17.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
French/Spanish 201	3	French/Spanish 202	3
Music 110*	3	Political Science 101	3
Religion 100*	3	Religion 101*	3
Journalism 233/234	3	Journalism 235/236	3
HPE*	1	CRE 100*	.5
CRE 100*	.5		15.5
	16.5		

\*Indicates courses which meet basic graduation requirement.

## Liberal Arts

This curriculum is designed to be flexible enough to meet the basic general education requirements of the first two years of most senior colleges and universities in the broad range of liberal arts programs. It is also intended for those students who are undecided about a major field of study and/or the senior institution to which he/she will transfer. The student will receive major assistance from a faculty adviser in building a program of study relevant to the particular needs of the individual.

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Intro to Bible	3 hrs.
History 101	Western Civilization	3 hrs.
Psychology 101	General Psychology	
or		3 hrs.
Sociology 201	Introductory Sociology	
Biology 101	General Biology	
or		4 hrs.
Chemistry 111	General Chemistry	
CRE 100		.5 hrs.
Total		16.5 hrs.

### OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by test)	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: LIBERAL ARTS

### FALL SEMESTER

English 101*	3
Religion 100*	3
History 101*	3
Psychology 101*	3
Biology 101*	4
CRE 100*	.5
	16.5

### SPRING SEMESTER

English 102*	3
Religion 102*	3
History 102	3
Sociology 201	3
Biology 102*	4
CRE 100*	.5
	16.5

### FALL SEMESTER

English 201*	3
Math 201	3
Music 110*	3
Political Science 101	3
CS 104	3
HPE*	1
CRE 100*	.5
	16.5

### SPRING SEMESTER

English 202*	3
Math 121	3
Philosophy 101	3
Speech 102	3
Sociology 202	3
CRE 100*	.5
	15.5

\*Indicates courses which meet basic graduation requirement.

## Ministry and Church-Related Vocations

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Intro to Bible	3 hrs.
History 101	Western Civilization	3 hrs.
French or	Spanish 101	4 hrs.
Biology 101	General Biology	
or		4 hrs.
Chemistry 111	General Chemistry	
CRE 100		.5 hrs.
Total		17.5 hrs.

### OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by test)	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: MINISTRY/CRV

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102*	3
History 101*	3	History 102*	3
French or Spanish 101	4	French or Spanish 102	4
Biology 101*	4	Biology 102*	4
Religion 131	1	Religion 132	1
CRE 100*	.5	CRE 100*	.5
	18.5		18.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
French or Spanish 201	3	French or Spanish 202	3
Religion 101	3	Philosophy 101	3
Political Science 101	3	Speech 102*	3
Psychology 101	3	Sociology 201	3
Religion 231	1	Religion 232	1
HPE*	1	CRE 100*	.5
CRE 100*	.5		16.5
	17.5		

\*Indicates courses which meet basic graduation requirement.

Music

This is a curriculum for students transferring to senior colleges and universities who wish to study either vocal, instrumental or keyboard music majoring in one of several fields which include music education, church music, theory, composition, performance, and music therapy. Consult the section on music in the course description for details concerning music entrance requirements and other departmental policies.

(See also Commercial Music, Music Business, and Church Music)

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Intro to Bible	3 hrs.
Music 101/102	Music Theory	4 hrs.
Music 120	College Choir	.5 hr.
Music	Applied Principal	2 hrs.
Music	Applied Secondary	1 hr.
Music 001	Music Hour/Recital	n/c
Math 101	College Algebra	3 hrs.
CRE 100	Chapel	.5 hr.
Total		17 hrs.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: MUSIC

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102*	3
Math 101*	3	Psychology 101*	3
Music 101**	3	Music 103**	3
Music 102**	1	Music 104**	1
Music 120**	.5	Music 120**	.5
Music Applied Prin**	2	Music Applied Prin**	2
Music Applied Sec**	1	Music Applied Sec**	1
Music 001**	n/c	Music 001**	n/c
CRE 100*	.5	CRE 100*	.5
	17		17
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
French 101	4	CS 104*	3
Music 201**	3	Music 203**	3
Music 202**	1	Music 204**	1
Music Applied Prin**	2	Music 112**	3
Music Applied Sec**	1	Music Applied Prin**	2
Music 120**	.5	Music Applied Sec**	1
Music 001**	n/c	Music 120**	.5
HPE*	1	Music 001**	n/c
CRE 100*	.5	CRE 100*	.5
	16		17

\*Indicates courses which meet basic graduation requirement.

\*\*Indicates courses which meet AFA graduation requirement.

The music major must attain an advanced level of competence in applied music equal to the 2-3 level. This is usually done through taking the applied music sequence in the principal area. The music major must earn four semester hours in a secondary applied area. For most music majors, these hours will be earned in piano. Piano is required until the required proficiency is achieved.

## Music Business

The following is the required curriculum for the AA degree in music business. This is a curriculum for students transferring to senior colleges and universities who wish to pursue careers in the field of music business as managers, salesmen, engineers, agents, and other jobs which require musicianship as a base for operation. (See also Commercial Music, Music, and Church Music)

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Intro. to Bible	3 hrs.
Sociology 201	Introductory Sociology	3 hrs.
Music 101, 102	Music Theory	4 hrs.
Music 105	Survey of Music Bus.	3 hrs.
HPE	Physical Education	1 hrs.
CRE 100	Chapel	.5 hrs.
Total		17.5 hrs.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: MUSIC BUSINESS

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 201*	3
Sociology 201	3	Music 112*	3
Music 101, 102	4	Music 103, 104	4
Music 105	3	Music 205	3
HPE	1	CRE*	.5
CRE*	.5		
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
History 101*	3	CS 120*	3
Math 101*	3	Music 208	1
Economics 201	3	Physics 207	3
Business 123	3	Business 201	3
Music 206	3	Economics 202	3
CRE*	.5	CRE*	.5

\*Indicates courses which meet basic graduation requirement.

## Physical Education

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
French 101 or	Spanish 101	4 hrs.
Math 121	Math Analysis	3 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

### OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Education 100	1 hr.
Music 110	3 hrs.
Religion 100	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PHYSICAL EDUCATION

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
French/Spanish 101	4	French/Spanish 102	4
History 101*	3	History 102*	3
Math 121*	3	Math 122	3
Biology 101*	4	Biology 102	4
CRE 100*	.5	CRE 100*	.5
	17.5		17.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
French/Spanish 201	3	French/Spanish 202	3
Music 110*	3	Chemistry 122	4
Religion 100*	3	Religion 101*	3
Chemistry 111	4	Psychology 101	3
HPE*	1	CRE 100*	.5
CRE 100	.5		16
	17.5		

\*Indicates courses which meet basic graduation requirement.

## Photography

The major purpose of this program is to provide the fundamentals of art and photography to the student who wishes to pursue a career as a highly creative fine art photographer.

Course work in art and photography will emphasize visual perception and communication as well as technical expertise. These basic fundamentals will enable students to branch off into a study of any number of photographic careers, and are intended to meet all requirements of 4 year institutions for transfer.

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Intro to Bible	3 hrs.
Art 101	Basic Drawing/Composition	3 hrs.
Art 115	Design Fundamentals	3 hrs.
Chemistry 111	General Chemistry	4 hrs.
CRE 100		.5 hrs.
Total		16.5 hrs.

### OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by test)	3 hrs.
History 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PHOTOGRAPHY

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102*	3
Art 101	3	Art 231	3
Art 115*	3	Art 131	3
Chemistry 111*	4	Chemistry 112*	4
CRE 100*	.5	CRE 100*	.5
	16.5		16.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Math 101	3	Art 251	3
Art 223	3	Art 224	3
Art 201	3	Art 241	1
History 101*	3	History 102*	3
HPE*	1	Music 110	3
CRE 100*	.5	CRE 100*	.5
	16.5		16.5

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\*Indicates courses which meet basic graduation requirement.

## Pre-Agriculture

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Economics 201	Principles of Economics	3 hrs.
Math 121	Math Analysis	3 hrs.
Religion 100	Intro to Bible	3 hrs.
Biology 101	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		16.5 hrs.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-AGRICULTURE

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Economics 201*	3	Economics 202	3
Religion 100*	3	Religion 102*	3
Math 121*	3	Math 122	3
Biology 101*	4	Biology 102	4
CRE 100*	.5	CRE 100*	.5
	16.5		16.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Accounting 201	3	Accounting 202	3
Chemistry 111	4	Chemistry 112	4
Physics 201	4	Music 110*	3
HPE*	1	CS 120	3
CRE*	.5	CRE 100*	.5
	15.5		16.5

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\*Indicates courses which meet basic graduation requirement.

## Pre-Dentistry

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Math 221	Calculus	4 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

### OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
Health 221	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-DENTAL

#### FALL SEMESTER

English 101*	3
Religion 100*	3
History 101*	3
Math 221*	4
Biology 101*	4
CRE 100*	.5
	17.5

#### SPRING SEMESTER

English 102*	3
Religion 102*	3
History 102*	3
Math 222	4
Biology 102	4
CRE 100*	.5
	17.5

#### FALL SEMESTER

English 201*	3
Chemistry 111	4
Music 110*	3
Economics 201	3
CS 104	3
HPE*	1
CRE 100*	.5
	17.5

#### SPRING SEMESTER

English 202*	3
Chemistry 112	4
Psychology 101	3
Economics 202	3
Biology 201	4
CRE 100*	.5
	17.5

\*Indicates courses which meet basic graduation requirement.

## Pre-Forestry

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Economics 201	Principles of Economics	3 hrs.
Math 121	Math Analysis	3 hrs.
Religion 100	Intro to Bible	3 hrs.
Biology 101	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		16.5 hrs.



A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-FORESTRY

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Economics 201*	3	Economics 202	3
Religion 100*	3	Religion 102*	3
Math 121*	3	Math 122	3
Biology 101*	4	Biology 102	4
HPE*	1	CRE 100*	.5
CRE*	.5		16.5
	16.5		
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Accounting 201	3	Accounting 202	3
Music 110*	3	Political Science 101	3
Chemistry 111	4	Chemistry 112	4
Physics 201	4	CS 110	3
CRE*	.5	CRE 100*	.5
	17.5		16.5

\*Indicates courses which meet basic graduation requirement.

**Pre-Law**

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Intro to Bible	3 hrs.
History 101	Western Civilization	3 hrs.
Economics 201	Principles of Economics	3 hrs.
Biology 101	General Biology	4 hrs.
or		
Chemistry 111	General Chemistry	.5 hrs.
CRE 100		16.5 hrs.
Total		

OPTIONAL COURSES FOR FIRST SEMESTER:

French or Spanish 101	4 hrs.
Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by test)	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-LAW

### FALL SEMESTER

English 101*	3
Religion 100*	3
History 101*	3
Economics 201*	3
Biology 101*	4
CRE 100*	.5
	16.5

### SPRING SEMESTER

English 102*	3
Religion 102*	3
History 102	3
Economics 202	3
Biology 102*	4
CRE 100*	.5
	16.5

### FALL SEMESTER

English 201*	3
Math 101	3
History 201	3
Political Science 101	3
Accounting 201	3
HPE*	1
CRE 100*	.5
	16.5

### SPRING SEMESTER

English 202*	3
Math 121	3
History 202	3
Speech 102*	3
Accounting 202	3
CRE 100*	.5
	15.5

\*Indicates courses which meet basic graduation requirement.

## Pre-Medicine

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Math 221	Calculus	4 hrs.
History 101	Western Civilization	3 hrs.
Biology 101	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

### OPTIONAL COURSES FOR FIRST SEMESTER:

Psychology 101	3 hrs.
Sociology 201	3 hrs.
Music 110	3 hrs.
Health 221	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

## A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-MEDICAL

### FALL SEMESTER

English 101*	3
Religion 100*	3
History 101*	3
Math 221*	4
Biology 101*	4
CRE 100*	.5
	17.5

### SPRING SEMESTER

English 102*	3
Religion 102*	3
History 102*	3
Math 222	4
Biology 102	4
CRE 100*	.5
	17.5

FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Chemistry 111	4	Chemistry 112	4
Music 110*	3	Psychology 101	3
Economics 201	3	Economics 202	3
CS 104	3	Biology 201	4
HPE*	1	CRE 100*	.5
CRE 100*	.5		17.5
	17.5		

\*Indicates courses which meet basic graduation requirement.

## Pre-Nursing

Due to the wide variations in curriculum requirements of the various Schools of Nursing in colleges and universities, all Pre-Nursing students, with the aid of an adviser, will structure their programs of study at Anderson College to meet the specific requirements of the senior institutions to which they plan to transfer. It is important that these students make an early choice of a senior institution, and they should plan to transfer to that institution at the end of the second or third semester of study.

The Emory University School of Nursing is operating a 2 + 2 program for transfer students. The lower division requirements for this program are such that Anderson College students may easily transfer at the end of two years.

Admissions requirements of the University are high, so the student transferring into this program will likely be the one of high motivation and performance.

Recommended curriculum at AC for students planning to transfer to Emory Nursing Program:

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Psychology 101	General Psychology	3 hrs.
Chemistry 111	General Chemistry	4 hrs.
Math 201	Finite Probability	3 hrs.
Biology 101	General Biology	4 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

NOTE: Every Nursing program is different. The above program is based upon the Nursing major at Clemson University. A student who plans to earn a degree in Nursing at any other institution should plan each semester's work in keeping with the curriculum of the chosen Nursing program.

### A TYPICAL TWO-SEMESTER COURSE SEQUENCE: NURSING

FALL SEMESTER		SPRING SEMESTER	
English 101	3	English 102	3
Psychology 101	3	Sociology 201	3
Chemistry 111	4	Chemistry 112	4
Math 201	3	Math 202	3
Biology 101	4	Biology 102	4
CRE 100	.5	CRE 100	.5
	17.5		17.5

NOTE: Anderson College does not offer a full two-year curriculum for the Nursing major. Those seeking a degree in Nursing should plan to transfer to the bachelor's degree granting institution at the end of one year of study at AC.

## Pre-Pharmacy

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Biology 101	General Biology	4 hrs.
Chemistry 111	General Chemistry	4 hrs.
History 101	Western Civilization	3 hrs.
Math 101	College Algebra	3 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-PHARMACY

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Chemistry 111*	4	Chemistry 112	4
History 101*	3	History 102*	3
Math 101	3	Math 107	3
Biology 101*	4	Biology 102	4
CRE 100*	.5	CRE 100*	.5
	17.5		17.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Physics 201	4	Physics 202	4
Music 110*	3	Psychology 101	3
Religion 100*	3	Religion 102*	3
CS 104	3	Biology 201	4
HPE*	1	CRE 100*	.5
CRE 100*	.5		17.5
	17.5		

\*Indicates courses which meet basic graduation requirement.

## Pre-Social Service

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Intro to Bible	3 hrs.
History 101	Western Civilization	3 hrs.
Psychology 101	General Psychology	
or		3 hrs.
Sociology 201	Introductory Sociology	
French or Spanish 101		4 hrs.
CRE 100		.5 hrs.
Total		16.5 hrs.

OPTIONAL COURSES FOR FIRST SEMESTER:

Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by test)	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: PRE-SOCIAL SERVICE

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102*	3
History 101*	3	History 102	3
Psychology 101*	3	Psychology 201	3
French or Spanish 101	4	French or Spanish 102	4
CRE 100*	.5	CRE 100*	.5
	16.5		16.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
French or Spanish 201	3	French or Spanish 202	3
Music 110*	3	Philosophy 101	3
Biology 101*	4	Biology 102*	4
Sociology 201	3	Sociology 202	3
HPE*	1	CRE 100*	.5
CRE 100*	.5		16.5
	17.5		

\*Indicates courses which meet basic graduation requirement.

Retail Merchandising

RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
Math 131	Retail and Consumer Math	3 hrs.
ECO 201	Principles of Economics	3 hrs.
Merchand 101	Principles of Merchandising	3 hrs.
CRE 100		.5 hrs.
Total		15.5 hrs.

A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: RETAIL MERCHANDISING

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Religion 100*	3	Religion 102*	3
Economics 201*	3	Economics 202*	3
Math 131*	3	CS 104*	3
Merchandising 101**	3	Merchandising 102**	3
CRE 100*	.5	CRE 100*	.5
	15.5		15.5

FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Accounting 201	3	Accounting 202	3
Merchandising 201**	3	Merchandising 202**	3
Speech 102*	3	Merchandising 211**	3
Psychology 101	3	BE 226	3
HPE*	1	BE 111	2
CRE 100*	.5	CRE 100*	.5
	16.5		17.5

\*Indicates courses which meet basic graduation requirement.

\*\*Indicates courses which meet AARM graduation requirement.

## Secretarial Certificate

The one-year curriculum is planned for those who expect to work after the one year in college. Through intensive training students acquire accuracy and speed and are prepared for responsible positions of many types. Anderson College certificates are awarded at commencement to those who meet the requirements for the course and have earned thirty-five semester hours with seventy quality points. A typewriting speed of forty-five and dictation rate of eighty words a minute are expected for the certificate.

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Introduction to Bible	3 hrs.
BE 101	Shorthand	3 hrs.
BE 113	Typing	2 hrs.
BE 121	Machines and Records	3 hrs.
BE 125	Business Communication	3 hrs.
CRE 100		.5 hrs.
Total		17.5 hrs.

FALL SEMESTER		SPRING SEMESTER	
English 101	3	English 102	3
Religion 100	3	BE 123	3
BE 101	3	BE 102	3
BE 113	2	BE 114	2
BE 121	3	Math 131	3
BE 125	3	ACC 201	3
CRE 100	.5	CRE 100	.5
	17.5		17.5

## Speech and Theatre

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Religion 100	Intro to Bible	3 hrs.
History 101	Western Civilization	3 hrs.
Speech 102	Public Speaking	
French 101	Elementary French	
or		4 hrs.
Spanish 101	Elementary Spanish	
Theatre 101	Theatre Production	1 hr.
CRE 100		.5 hrs.
Total		16.5 hrs.

### OPTIONAL COURSES FOR FIRST SEMESTER:

Economics 201	3 hrs.
Music 110	3 hrs.
Math (course to be determined by test)	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: LIBERAL ARTS

#### FALL SEMESTER

English 101*	3
Religion 100*	3
History 101*	3
Speech 102*	3
French or Spanish 101	4
Theatre 101	1
CRE 100*	.5
	17.5

#### SPRING SEMESTER

English 102*	3
Religion 102*	3
History 102*	3
Theatre 211	3
French or Spanish 102	4
Theatre 101	1
CRE 100*	.5
	17.5

#### FALL SEMESTER

English 201*	3
French or Spanish 201	3
Biology 101*	4
Speech 210	3
Theatre 212	3
Theatre 101	1
HPE*	1
CRE 100*	.5
	18.5

#### SPRING SEMESTER

English 202*	3
French or Spanish 202	3
Biology 102*	4
Theatre 213	3
Philosophy 101	3
Theatre 101	1
CRE 100*	.5
	17.5

\*Indicates courses which meet basic graduation requirement.

## Supervisory Management

### RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:

English 101	Composition	3 hrs.
Economics 201	Principles of Economics	3 hrs.
Math 121	Math Analysis	3 hrs.
BE 125	Business Communication	3 hrs.
Psychology 101	General Psychology	3 hrs.
CRE 100		.5 hrs.
Total		15.5

### OPTIONAL COURSES FOR FIRST SEMESTER:

Sociology 201	3 hrs.
Music 110	3 hrs.
Religion 100	3 hrs.
Political Science 101	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

### A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: SUPERVISORY MANAGEMENT

#### FALL SEMESTER

English 101*	3
Economics 201*	3
Psychology 101*	3
Math 121*	3
BE 125	3
CRE 100*	.5
	15.5

#### SPRING SEMESTER

English 102*	3
Economics 202	3
Political Science 101	3
CS 120*	3
BA 210	3
CRE 100*	.5
	15.5

#### FALL SEMESTER

English 201*	3
Accounting 201	3
Speech 102*	3
Religion 100*	3
BA 201	3
HPE*	1
CRE 100*	.5
	16.5

#### SPRING SEMESTER

English 202*	3
Accounting 202	3
BE 226	3
Religion 101*	3
BE 228	3
BE 127	1
CRE 100*	.5
	16.5

\*Indicates courses which meet basic graduation requirement.



**Textiles**

Background knowledge for textile buyers, managers, interior decorators, fabric designers, textile artists and textile production.

**RECOMMENDED FIRST SEMESTER COURSE SELECTIONS:**

English 101	Composition	3 hrs.
Economics 201	Principles of Economics	3 hrs.
ID 121	Survey of Interior Design	3 hrs.
History 101	Western Civilization	3 hrs.
Chemistry 111	General Chemistry	4 hrs.
CRE 100		.5 hrs.
Total		16.5 hrs.

**OPTIONAL COURSES FOR FIRST SEMESTER:**

Accounting 201	3 hrs.
Speech 102	3 hrs.
Religion 100	3 hrs.
HPE (to be chosen from courses offered)	1 hr.
ROTC	1 hr.

**A TYPICAL FOUR-SEMESTER COURSE SEQUENCE: TEXTILES**

FALL SEMESTER		SPRING SEMESTER	
English 101*	3	English 102*	3
Economics 201*	3	Economics 202	3
History 101*	3	History 102	3
Interior Design 121	3	Math 121	3
FM 101	4	FM 102	4
CRE 100*	.5	CRE 100*	.5
	16.5		16.5
FALL SEMESTER		SPRING SEMESTER	
English 201*	3	English 202*	3
Accounting 201	3	Accounting 202	3
Speech 102*	3	Merchandising 102	3
Religion 100*	3	Religion 101*	3
CHEM 111	3	Art 115	3
HPE*	1	CRE 100*	.5
CRE 100*	.5		15.5
	16.5		

\*Indicates courses which meet basic graduation requirement.

# Course Descriptions★

## Accounting (ACC)

### 200. Basic Accounting

3 semester hours

A general survey of accounting with emphasis on the preparation and interpretation of financial reports and other data. A non-technical approach is taken in the study of accounting and standards underlying financial reporting and their relevance to public, private, and governmental segments of society. Not offered to Business Administration majors.

### 201. Principles of Accounting

3 semester hours

This sophomore level course covers the accounting cycle; accounting for a merchandising enterprise; receivables and payables; deferrals and accruals; plant, assets; and accounting systems. Preparation, interpretation, and use of accounting statements are included. Prerequisites: Sophomore standing or permission of instructor.

### 202. Principles of Accounting

3 semester hours

This sophomore level course is a continuation of Accounting 201. Areas covered include accounting principles, partnerships and corporations, control accounting, decision making, managerial accounting, and financial statement analysis. Prerequisite: ACC 201.

## Aerospace Studies (Air Force ROTC) (AS)

### 101. Air Force Today I

1 semester hour

The Air Force in the contemporary world through a study of the total force structure: strategic offensive and defensive, general purpose, and aerospace support. Leadership laboratory activities include drill fundamentals, customs, and courtesies of the service.

### 102. Air Force Today II

1 semester hour

Continuation of AS 101. Leadership laboratory includes drill, ceremonies, and an introduction to Air Force career opportunities.

### 201. Development of Air Power I

1 semester hour

The study of the development of air power from balloons and dirigibles through the peaceful employment of U.S. air power in relief missions and civic action programs in the late 1960s, and also the air war in Southeast Asia. Leadership laboratory provides experience in guiding, directing, and controlling an Air Force unit.

### 202. Development of Air Power II

1 semester hour

Continuation of AS 201.

## Aviation Management and Administration (AMA)

### 102. Theory of Flight

3 semester hours

Basic aerodynamics, with emphasis on forces acting upon an aircraft in flight. Determination of weight and balance factors. Prerequisites: Physics 201 or permission of instructor.

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\*Elements of the curriculum subject to change upon suitable notice.

**103. Aviation Law****3 semester hours**

A study of certain portions of the Federal Air Regulations, especially as related to airman certification and aircraft operations.

**201. Meteorology****3 semester hours**

A basic study of the factors involved in causing weather, especially in relationship to air operations. Prerequisites: Physics 201 or permission of instructor.

**202. Navigation****3 semester hours**

The general principles of pilotage, dead-reckoning, electronic and inertial methods of navigation, as applied to cross-country flight planning and operations. Prerequisites: Physics 201 or permission of instructor.

**203. Flight Instruction****3 semester hours**

A portion of the in-flight instruction required for securing the rating of Private Pilot, plus related ground-school topics.

**Art****101. Basic Drawing and Composition\*****3 semester hours**

A course in basic technique and media (charcoal, pencil, brush and ink, and pen and ink), developing personal visual perception and technical skills. Pictorial composition and art criticism are also included.

**102. Basic Painting\*****3 semester hours**

An introductory course in painting in which the students explore the technical qualities of the medium, learn to build canvas stretchers, and approach basic problems in composition addressing a variety of subject matter. Prerequisites: Art 101 and 115.

**115. Design Fundamentals\*****3 semester hours**

A basic course to expose the student to the recognition and use of the principles of and elements of design: order, balance, rhythm, emphasis, scale and proportion, line, shape, space, and texture. The emphasis will be on two-dimensional design with limited extension to three-dimensions. Prerequisites: None.

**121. Introductory Photography****3 semester hours**

Introductory level course in black and white designed for the non-photography or art major. Please see Art 231 description. (Not for Art Majors)

**131. Color Theory\*****3 semester hours**

An in-depth color workshop addressing color mixing, color systems, color interaction, psychology of color, and color contrast and harmony. Prerequisite: Art 115.

**201. Communication Design\*****3 semester hours**

A basic introduction to the role and activity of the professional designer and to the studio skills related to the creation and production of commercial art through a problem-solving approach. Emphasis is placed on a general introduction to the printed image and to creating design concepts and layouts which communicate effectively. Prerequisites: Art 101, 115, and 131.

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\*Course meets approximately 6 hours per week in studio.

**202. Communication Design\*****3 semester hours**

An introduction to the use of lettering and typography as tools in design. Emphasis will be on design projects, lettering, idea formation, and the continued development of skills needed to produce comprehensive layouts. Prerequisites: Art 201.

**221. Advanced Drawing****3 semester hours**

An advanced course based on multiple techniques of graphic and plastic arts. The skill of the hand will be developed along with multiple techniques, with an emphasis on the individual's personal and inventive vision. Prerequisites: Art 101, 115.

**223. Art History and Appreciation****3 semester hours**

Chronological sequence of major art styles from prehistoric to the Renaissance, major cultural influences on art production, analysis of individual styles and art works, examination of aesthetic criteria, and recognition of stylistic characteristics.

**224. Art History and Appreciation****3 semester hours**

Chronological sequence of major styles from the Renaissance to the Twentieth Century, major cultural influences on art production, analysis of individual styles and art works, examination of aesthetic criteria, and recognition of stylistic characteristics.

**231. Photography****3 semester hours**

An introductory course to provide the beginning student with an opportunity to develop basic photographic skills in black and white while encouraging visual communication, personal expression, basic design elements and creativity. Through these channels the student should become increasingly aware of the camera's existence as a tool for personal vision and exploration. Prerequisite: Art 115 or permission of instructor.

By the end of the course the student is expected to be technically competent in camera operation, black and white film development, black and white printing and enlarging and presentation of work.

**240. Communication Design Practicum****1-1½ semester hours**

The practicum program has been developed to provide selected students with supervised on-the-job experience. The content of the practicum will vary from year-to-year depending upon the needs of the cooperating agency, however, the agencies will be approved only if they meet the requirement of providing design and production experience within a work environment. The length of the course will vary from six to eight weeks, depending on the needs of the sponsoring agency; credit will be awarded as either one or one-and-one-half semester hour respectively, depending on the length of the practicum experience. Prerequisite: Art 201.

**241. Professional Seminar****1 semester hour**

A one hour course designed to expose the student to guest lectures currently in the field of commercial art or applied design. In addition, instruction will be offered in portfolio development.

**251. Advanced Photography****3 semester hours**

An advance course designed so that students may explore a variety of non-traditional and experimental techniques, including zerox, photomontage, multiple printing, handcoloring, kwikprint, gum bichromate, and kalotype. The content of the course will vary according to student's individual photographic needs. Prerequisite: Art 231.

**Astronomy**

See course descriptions under Physics.

## **Biology (BIO)**

### **101. General Biology — Botany**

**4 semester hours**

Deals primarily with the fundamental concepts of biology (cell concept, hierarchy of organization, evolution of structure and function, and the dynamic nature of life processes) and the study of the plant kingdom. Lab required. Prerequisite: none.

### **102. General Biology — Zoology**

**4 semester hours**

A continuation of Biology 101, progressing with a study of the major animal phyla and climaxing with a study of man. Lab required. Prerequisite: Biology 101.

### **201. Human Anatomy and Physiology**

**4 semester hours**

An intensive study of the human body, its systems, and their functions; dissection will be done with related animals. Lab required. Prerequisites: Biology 101 and 102.

## **Business Administration (BA)**

See also business courses listed under Business Education (such as BE 230 - Computer Applications), Economics (such as Econ 101 - Personal Finance), and Merchandising.

### **201. Business Law**

**3 semester hours**

Law and society, government and business, contracts, agency and employment, according to the Uniform Commercial Code. Prerequisites: None.

### **202. Business Law**

**3 semester hours**

Negotiable instruments, commercial paper, sales, personal property and bailments. Prerequisites: None.

### **210. Principles of Marketing**

**3 semester hours**

A study of the basic principles, methods, and problems in planning, pricing, promotion, and distribution of goods and services. Gives students an understanding of the differing roles that marketing plays in retail, wholesale, service, and manufacturing companies.

## **Business Education (BE)**

### **101. Elementary Shorthand**

**3 semester hours**

A course for all beginners of shorthand. It includes the building of a basic foundation in the theory of Gregg Shorthand, Series 90. It also covers the development of fluency in reading, taking dictation, and transcribing shorthand, with attention given to vocabulary, grammar and punctuation. Dictation begins with writing familiar matter with the book open and progresses to writing new matter at 50-70 words per minute. Transcription begins with writing in longhand, and transcription at the typewriter is then introduced. Prerequisites: none.

### **102. Elementary Shorthand**

**3 semester hours**

A continuation of Business Education 101, reinforcing theory. A dictation speed of 60-80 words per minute is expected. Prerequisites: Business Education 101 or placement test equivalent.

### **111. Personal Typing/Keyboarding**

**2 semester hours**

Designed for the beginner to learn touch typing for personal and computer usage. The keyboard is presented, proper techniques are stressed, and formatting is emphasized. Document production includes a study of manuscripts, outlines, short reports, and personal letters. Correct erasing is introduced early. Not open to business education majors.

**113. Elementary Typewriting****2 semester hours**

The course is for beginners. Includes a study of the keyboard, typewriting techniques, letter forms, envelopes, tabulation, short reports, and manuscripts. Timed writings are introduced.

**114. Elementary Typewriting****2 semester hours**

A continuation of Business Education 113. Care of the typewriter and correct erasing procedures are introduced. Speed building with accuracy is emphasized. Prerequisite: High school typing or Business Education 113.

**115. Intermediate Typewriting****2 semester hours**

A course for freshmen who have had some typewriting in high school. Includes the mastery of the fundamental techniques of typewriting, the care and cleaning of the typewriter, the correct forms of spacing, and punctuation, recognizing and correcting type errors, and the development of the ability to type different forms of business letters, manuscripts, tabulations, and business forms.

**116. Intermediate Typewriting****2 semester hours**

A continuation of Business Education 115. Includes further refinement of typing speed and accuracy, development of the ability to type carbon copies, and fluency in typing unarranged problems. Students type problems which would appear in general, technical, accounting, professional, government, and executive offices. Prerequisite: Business Education 115 or permission of instructor.

**121. Office Machines and Records Management****3 semester hours**

An introductory course in the use of adding machines, calculators, and transcribers. Includes a study of alphabetic, geographic, numeric, and subject filing and completion of a payroll practice set. Prerequisite: High school typing or Business Education 113.

**123. Introduction to Business****3 semester hours**

A survey of the terminology used to business activity and in the news media. Business ownership, production problems, marketing, management-labor relationships, business and personal finance, financial statements, statistics, data processing, regulation of industry, business law, and taxation covered.

**125. Business Communications****3 semester hours**

Designed to develop the student's ability to write correct and forceful English in the solving of business situations. It includes a review of the fundamentals of grammar, a study of the various types of correspondence used by business and individuals, the application of human relations and the natural psychological approach to the writing of business messages, and the development of a writing style adapted to the reader. Letters or memoranda that order, ask, reply, remit, invite, express appreciation, express sympathy, introduce, apply for positions, sell, adjust, collect bills, and gather data are studied. Prerequisite: High school typewriting or Business Education 113.

**127. Word Processing****1 semester hour**

Introduces the student to the principle of word processing. The instruction will stress following directions and giving accurate commands. The software is WordStar.

**201. Advanced shorthand****3 semester hours**

Includes a review of Gregg shorthand theory, development of ability to take and transcribe new material at increasing speeds and time periods, development of a broader shorthand vocabulary, and the development of skill in the use of the dictionary and other reference material. Office style dictation and business terms are covered. Emphasis is on the mailable letter. Prerequisites: Business Education 102 or 104, satisfactory performance on placement test or permission of instructor.

**292. Advanced Shorthand****3 semester hours**

A continuation of Business Education 201. Speed and accuracy of dictation and transcription are developed. Shorthand theory is automatized so that the student can record familiar and unfamiliar words in shorthand by sound. The student's ability to handle special dictation problems is developed through the study of various business practices. The student is introduced to word processing. Prerequisites: Business Education 201, satisfactory performance on placement test or permission of instructor.

**211. Advanced Typewriting****2 semester hours**

Designed to prepare students to assume responsible typing positions. Gives experience in problem solving, using current business forms, and meeting production requirements. Mailability is stressed. Special attention to the economical use of available supplies and to proper care of the typewriter. Prerequisites: Business Education 113, 114, or 115, 116.

**212. Advanced Typewriting****2 semester hours**

A continuation of Business Education 211. Mailability is emphasized. Duplicating processes, including mimeograph, spirit and offset, are introduced, and the student designs layout for reproduction. Prerequisites: Business Education 113, 114 or 115, 116.

**221. Office Procedures****3 semester hours**

The student applies the various skills learned and gains practice in problem solving through independent thinking. Practice includes transcribing legal documents and medical records through the use of machines. Rapidity of change in business activity is repeatedly emphasized, and the importance of working as a team is stressed. Prerequisite: Business Education 121.

**222. Applied Office Practice****1 or 3 semester hours**

Offers specialized training and practice for the student preparing for a position as a legal, medical, or congressional office assistant. The student learns to handle telephone calls, make appointments, keep records, prepare forms, handle correspondence, order supplies, type reports, keep financial records, and perform many other typical duties of an assistant in the office of a doctor, lawyer, or congressman. Prerequisites: Permission of instructor and Business Education 221.

**226. Personnel Management****3 semester hours**

Emphasis on supervision of human resources in the office. The introduction presents the supervisor as a decision maker in the office environment. Other topics include the process of hiring and training employees and evaluating performance; planning work and managing time; organizing, motivating, and directing workers; maintaining discipline and resolving conflict.

**228. Information Systems Management****3 semester hours**

Introduces the student to administrative office management in the "information" age. The functions, principles, and problems of administrative office management are presented. Other areas, studied include the office environment, equipment in the physical environment, communication and word processing, telecommunications, micrographic and reprographic services, forms and management, administrative systems analysis, office computer systems, and productivity measurement.

**230. Computer Applications****3 semester hours**

Computer Applications is designed to provide basic to advanced hands-on equipment experiences in word processing on the microcomputer. Word processing simulation projects and priority and decision-making projects will be help develop skill in using electronic systems. Administrative support functions and general office procedures are included, as well as an introduction to electronic spreadsheets and data base management with hands-on experience.

## Chemistry (CHE)

011.

No Credit

For students who place below the minimum for Chemistry 111 on the placement test, this supplemental course is provided, to be taken concurrently with Chemistry 111/112. In addition to providing on opportunity for going over the the current topics in Chemistry 111, it will provide instruction in problem solving, study techniques, and exercised designed to improve abstract thinking.

### 111/113. General Chemistry

4 semester hours

The fundamental concepts of modern chemistry. Chemistry 111 includes: the properties of the gas, liquid and solid states, atomic structure, chemical bonding, and types of substances; the periodic table and properties of elements; chemical formulas, nomenclature; chemical equations and weight relations; thermo-chemistry; solutions; oxidation-reduction and ionic equations. The laboratory work includes an introduction to quantitative analysis. Prerequisite: Math 101 or its equivalent, or permission of the instructor. High school chemistry is recommended.

### 112/114. General Chemistry

4 semester hours

A continuation of Chemistry 111. Topics dealt with include: chemical equilibria and acid-base theory; chemical kinetics; nuclear chemistry; descriptive inorganic chemistry of selected elements; introduction to organic chemistry with stress on nomenclature. The laboratory work includes several weeks of qualitative inorganic analysis. Prerequisite: Chemistry 111.

### 201. Organic Chemistry

3 semester hours

A comprehensive study of the principles of organic chemistry and the application of these principles to a study of the properties, preparation, and inter-relationships of the important classes of organic compounds. Laboratory required. Prerequisite: Chemistry 112 or permission of instructor. Offered on demand, summer only.

### 202. Organic Chemistry

3 semester hours

A continuation of Chemistry 201. Laboratory required. Prerequisite: Chemistry 201 or permission of instructor. Offered on demand, summer only.

### 203. Organic Chemistry Lab

1 semester hour

Lab for Chemistry 201. Offered on demand, summer only.

### 204. Organic Chemistry Lab

1 semester hour

Lab for Chemistry 202. Offered on demand, summer only.

## Computer Science (CS)

### 100. Basic

2 semester hours

A Course covering the elements of the BASIC programming language on microcomputers. Program design will be emphasized. Topics covered will include the IF structure, looping structures, arrays, file handling and string manipulation. Prerequisite: None.

### 102. Computer Science I

4 semester hours

Introduction to modern problem solving and programming methods. Special emphasis on algorithm development and software life cycle concepts. A general survey of basic hardware and software concepts is included. Intended for students who plan to concentrate in computer science or a related field. Prerequisite: Math 101, consent of instructor or appropriate score on Math Placement Test.

3 lecture hours/week. 2 lab hours/week.



**103. Computer Science II****4 semester hours**

Continuation of CS 101, with continued emphasis on problem solving and program development techniques. Typical numerical, nonnumerical and data processing problems will be introduced. Prerequisite: CS 102.

3 lecture hours/week, 2 lab hours/week.

**104. Introduction of Computers****3 semester hours**

An introduction to the basic hardware and software concepts. An introduction to modern problem solving development and programming methods. Introduction to specific computer applications including word processing and data base management. Prerequisite: None. A student can not receive credit for both CS 104 and CS 120.

**110. Introduction to the FORTRAN Language****3 semester hours**

Introduction to programming using the FORTRAN language. The course will consist of writing programs primarily to solve mathematical and scientific problems. Prerequisite: Math 101 or permission of instructor. A student can not receive credit for both CS 110 and EGR 180.

**120. Introduction to Information Processing Systems****3 semester hours**

Introduction to the techniques, principles, and concepts of modern information processing systems, intended primarily for non-technical majors. Topics include digital computers, programming and fundamentals and languages, and implementation of computer programs. The FORTRAN language is taught. Prerequisite: None. A student cannot receive credit for both C.S. 104 and C.S. 120.

**210. Data Processing With COBOL****3 semester hours**

Introduction to data processing techniques and applications. Emphasis is placed on the organization and processing of data files. The COBOL programming language is used. Prerequisite: CS 102 or 120.

**230. Structured Programming with PASCAL****3 semester hours**

An introductory course to the PASCAL programming language. Topics include the basic constructs of the PASCAL language, program design using flowcharting and pseudocode, and programming style and structure. Prerequisite: CS 110 or 210.

**240. Introduction to Data Structures****3 semester hours**

Basic concepts of data structures such as queues, stacks, and lists. The course includes the study of algorithms for the manipulation of data structures, the implementations of those algorithms in existing programming languages, and applications such as storage allocation and garbage collection. Prerequisite: CS 103, Corequisite: Math 241.

**Dance (DAN)****101. Beginning Ballet****1 semester hour**

Designed to build the strength, flexibility, endurance, and control necessary for performance of low intermediate level ballet barre exercises, adagio sequences, and allegro enchainments. An understanding of proper body mechanics (anatomy and kinetics), and the French terminology for ballet will also be emphasized. Additional fee above tuition charged.

**102. Intermediate Ballet****1 semester hour**

Designed for the student with several years of previous study of classical ballet. A more advanced level of the course of studies described in Dance 101. Admission to the Dance 102 class will be at the discretion of the instructor. Pointe work may be included in a two semester credit hour course. Additional fee above tuition charged.

## **Direct Study**

### **299. Any Department**

**variable semester hours**

Any course which is not in the college catalog but which is being offered in response to a special request by an individual or group. Subject matter and content may vary and is dependent upon the interests and needs of the student and the resources of the instructor.

## **Economics (ECO)**

### **101. Consumer Economics**

**3 semester hours**

A study of the financial problems facing consumers in everyday life. Topics include budgeting, obtaining loans, record keeping, taxes, insurance, and other topics.

### **200. Economic Concepts**

**3 semester hours**

Designed to familiarize the student with the basic macroeconomic and microeconomic analyses and economic problems. Some fundamentals of international trade will be considered. Not offered for Business Administration majors. Prerequisite: Permission of instructor.

### **201. Principles of Macroeconomics**

**3 semester hours**

This course presents macroeconomics, focusing on the totals of output, employment, income, and price, when we add together all the individual economic units in the economy. Areas covered include basic economic concepts, macroeconomics, and international economics.

### **202. Principles of Microeconomics**

**3 semester hours**

This course presents microeconomics, focusing on the study of the economic decision making of firms and individuals in a market setting. Areas covered include basic economic concepts, product markets, factor markets, and microeconomic issues.

## **Education (ED)**

### **100. Orientation to Education**

**1 semester hour**

This course is designed to give students planning to major in elementary and secondary education an introduction to the field of public school education. Students serve as teachers aids in local public schools and are supervised and evaluated by school personnel. Class lectures on campus provide a background for an evaluation of the practical experience. Class periods and field work to be arranged.

### **221. Health Education (See HPE 221)**

## **Engineering (EGR)**

### **180. Engineering Concepts**

**3 semester hours**

An introduction to the profession of engineering. The engineering process, from problem formulation to the evolution of creative design, is demonstrated through the practical application of engineering problems. The utility and significance of computing devices in engineering practice are emphasized. Computer programming is introduced.

## **English (ENG)**

### **101. English Composition**

**3 semester hours**

Develops the ability to use clear, correct English in writing and speaking. Subject matter includes exercises in grammar, punctuation, mechanics, diction, and theme writing, as well as the study of expository prose. Training in library methods is included. Prerequisites: none.

**102. English Composition and Literature****3 semester hours**

A course in vocabulary building; research techniques and the writing of a documented paper; and in genres of literature, approached through technical analyses, purposes of the authors, and critical judgments of the writings. Class discussion and written themes are required. Prerequisite: English 101.

**201. British Literature****3 semester hours**

A study of the field of British literature, beginning with the Anglo-Saxon period and continuing through the Restoration and Eighteenth Century periods. Major authors and their works are emphasized. Theme work and memory work are required. Prerequisites: English 101 and 102.

**202. British Literature****3 semester hours**

A study of British literature beginning with the Romantic period and continuing through the works of the Twentieth Century. Major authors are emphasized. Theme work and memory work are required. Prerequisites: English 101 and 102.

**211. American Literature****3 semester hours**

A study of the field of American literature, beginning with the colonial period and British influence and continuing to the present. Major authors and their works are emphasized. Theme work and memory work are required. Prerequisites: English 101 and 102.

**220. Introduction to Creative Writing****3 semester hours**

An examination of the craft of writing and the process of critiquing selected works and the works of class members. Assigned writings in short stories, articles, or poetry. Credit cannot be used to meet English requirement for graduation. Prerequisites: English 101 and 102.

**Fashion Merchandising (See Merchandising)****Foods (FDS)****100. Foods and Nutrition****3 semester hours**

Principles of human nutrition with emphasis on nutrition and related factors in menu planning.

**101. Food Preparation****3 semester hours**

Theory and practice in menu planning, marketing, preparation and serving of meals. A study of new equipment and appliances, together with a practical approach to meal management. Recommended for majors and non-majors.

**210. Food Service Management****3 semester hours**

General food service system management with emphasis on quantity and quality control. Production, equipment, and energy studies are continued as well as human resources.

**211. Foods or Hospitality Practicum****3 semester hours**

The student makes arrangement for employment in the foods or hospitality industry. This must be done during the academic year rather than in the summer. The student is evaluated by the employer and completes a workbook for the instructor. The student must register for this practicum as for any other course and it is not repeatable for credit. Prerequisite: Permission of instructor.

**214. Introduction to the Hospitality Industry****3 semester hours**

Introduction to the Hospitality Industry. The survey of the spectrum of the total hospitality industry as well as understanding of placement and how to contact institutions for career development. Prerequisites: none.

**215. Purchasing and Control****3 semester hours**

The purchasing, mathematical calculation, recording and inventory control methods necessary for adequate operation of an institution.

**French (FRE)****101. Elementary French****4 semester hours**

For students with little or no previous study of the language. Emphasis on pronunciation and on the structure patterns of simple French sentences. A student may exempt this course, for credit, by making a satisfactory score on the achievement test and by completing French 102 or 201 with a grade of C or better.

**102. Elementary French****4 semester hours**

Continues with the study of the basic sounds and structures of the French language. The sentence becomes more complex, using a variety of tenses and pronouns. A student may exempt this course, for credit, upon making a satisfactory score on the achievement test and by completing French 201 with a grade of C or better. Prerequisite: Credit for French 101.

**110. Conversation for Beginners****1 semester hour**

Designed for students with little or no previous study of language. Emphasis on understanding spoken French and on forming simple questions and response. Ideal for traveling, business, or introduction to basic courses. May not be taken for credit if the student has credit for French 201 or 202.

**201. Intermediate French****3 semester hours**

Designed to give further use of all verb forms and grammatical structures previously learned and to introduce new ones. The emphasis is on varied, complex sentences. Prerequisite: Credit for French 101 and 102 or permission of instructor.

**202. Intermediate French****3 semester hours**

Designed to help the student improve skills in conversation and reading. Opportunities will be provided for the student to listen to others and to demonstrate understanding by providing suitable oral responses. He will be expected to read moderately difficult French texts on many subjects. Prerequisite: Credit for French 101 and 102, or permission of instructor.

**203. Survey of French Literature****3 semester hours**

A historical treatment of the main currents of French literature before 1800 until the present, with selected readings in each period. This course offered only on demand and as an independent study. Prerequisites: French 201 and 202 or permission of instructor.

**204. Survey of French Literature****3 semester hours**

A historical treatment of the main currents of French literature before 1800 until the present, with selected readings in each period. This course offered only on demand and as an independent study. Prerequisites: French 201 and 202 or permission of instructor.

**Health and Physical Education (HPE)**

The objectives of the physical education curriculum is to provide a balanced experience for all students which includes an awareness of personal physical fitness, introduction to a lifetime sport which will enable them to maintain good physical health, and appreciation of and understanding of team sports from the viewpoint of both spectator and participant, and activity which will enrich their experience of living while in college.

To accomplish this objective the requirements in physical education for all students are as follows:

1. All *students* must take one physical education course to meet graduation requirements.
2. *Varsity athletes* will receive a maximum of two semester hours credit for participation in their sport, one hour of credit for each academic year of participation. Their credit for Physical Education will be certified by the appropriate instructor, or the Physical Education Department chairman when a qualified instructor is not in charge of the sport, at the end of each semester. To receive credit the athlete must be listed on the eligibility list for the sport for the entire season. The season will be determined by the dates on the eligibility list.
3. A student may elect as many activity courses in P.E. as he wishes, however, a *maximum of four semester hours credit* will be accepted for graduation.
4. *Exceptions.* Students following the one-year secretarial science curriculum will not be required to take physical education. Veterans may exempt physical education requirements by presenting a request to the Registrar.
5. ROTC or Dance may be substituted for the Physical Education requirement.

Students will receive semester hours and grades in physical education. Grading will be on the basis of attendance, participation, and progress made in skill and understanding.

Physical Education courses numbered 201 through 205 require the use of off-campus facilities. Students in these classes pay a special fee for the use of the facilities and equipment.

#### **101. Basketball**

**1 semester hour**

Lectures regarding interpretation of rules, as well as floor participation in basic fundamentals and advanced systems of play.

#### **102. Volleyball**

**1 semester hour**

A team sport presented to give the student a knowledge, and ability as a player, of a recreational activity that may be used to develop physical and social fitness while a student and throughout adult life. Rules and basic skills will be presented as the students perform in a game situation.

#### **103. Tennis**

**1 semester hour**

Presents tennis in such a way that the student will develop enough skill to perform as a player and will utilize this ability in adult life. Tennis is considered one of the best "carryover" sports and will be presented with this in mind. Singles and doubles will be played by the students.

#### **104. Karate**

**1 semester hour**

In Karate the student will demonstrate the basic fundamental techniques of empty hand combat as performed in International GoJu Karate-Do (Japanese Style).

#### **106. Weight Lifting**

**1 semester hour**

Students will demonstrate values of building muscle strength, endurance, and cardiovascular pulmonary efficiency through weight training.

#### **107. Slimnastics**

**1 semester hour**

Students will be given a proper insight into weight control through various exercises and nutritional eating habits. The main objective is to lose weight and maintain the loss.

- 109. Aerobics** **1 semester hour**  
Objectives for aerobic movement include: Reaching a level of physical fitness through exercise, lowering the level of heart rate, developing personal and social interaction with others while improving skills that are life long.
- 110. Wellness and Aerobic leadership** **1 semester hour**  
Wellness will be emphasized through an individual diagnostical approach with medical prescribed exercises. Leadership qualities will be demonstrated to students interested in aerobic leadership.
- 111. Officiating** **1 semester hour**  
Students will study rules and techniques in the sports of softball, basketball, volleyball, and football. Students will train in intramural competition. This course will prepare students to become qualified as sanctioned officials in the ASA and high school league. Prerequisite: none.
- 112. Softball** **1 semester hour**  
This course will teach coeducational style softball competition. Emphasis will be placed on individual development in hitting and fielding skills. Prerequisite: none.
- 113. Soccer** **1 semester hour**  
The fundamentals of soccer will be taught. Rules and techniques will be taught and reviewed. Individual skills and team formation will be emphasized.
- 114. Raquetball** **1 semester hour**  
Instruction in the fundamental skills will be presented in such a manner so as to facilitate the use of this sport as a recreational outlet throughout life. The basic rules will be explained and the student will participate in game variations including singles, doubles, and cutthroat.
- 116. Baseball** **1 semester hour**  
One hour's credit is given to the student who participates in the baseball athletic program as a team member. The coach recommends the student for credit upon satisfactory performance.
- 201. Bowling** **1 semester hour**  
Presented to the student with the carry-over importance stressed. It is a recreational outlet that may be participated in by young people, older adults, invalids, and handicapped people. An overall history, demonstration, student participation at the regulation bowling alley, and instructions in scoring will be given.
- 202. Swimming** **1 semester hour**  
Swimming presented as a sport and recreational activity that may be enjoyed by all. The student is given a very thorough demonstration of the dangers and safety procedures involved in water sports. Beginners will be taught swimming for survival. Advanced students will be drilled in strokes and skill development used in the olympic games.
- 203. Roller Skating** **1 semester hour**  
Students will develop and maintain a measurable skill in roller skating as a carry-over sport in recreation.
- 204. Snow Skiing** **1 semester hour**  
Students in a concentrated course in snow skiing will spend 5 days (usually during winter holidays) at the French-Swiss Ski College in Blowing Rock, N.C. More information may be obtained from the division head of health and physical education.

**205. Equitation (Horsemanship)****1 semester hour**

Students may enter this course at three levels: beginner, intermediate, or advanced. Both mounted and unmounted techniques of horsemanship will be demonstrated with about two-thirds of class time mounted and one-third unmounted. There will be groupings of five students in each class.

**206. Golf****1 semester hour**

The fundamentals of golf will be taught. Individual attention will be given to skill development.

**221. Health Education****3 semester hour**

A study of the systems of the human body and the diseases that affect their functions. Drugs, accidents, pollution and other environmental hazards will be viewed and related to as community and personal health problems.

**For Dance (Ballet) Classes see separate heading, page 87.**

**History (HIS)****100. Ancient and Medieval Western Civilization****3 semester hours**

A survey of ancient and medieval history from the earliest civilizations of the ancient Near East to the end of the High Middle Ages in Europe, c. 1300. Emphasis is on the Greco-Roman and Judeo-Christian legacies of Antiquity and the institutions, thought, and culture of medieval Christendom.

**101. Modern Western Civilization I****3 semester hours**

A survey of late medieval and early modern European history, c. 1300 - 1800. Emphasis is on the movements that marked the transition from medieval Christendom to modern Europe: the Renaissance, the Reformation, the rise of Absolutism, the Scientific Revolution, the Enlightenment, and the French Revolution.

**102. Modern Western Civilization II****3 semester hours**

A survey of modern Western history from c. 1800 to the present. Emphasis is on the Industrial Revolution, the origins of modern ideologies, European nationalism and imperialism, totalitarianism and democracy, and the origins of the two world wars of the twentieth century.

**201. United States History****3 semester hours**

1500-1877. American political and social development from the colonial period through the Reconstruction Era. Lectures, readings, films and reports. Prerequisites: none (History 101 and 102 are strongly recommended).

**202. United States History****3 semester hours**

1877 to the present. Continuation of History 201. Prerequisites: non (History 101 and 102 strongly recommended).

**210. Current History****1 semester hour**

A discussion and analysis course, using material highlighted in *Newsweek* and in the news media. Students will be presented indepth reports from various sources and will be expected to participate in discussion of these events, analyzing the material presented in the reports and demonstrating their own knowledge of the subject under discussion.

## **Home Economics (see Foods) (HE)**

### **112. Basic Clothing and Design**

**3 semester hours**

The psychological approach to the selection of clothing with emphasis upon the cultural growth and perception of the student. Laboratory work will be taught from basic stages for majors and non-majors. Prerequisite: none.

### **212. Advanced Clothing and Design**

**3 semester hours**

A more advanced study including basic tailoring. Can be elected by the student who has some skill in sewing. Basic patterns for design are used. Prerequisite: Home Economics 112 or permission of instructor.

### **214. Apparel Design**

**3 semester hours**

The drafting of patterns for industrial purposes or for couture collections. Flat patterns and draping will be included.

## **Interior Design**

### **121. Survey of Interior Design**

**3 semester hours**

A historical survey of architecture, design concepts of interior space, great periods of furniture design, as a background for contemporary design principles. Includes a survey of the field of Interior Design as a profession and design terminology.

### **211. Interior Design Practicum**

**3 semester hours**

The student makes arrangements for employment in the interior design business. This must be done during the regular school term rather than in the summer. The student is evaluated by the employer and completes a workbook for the instructor. The student must register for this practicum as for any other course and it is not repeatable for credit. Prerequisite: Permission of Instructor.

### **221. Interior Design Principles**

**3 semester hours**

Introduction to design principles and practices including perspective measuring and scaling interior spaces, scale drawing, renderings, use of blue prints, model making, and furniture and accessory selection. Fundamentals of specifications for professional presentation, business and professional standards and ethics. Prerequisite: Home Economics 121 or permission of instructor.

### **222. Drafting**

**3 semester hours**

An advanced course to help students develop skills to represent interior design spaces. Taught in a studio setting. Emphasis will be on basic architectural drafting and perspective skills.

### **223. Residential and Commercial Design**

**3 semester hours**

The fundamentals of design in residential and commercial applications (including design communication through the use of space planning, scale drawings, floor plans, elevation, and appropriate finish material and furnishings). Investigation of business, legal and ethical aspects of professional practice in residential and commercial design. Prerequisite: I.D. 121, I.D. 221, I.D. 222.

## **Journalism**

### **201. Survey of Mass Communications**

**2 semester hours**

Introduction to the principles, philosophies, policies, and practices of the mass media and the allied professions of advertising, photography, and public relations. Prerequisite: Typing proficiency. Corequisite: Journalism 202.



**202. Mass Communications Laboratory** 1 semester hour  
Development of media newswriting skills. Prerequisite: Typing proficiency. Corequisite: Journalism 201.

**212. History and Philosophy of the Mass Media** 3 semester hours  
Development of the mass media in the United States from colonial times to the present. The effects of American social, cultural, political, and economic theory on the media.

**221. Television Programming and Production** 2 semester hours  
Techniques and procedures in the creation, production, and direction of television programs. Prerequisite: Typing proficiency. Corequisite: Journalism 222.

**222. Television Production Lab** 1 semester hour  
Television programming and production skills. Prerequisite: Typing proficiency. Corequisite: Journalism 221.

**225. Television Production Practicum** 3 semester hours  
The student will participate in at least 100 hours of directed activity as a member of a team which produces programs and/or promotional or commercial messages for public showing on television. The student will participate in various stages of television production, including pre-planning, script writing, taping, post production, and evaluation of the finished production. The student will receive periodic evaluation from the production director and will have regularly scheduled structured conferences with the instructor. The course may be taken only once for credit. Prerequisite: Permission of instructor.

**233. Copyediting** 2 semester hours  
Skills and techniques required in preparing stories for publication. Laboratory work includes editing various kinds of copy and writing headlines. Prerequisite: Journalism 201. Corequisite: Journalism 234.

**234. Copyediting Laboratory** 1 semester hour  
Editing skills. Corequisite: Journalism 233.

**235. Reporting** 2 semester hours  
Covering specific news assignments and writing under deadline pressure. Prerequisite: Journalism 201. Corequisite: Journalism 236.

**236. Reporting Laboratory** 1 semester hour  
Reporting skills. Corequisite: Journalism 235.

## **Life Enrichment Experience**

**CRE 100.** ½ semester hour  
A series of lectures, musical presentations and worship programs designed to present the spiritual, scholarly and culturally broadening influence of a Christian liberal arts college. Required for graduation.

**CRE 200-202.** ½ semester hour  
Same as CRE 100.

## **Mathematics**

All students who take math courses at Anderson College are given a placement test. The student may begin mathematics study at several different levels of difficulty as illustrated below.

Math 010 is a developmental, non-credit course which prepares the student for Math 101 (College Algebra) or Math 105 (Precalculus). Math 101 (College Algebra), Math 105 (Precalculus), and Math 107 (College Trigonometry) are basic courses which may or may not transfer to a senior college. Students who enter certain programs of study, such as Engineering, will find that Algebra, Precalculus, and Trigonometry are considered pre-college studies. Math 121 (Mathematical Analysis), Math 122 (Multivariable Calculus), and Math 201 (Finite Probability) are courses which are required of Business Administration students in many senior institutions. It is recommended that the student who cannot begin at the level of Math 121 or Math 201 take Math 101 (College Algebra) in preparation for these courses. Math 221 and 222 (Analytic Geometry and Calculus) are recommended for students who need a strong math background in preparation for their major.

**002. Math Laboratory**

**No credit**

Principles and techniques to improve speed and accuracy in arithmetic, including whole numbers, decimals, percents, fractions, and the checking of work. A short course.

**006. Math for Everyday Living**

**No Credit**

Applications of math used in everyday living. Topics included are sales, sales tax, comparison buying, bank statement reconciliation, earnings, interpretation of graphs, use of metric system, family budget, and measurements. Prerequisites: Math 002 or satisfactory score on Basic Arithmetic test.

**010. Developmental Algebra**

**No Credit**

A thorough review of high school algebra through quadratic equations. Topics included are operations on real numbers, solving linear equations and inequalities, operations on polynomials, factoring rational expressions, graphing linear equations, solving systems of linear equations, simplifying radical expressions, and equations of lines. Prerequisites: None. This course is designed for students with weak algebra backgrounds. Corequisites: Math 002 and Math 006.

**101. College Algebra**

**3 semester hours**

A basic course covering sets, real numbers, operations, order, inequalities, polynomial factoring, functions, graphs, exponents, first and second degree equations, variation, and systems of equations. Prerequisites: Satisfactory grade on placement test, or completion of Math 010.

**105. Precalculus**

**3 semester hours**

The basic manipulative techniques from algebra used in calculus will be illustrated by examples and exercises taken from a calculus course. These techniques include simplifying algebraic expressions, solving equations, solving inequalities, and exponents. Other topics include functions, with emphasis on the graphs of functions, operations on functions and word problems. Prerequisite: Satisfactory score on Math placement test, or Math 010\*, Math 105 will be prerequisite for Math 221, Calculus, and will be highly recommended for Math 121, Math Analysis, students. Credit will not be given for both Math 105 and Math 101, College Algebra.)

**107. College Trigonometry**

**3 semester hours**

An intensive study of the trigonometric functions, radian measure, identities, equations, inverse functions, solutions of right and oblique triangles, and graphs.\*

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\*Students who must take Math 221, Analytic-Geometry and Calculus I, should take Math 105 and Math 107 concurrently.

**111. Math for Elementary Teachers** **3 semester hours**

Logic, sets, and the properties of the counting numbers, numeration systems. Prerequisites: Good mathematics background and satisfactory grade on placement test, or satisfactory completion of Math 010.

**112. Math for Elementary Teachers** **3 semester hours**

A continuation of Math 111. Subtraction, properties of the integers, elementary number theory, rational number system, real number system. Prerequisite: Math 111.

**121. Mathematical Analysis** **3 semester hours**

An intuitive introduction to the concepts and applications of calculus. Topics include functions and graphing, tangents to a curve, differentiation and integration, maxima, minima, and area under a curve. Problems related to a variety of areas. Prerequisite: Math 101, Math 102, or satisfactory score in math placement test.

**122. Multivariable Calculus** **3 semester hours**

Introduction to the calculus of several variables. Topics include functions of several variables, differential calculus and optimization of several variables, multiple integrals, and an introduction to difference equations. Prerequisite: Math 121 or Math 221.

**131. Retailer and Consumer Mathematics** **3 semester hours**

Basic ideas include checking accounts, savings accounts, borrowing, interest, installment purchases, charge accounts, home mortgages, pricing, discounts, commission, inventory, sales, purchase planning, payrolls, depreciation, and insurance. A lab is required. Prerequisite: Permission of instructor. Corequisites: Math 002 and 006.

**201. Finite Probability** **3 semester hours**

An introduction to probability and statistics. Topics covered will be descriptive statistics, probability, discrete and continuous random variables, the Binomial, and Normal probability distributions. Prerequisite: Satisfactory score on math placement test or Math 101.

**202. Statistics** **3 semester hours**

A survey course in fundamental statistical principles with application to social sciences and other fields. Primarily designed for students who need a working knowledge of statistics. The development of the course will assume a knowledge of finite probability. Major topics include empirical frequency distributions, computation of descriptive statistics, basic statistical inference including estimation and testing of hypotheses, regression and correlation analysis, and contingency tables. Prerequisite: Math 201.

**211. Geometry for Elementary School Teachers** **3 semester hours**

An informal treatment of aspects of geometry which are relevant to the elementary school curriculum. The topics considered include congruence, measure of segments and angles, constructions, parallels and parallelograms, similarity, space geometry, area and volumes, and measurements related to circles. (Open only to Elementary Education majors.) Prerequisite: Good mathematics background and satisfactory grade on placement test, or satisfactory completion of Math 010.

**221. Analytic Geometry & Calculus I** **4 semester hours**

An introduction to differential and integral calculus. Topics include limits, differentiation and applications, integration and applications, and the calculus of the trigonometric functions. Prerequisites: Math 105 or satisfactory algebra score on math placement test and Math 107 or satisfactory trigonometry score on math placement test.

**222. Analytic Geometry & Calculus II** **4 semester hour**

A continuation of Math 221. Topics include exponential and logarithm functions, inverse trigonometric functions, techniques of integration, improper integrals, indeterminate forms, sequences, and series. Prerequisite: Math 221.

**223. Calculus with Several Variables****4 semester hours**

A continuation of the study of the calculus. Topics include real valued functions of several variables, multiple integration, differential calculus of functions of several variables, and vector field theory. Prerequisite: Math 222.

**241. Introduction to Discrete Methods****3 semester hours**

An introduction to elementary methods of discrete mathematics with applications to computer science. Topics include mathematical logic, methods of proof, program correctness, theory of sets, relations, functions, mathematical induction, closure operations, order relations, equivalence relations, and basic concepts of cardinal arithmetic. Prerequisite: Math 222.

**Merchandising (MER)****101. Principles of Merchandising****3 semester hours**

An introduction to the fashion cycles and their relationship with industry and economics. Examination of the periods and understanding of the psychology of fashion as well as the socio-economic importance.

**102. Textiles****3 semester hours**

Emphasizes characteristic manufacturing processes and properties that affect selection and use of textiles and non-textiles. Field trips will be used to local plants to observe production and product testing as well as laboratory procedure. Fundamental weaves, finishes with emphasis on factors pertaining to quality and performance.

**131. Fashion Coordination****3 semester hours**

Clothing selection, coordination, evaluation and application of art principles applied to the buying of clothing for consumers professional buyers.

**201. Promotion Management****3 semester hours**

The techniques of selling and procedures of media selection. The understanding of display and advertising as well as survey of the fashion market. Consumer preferences and the use of public opinion and its effect upon sales.

**202. Merchandising Management****3 semester hours**

The management of all resources necessary for successful merchandising. Finances, personnel, management as well as decision making are considered. Executive development and management techniques are studied. Prerequisite: Fashion Merchandising 211.

**211. Merchandising Practicum****3 semester hours**

Includes actual work experience in a cooperating retail establishment. This cannot be completed in the summer and is not repeatable for additional credit. The student makes all arrangements for employment. The student is evaluated by the employer and completes written assignments in a workbook for the instructor. The student must register for this practicum as for any other course and attend required conferences with the instructor. Prerequisite: Permission of instructor.

**Military Science (Army ROTC) (MS)****101. Fundamentals (Basic)****1 semester hour**

A study of the evolution, organization and mission of the Reserve Officers' Training Corps, the Department of Defense, and the United States Army. A detailed study of small units and an introduction to first aid. Leadership Laboratory periods provide training in basic drill and marksmanship.

**102. National Defense (Basic)****1 semester hour**

An introduction to the causes and principles of war and the evolution of weapons and warfare. Current events seminar, a study of leadership traits, and a preview of special army career opportunities. Leadership Laboratory periods are oriented towards Basic Drill and the army physical training programs.

**201. Introduction to Operation and Basic Tactics and Man and Aerial****Photographs Reading (Basic)****1 semester hour**

An introduction to the organization, principles, and fundamentals of small unit tactics, emphasizing the importance of fire and maneuver. Interpretation and use of maps and aerial photographs, in study and evaluation of terrain. Leadership Laboratory periods provide a practical application of map reading and leadership.

**202. American Military History (Basic)****1 semester hour**

A survey of American military history from the origins of the American Army to the present, with emphasis on the factors which led to the organizational, tactical logistical, operational, strategic, social and similar patterns found in our present-day Army. Leadership Laboratory periods provide a practical application of small units tactics and leadership.

**Music**

Anderson College offers four curricula in music. One leads to the Associate of Fine Arts degree, two lead to the Associate of Arts. The fourth curricula is a don-degree Certificate program in church music.

The department is a member of the National Association of Schools of Music. The AFA and AA degrees are university parallel transfer programs in either voice, keyboard, or instrumental music. The certificate program is a non-transfer program for church musicians. The recommended curricula for each of the above programs are listed with the other curricula of the academic program. The music student will receive academic advising from the music faculty which will develop an individual course of study for the student depending upon the senior college choice and the major field of music best suited for the student.

The music department offers activities which are open to qualified students other than those who major in music. The Anderson College Concert Choir, Concert Band, Jazz Ensemble, Radiance Singers, Anderson Symphony Orchestra, and the Iris Walker Handbell Choir, are open to any student wishing to audition for membership. Student concerts, guest and faculty recitals, seasonal music programs, the Anderson County Community Concert Series, and Center Stage Anderson all provide opportunities for musical enjoyment, growth, and education for students, faculty, staff, and guests of the college.

**ADMISSION REQUIREMENTS:** In addition to meeting the general requirements of the college for admission, students must complete the following requirements: (1) Audition in the principal applied area. These auditions may be taken during scholarship auditions (same as open house dates), freshman orientation, or by appointment with the Chairman of the Music Department. (2) Take a music theory placement examination during freshman orientation.

**APPLIED MUSIC STUDY:** The Music Department offers applied lessons in four levels of difficulty; Performance, Principal, Pre-principal, and Secondary. The Performance Major level is for the student who is primarily interested in performance. The requirements for this program are of the highest level and

admission is gained after an extensive audition before the music faculty. The Principal area is for those planning to major in music education, church music, theory, composition, therapy and commercial music at a four-year institution. The pre-principal area is for those who have not reached the freshman principal level of competency, advanced secondary music majors, and advanced non-music majors. The Secondary area is for those music majors working in their secondary applied area and for non-music majors.

**JURIES:** All students taking applied lessons are required to take a jury examination (performance before the music faculty) at the end of each semester of study. The jury exam grade will constitute 25% of the final grade.

**MUSIC RECITAL:** All music majors taking applied lessons are required to maintain 80% attendance at all student, faculty, and guest recitals. A list of activities will be given to the student at the beginning of each semester. Non-Music majors are not required to attend recital hour. However, individual teachers may require a certain percentage as a part of their course syllabus.

**STUDENT RECITAL PERFORMANCE:** All students on the Performance and Principal levels of competency and others selected by their teachers will perform once each semester on the student recital hour.

**KEYBOARD PROFICIENCY EXAMINATION:** Music majors may choose to take the keyboard proficiency exam so as to have the opportunity to study in another secondary area, and they will have that opportunity if they pass the exam. The exam will consist of all major and minor scales, hands together one octave, the primary chord progressions in all major and minor tonalities, simple folk songs with harmonizations, sight-reading of hymns of up to two flats and two sharps difficulty, and repertoire up to the level of Clementi sonatinas.

**FRESHMAN AND SOPHOMORE RECITALS:** Although it is not a requirement for graduation with the AFA degree in music, a freshman or sophomore music major may give a recital upon the recommendation of his applied teacher. The length of the recital will vary between fifteen and twenty-five minutes.

## **Music Courses**

### **001. Recital**

**no credit**

This series of class lessons and recitals are held each Wednesday during the semester. Each applied teacher will have class lessons during this Wednesday period once a month. Student recitals, faculty recitals, guest recitals, and freshman recitals will comprise the other Wednesday period. 4 Wednesday classes per month. Repeatable.

### **100. Basic Music Theory**

**2 semester hours**

Introduction to music reading including notes, scales, keys, intervals, and rhythm. The course includes a small amount of sight singing, ear training, and keyboard harmony. This course is designed for music majors and non-music majors with limited backgrounds in theory prior to entering college.

### **101. Elementary Written and Keyboard Harmony**

**3 semester hours**

A rapid review of the fundamentals of music, such as key signature, scales, time signatures and intervals. The course is a study of definitions, tonality and its structure, triads in root position with correct doublings, spacing and voice leading, and triads in first and second inversions. Emphasis will be placed upon keyboard harmony. Prerequisite: Passing score on Music Theory Placement Test.

**102. Elementary Sight Singing and Ear Training****1 semester hour**

This course is designed for the music major's first course in elementary sight singing and ear training. Emphasis is placed upon melodic, harmonic and rhythmic materials. Prerequisites: none.

**103. Elementary Written and Keyboard Harmony****3 semester hours**

Continuation of Music Theory 101. Phrase structure and cadences, harmonic progressions, technique of harmonization, non-harmonic tones, dominant seventh chords and elementary modulations. Continued emphasis is placed upon keyboard harmony. Prerequisite: Music 101.

**104. Elementary Sight Singing and Ear Training****1 semester hour**

Continuation of Music Theory 102. Continued emphasis is placed upon more advanced coordination of melodic, harmonic, and rhythmic materials and their application through sight singing and ear training. Prerequisite: Music 102.

**105. Survey of Music Business****3 semester hours**

A study of the major areas of the Music Business. Attention is given to the practical application as well as the theoretical foundations. Detailed study of organizations, and a general overview of the industry. Guest lectures from the Music Industry are utilized.

**106. Black Music Experience****3 semester hours**

From African roots through ragtime and the history of jazz, this course deals with black performers and black composers in both popular and classical fields. Attention also given to music influenced by black musicians and black music. Prerequisite: none.

**110. Music Appreciation (For Non-Music Majors)****3 semester hours**

Emphasis on perceptive and enjoyable listening to music from various periods of Western Art and popular musics. Representative types and forms are listened to from recordings and live concerts in and out of class. South Carolina teacher's certificate requirement. Prerequisite: none.

**112. Introduction to Music Literature****3 semester hours**

Historical survey of music history and literature with emphasis on representative forms and composers. This course begins with primitive and ethnic music and goes through the contemporary period.

**115. Introduction to Strings****1 semester hour**

The class will introduce the student to the four string instruments: violin, viola, cello and string bass. The student will have hands-on experience learning to produce the basic musical experience of a stringed instrument. The end result will be a student literate in the playing of a stringed instrument. One class session per week.

**116. Introduction to Brass****1 semester hour**

The Brass Methods class will stress the elementary and fundamental manner of teaching and playing the trumpet, French horn, trombone, baritone, and tuba. Unique problems of each instrument will be studied as it relates to care and repair, tone production, embouchure, fingerings, articulation, intonation and teaching materials. One class session per week.

**117. Introduction to Vocal Techniques****1 semester hour**

Introduction to singing technique. Emphasis on beginning vocalism applied to various vocal styles. One class session per week.

**201. Advanced Written and Keyboard Harmony****3 semester hours**

Introduction to seventh chords, non-harmonic tones and secondary dominants, modulation to all keys and the use of borrowed chords. Advanced skill in keyboard harmony will be emphasized. Prerequisite: Music 103 or placement test.

**202. Advanced Sight Singing and Ear Training****1 semester hour**

A continuation of Music Theory 104. Advanced materials are presented so as to place emphasis upon the application of melodic, harmonic, and rhythmic materials through sight singing and ear training. The difficulty of materials will parallel the level of work done in Music Theory 201. Prerequisite: Music 104 or placement test.

**203. Advanced Written and Keyboard Harmony****3 semester hours**

Continuation of Music 201. Augmented sixth, neopolitan sixth, and other altered chords. Chromatic mediant, ninth, eleventh, and thirteenth chords. An introductory study is made of late nineteenth century and twentieth century compositional techniques. Advanced skill in keyboard harmony will continue to be given emphasis. Prerequisite: Music 201.

**204. Advanced Sight Singing and Ear Training****1 semester hour**

A continuation of the skills developed in Music Theory 202. Emphasis will be placed upon an advanced degree of skill in sight singing and ear training through the use of melodic, harmonic, and rhythmic materials. The difficulty of materials will parallel the level of work done in Music Theory 203. Prerequisite: Music 202.

**205. Introduction to Studio Recording Techniques****3 semester hours**

This course organizes the areas of technique as related to a recording studio. Areas presented include basic electronics, tape machines, studio set-up, mixing, editing, equipment functions, and engineering fundamentals. The student receives an overall view of the recording studio and its function in the Music Industry.

**206. Studio Recording****3 semester hours**

This course is designed to teach the student to prepare music tapes with the use of keyboard synthesizers, 8 track recorder, rhythm machines, computers and other instruments of the recording studio. The student receives the ability to produce background tapes, synthesized music designed for other instruments, and engineering fundamentals of layering sounds on multi-tracks. Prerequisite: Music 205 or permission of instructor.

**207. Physics of Sound****3 semester hours**

Emphasizes the production, transmission and reception of acoustical energy. Topics include frequency, intensity, superposition of waves, harmonic wave structure and the effects of sound on the human ear. Laboratory required.

**208. Music Business Internship****1 semester hour**

A program of supervised instruction in a professional working situation. Students will gain hands-on experience working with actual recording sessions, arts management, orchestral management, retail sales and other areas according to students' needs. Prerequisites: Music 205, 206.

**Ensemble Courses**

A maximum of 2 semester hours credit in music ensemble shall be counted toward graduation. This is the equivalent of four semesters in any one or a combination of different ensembles.

The ensemble courses involved are: College Choir, Radiance, Wind Ensemble, Jazz Band, Symphony Orchestra, and Bell Choir.



Music students must audition for placement in either the choir or an instrumental ensemble. Students who have instrumental music as their applied major emphasis must earn two semester hours of credit in an instrumental ensemble.

Student may be in more than one ensemble by choosing to take an overload.

**120. College Choir**

**½ semester hour**

Fundamental principles of choral singing, correct pronunciation, purity of tone and elasticity of rhythm are stressed. Repertoire includes church music, part songs, popular music, and secular choruses. Membership is open to all who qualify. 3 class periods per week plus special rehearsals, performances, and music department tour. Prerequisite: Audition, Repeatable.

**121. Small Vocal Ensemble**

**½ semester hour**

This small ensemble studies and performs contemporary Christian music and contemporary pop music. 3 class periods per week, special rehearsals, performances and music department tour. Prerequisites: Audition and enrollment in MUS 120. Repeatable.

**122. Concert Band**

**½ semester hour**

Fundamentals of instrumental performance techniques, and increased knowledge of band literature, and a development of individual and group proficiency are the major goals of this performance organization. The Wind Ensemble is open to all Anderson College students with an instrumental background. Smaller instrumental groupings are organized according to need and availability. 2 class periods per week, special rehearsals, and college, public school and public performances. Prerequisite: Audition. Repeatable.

**123. Jazz Ensemble**

**½ semester hour**

The Jazz Ensemble attempts to reach the same musical goals as those set for the Wind Ensemble. The major difference between the two groups is the literature studied and performed. The Jazz Ensemble member will develop an increased knowledge of big band, jazz, and popular music literature. Smaller jazz groups can be organized from the larger band according to need and availability. The Jazz Ensemble is open to all Anderson College students with an instrumental background. 2 class periods per week, special rehearsals, and college, public school and public performances. Prerequisite: Audition. Repeatable.

**124. Iris Walker Handbell Choir**

**½ semester hour**

Fundamentals of handbell ringing are discussed and practiced. A wide variety of handbell repertoire is performed. Membership is open to the sophomore theory class and to all others who qualify. 3 periods of practice per week plus special rehearsals, performances alone and with College Choir and Small Vocal Ensemble, and music department tour. Prerequisite: Member of sophomore theory class or audition. Repeatable.

**125. Anderson Symphony Orchestra**

**½ semester hour**

An area-wide symphony orchestra made up of adults, college-age young people and selected high school students. It performs an average of three concerts a year. Anderson College students selected for this group by audition may elect to take this ensemble as an elective, while string players enrolled at Anderson College will perform in this group as their instrumental ensemble. 1 class period from 7:30-9:30 p.m. on Monday evening, special rehearsals and performances through the year. Prerequisite: Audition. Repeatable.

**126. Gospel Choir**

**½ semester hour**

Exploration of contemporary black gospel music. Styles, forms, spirituals, church music. Concerts on campus and in churches.

## **Certificate of Church Music Courses**

All of the following courses are required to receive the Church Music Certificate. You may complete these courses over a period of two semesters, but they may also be taken as time permits. College credit will not be given for these courses since they are not transfer courses.

### **Church Music Administration**

Emphasizes basic administrative theory and research for Christian churches, focusing on current practices and examining trends in such areas as instructional improvement; Duties of the Minister of Music; organization for education and evangelism.

### **Music Theory I**

Note reading, key signatures, rhythm notation, after which sightsinging, melodic dictation, basic harmonic progressions, and elementary keyboard harmony will follow. Aural training is considered the most important aspect of this course.

### **Music Theory II**

Advanced level of melodic, rhythmic, harmonic dictation. Harmony will focus on the analysis of music rather than the compositional aspects; advanced sightsinging covering more complex rhythms, chromatics, and modulation.

### **Survey of Hymnology**

Course based on hymnals used by churches, history and development of the hymn and hymn tune, how to read new hymns as well as presentations and dramatic treatment of hymns, and analysis interpretation of hymns.

### **Gospel Music**

This course will trace the development of gospel hymnody from its roots through its culmination in the mid-twentieth century. Broad areas of development, such as evangelistic hymnody in the 18th century, American departures from psalmody, the culmination of evangelistic hymnody, and the gospel song will be covered. Emphasis will be given to the value, function, and use of gospel hymns in their local congregations.

### **Conducting**

Choral conducting will emphasize areas of concern vital to both the experienced and beginning conductor. Conducting techniques, tone and diction, style and interpretation, rehearsal techniques, and planning and organization will be taught in relationship to the specified problems, and needs of the class members.

### **Graded Choir Materials and Methods I**

Study of age group characteristics and selection of music appropriate for each age group, use of denominational music materials.

### **Graded Choir Materials and Methods II**

The repertoire of the minister of music, graded choirs, vocal and instrumental ensembles, planning of rehearsals and use of choirs at worship services.

## **Applied Music Courses**

### **Piano**

**130. Pre-Principal Music Major, Secondary Music Major  
and Non-Music Majors in Piano** **1 semester hour**

**131. Pre-Principal Music Major, Advanced Secondary Music  
Major and Advanced Non-Music Majors in Piano** **2 semester hours**  
Scales, arpeggios, technical studies; Bach, Clementi, and Mozart sonatinas; appropriate  
19th and 20th century repertoire.

**132 and 133. Freshman Piano Principal Majors** **2 semester hours**  
Bach Two Part Inventions: Haydn, Mozart, Beethoven easier sonatas; appropriate 19th and  
20th century repertoire.

**134 and 135. Freshman Piano Performance Majors** **3 semester hours**

**232 and 233. Sophomore Piano Principal Majors** **2 semester hours**  
Bach, Two and Three Part Inventions, Well-Tempered Clavier, Haydn, Mozart, Beethoven  
Sonatas, romantic and modern compositions.

**234 and 235. Sophomore Piano Performance Majors** **3 semester hours**

### **Voice**

**140. Pre-Principal Music Major, Secondary Music Major  
and Non-Music Majors in Voice** **1 semester hour**

**141. Pre-Principal Music Major, Advanced Secondary Music  
Major and Advanced Non-Music Majors in Voice** **2 semester hours**

**142 and 143. Freshman Voice Principal Majors** **2 semester hours**  
Primary aims are mental and physical coordination in singing, vocal technique, freeing of  
the voice, placement, support, and flexibility. Song materials such as Passing by Purcell,  
Caro Mio Ben by Giardani, Sure on this Shining Night by Barber, and Serum ami by  
Pergolesi are studied.

**144 and 145. Freshman Voice Performance Majors** **3 semester hours**

**242 and 243. Sophomore Voice Principal Majors** **2 semester hours**  
A continuation of vocal techniques is emphasized. Song materials such as The Owl is  
Abroad by Purcell, Come Unto Him by Handel, Die Lotusblume by Schumann, Beau Sor  
by Debussy and Silent Noon by Vaughan Williams are studied.

**244 and 245. Sophomore Vice Performance Majors** **3 semester hours**

### **Organ**

**150. Pre-Principal Music Majors, Secondary Music Majors  
and Non-Music Major in organ** **1 semester hour**

**151. Pre-Principal Music Major, Advanced Secondary Music Major and Advanced Non-Music Majors in Organ** **2 semester hours**

**152 and 153. Freshman Organ Principal Majors** **2 semester hours**  
 Gleason: Method of Organ Playing; Bach: Eight Little Preludes and Fugues, Orgelbuchlein, Preludes and Fugue in E Minor (Lesser) Fugue in G Minor, chorale, Herzlich thut mich verlangen; Dupre; Antiphon: hymn-playing.

**154 and 155. Freshman Organ Performance Majors** **3 semester hours**

**252 and 253. Sophomore Organ Principal Majors** **2 semester hours**  
 Bach: Schubler Chorales, Trio Sonata No. 1 in E Flat, Orgelbuchlein; Buxtehude: Prelude, Fugue and Chaconne; Frescobaldi: Toccata per l'Elevazione; Brahms: Chorale Preludes; Franck: Cantabile.

**254 and 255. Sophomore Organ Performance Majors** **3 semester hours**

## **Band Instruments**

**160. (followed by instrument).**  
**Pre-Principal Music Major, Secondary Music Major and Non-Music Majors in Instrumental Music** **1 semester hour**

**161. (followed by instrument).**  
**Pre-Principal Music Major, Advanced Secondary Music Major, Advanced Non-Music Majors in Instrumental Music** **2 semester hours**

**162 and 163. (followed by instrument).**  
**Freshman Instrumentalist Principal Majors** **2 semester hours**

**Freshman Flute Principal** **2 semester hours**  
 Study of scales and arpeggios. Studies from Anderson, Altes, or Boehm; Handel Sonatas or equivalent.

**Freshman Trumpet Principal** **2 semester hours**  
 Studies in phrasing, general technical problems, tonguing, scales and transposition. Etudes by Arban, Clarke, and Schlossberg. Solos by Ropartz, Fitzgerald and other pieces of similar difficulty.

**Freshman Trombone Principal** **2 semester hours**  
 Scales and tonguing problems. Etudes and technical studies from Arban, Cornette, Rochut Melodious Etudes Book I Manita the Trombone Virtuoso. Beginning studies in tenor clef. Solos by Bach, Barat and other pieces of similar difficulty.

**164 and 165. (followed by instrument).**  
**Freshman Instrumentalist Performance Majors** **3 semester hours**

**262 and 263. (followed by instrument).**  
**Sophomore Instrumentalist Principal Majors** **2 semester hours**

**Sophomore Flute Principal** **2 semester hours**  
 Study of scales and arpeggios in various articulations. Technical studies from Anderson. Bach sonatas and Telemann sonatas or equivalent.

**Sophomore Trumpet Principal****2 semester hours**

Continuation of technical studies, transposition and scales. Study of excerpts from orchestral literature. Etudes from and by Schlossberg, Clarke and Sachse. Solos by Goeyens, Balay, Clergue and other pieces of similar difficulty.

**Sophomore Trombone Principal****2 semester hours**

Continuation of scales and tonguing problems. Etudes, technical and legato studies from Cornette, Mantia, Blume, Rochut Book II, and Arban. Continuation of clef studies. Solos by Guilmant, Barat, McKay and other pieces of similar difficulty.

**264 and 265. (followed by instrument).****Sophomore Instrumentalist Performance Majors****3 semester hours****Harpsichord****170. Harpsichord****1 semester hour**

Pre-principal music major, secondary music major and non-music in harpsichord. This is an introductory course to the harpsichord and harpsichord playing. Materials covered will include articulation, fingering, mechanics of the instrument, and tuning and care of the harpsichord. Repertory will include short pieces by Bach, Telemann, Couperin, Scarlatti, and Rameau, among others. Prerequisite: Same audition as required of organ students. Repeatable.

**Guitar****180. Pre-Principal Music Majors, Secondary Music Major and Non-Music Majors in Guitar****1 semester hour****181. Pre-Principal Music Majors, Advanced Secondary Music Major, Advanced Non-Music Majors in Guitar****2 semester hours****182 and 184. Freshman Guitar Principal Majors****2 semester hours****282 and 284. Sophomore Guitar Principal Majors****2 semester hours****String Instruments****190. (followed by instrument).****Pre-Principal Music Major, Secondary Music Major and Non-Music Majors in Instrumental Music****1 semester hour****191. (followed by instrument).****Pre-Principal Music Major, Advanced Secondary Music Major, Advanced Non-Music Majors in Instrumental Music****2 semester hours****192 and 193. (followed by instrument).****Freshman Instrumentalist Principal Majors****2 semester hours****194 and 195. (followed by instrument).****Freshman Instrumentalist Performance Majors****3 semester hours****292 and 293. (followed by instrument).****Sophomore Instrumentalist Principal Majors****2 semester hours**

## Commercial Applied Courses

These courses are required for the Commercial Music Major. However, any student may enroll if they pass an audition. All commercial courses are designed to teach techniques of performance in the contemporary field.

<b>Piano 136, 137 Freshman Level</b>	<b>1 semester hour</b>
236, 237 Sophomore Level	1 semester hour
<b>Voice 146, 147 Freshman Level</b>	<b>1 semester hour</b>
246, 247 Sophomore Level	1 semester hour
<b>Organ 156, 157 Freshman Level</b>	<b>1 semester hour</b>
256, 257 Sophomore Level	1 semester hour
<b>Guitar 186, 187 Freshman Level</b>	<b>1 semester hour</b>
286, 287 Sophomore Level	1 semester hour
<b>Band (all instruments) 166, 167 Freshman Level</b>	<b>1 semester hour</b>
266, 267 Sophomore Level	1 semester hour
<b>Strings (all instruments) 196, 197 Freshman Level</b>	<b>1 semester hour</b>
296, 297 Sophomore Level	1 semester hour

## Physics (PHY)

### 101. Introduction to Physics

4 semester hours

A study of several aspects of the physical world, with an emphasis on energy sources and conversion. Related topics include motion, friction, sound, light and electricity. Laboratory required.

### 103. Survey of Astronomy

4 semester hours

An introduction to worldviews of various cultures, sky pattern identification, our solar system, stars and star clusters, nebulae and galaxies. Laboratory required.

### 151. General Physics I

4 semester hours

A study of kinematics, statics, vectors, energy, momentum and heat. Laboratory required. Prerequisite or corequisite: Math 103.

### 152. General Physics II

4 semester hours

A study of electricity, magnetism, wave motion, sound, light and quantum theory. Laboratory required. Prerequisite: Physics 151.

### 201. College Physics I

4 semester hours

A calculus-based course covering kinematics, Newton's Laws, oscillatory motion, energy, rotational motion and waves. Laboratory required. Prerequisite or corequisite: Math 221 or permission of instructor.

### 202. College Physics II

4 semester hours

Topics include heat and thermodynamics, electric field and potential, magnetic fields, electromagnetic induction, electromagnetic waves, optics. Laboratory required. Prerequisite: Physics 201.

### 207. Physics of Sound

3 semester hours

Emphasizes the production, transmission and reception of acoustical energy. Topics include frequency, intensity, superposition of waves, harmonic wave structure and the effects of sound on the human ear. Laboratory required.

## **Philosophy PHI**

### **101. Introduction to Philosophy**

**3 semester hours**

A survey of basic philosophical issues and problems. Representative issues and works of important philosophers are treated. Students are introduced to modes of thinking and philosophical inquiry.

## **Political Science PS**

### **101. American National Government**

**3 semester hours**

A study of the constitutional basis of our national government followed by a survey of its organization, functions, and services. Selected problems and attention to current affairs are included.

### **102. State and Local Government**

**3 semester hours**

A survey of the constitutional basis, structure, and functions of state and local governments in the United States. Prerequisites: Political Science 101 or permission of instructor.

### **103. Internship on Congressional Staff**

**3 semester hours**

Students who are selected to serve on the staff of a member of congress may receive credit in political science through this practicum.

## **Psychology PSY**

### **100. Freshman Experience**

**1 semester hour**

A course designed for individuals entering higher education for the first time. This course will assist the student in obtaining skills necessary to reach his/her educational goals. The course will expose the student to learning experiences, personnel and support services that will assist him/her in learning college survival skills. Topics in this course will include study skills, communication skills, career awareness, interpersonal relationships, library usage and personal issues that face many college students.

### **101. General Psychology**

**3 semester hours**

An introductory survey course of the scientific study of human behavior, including its history and methodologies. All areas of psychology such as learning, perception, motivation, and emotions are explored in the light of human growth and maturity. The study of man's abilities as well as his emotional reaction to frustration gives added insight into ego defense mechanisms, mental health and mental illness.

### **201. Child Growth and Development**

**3 semester hours**

The physical, mental, and emotional development of the child from conception through pre-adolescent period. The significances of a child's relationship to his parents and peers are reviewed as they relate to the child's concept of himself. Emphasis is placed upon the factors contributing to the emotional health of the normal child. Prerequisite: Psychology 101.

### **203. Adolescent Growth and Development**

**3 semester hours**

A study of the development during the adolescent years including the biological development, the emotional development, and the social relationships giving particular attention to the adjustment of youth. Prerequisite: Psychology 101.

### **205. Psychology of Human Development**

**3 semester hours**

A course in life span development which views life as a series of creative, related, but distinctive phases that permits persons to continue growing and searching for new meaning and levels of happiness throughout the life span and during the process of dying.

**211. Personality****3 semester hours**

A study of personality in personal and social adjustment. Emphasis is placed upon motivation in human goals and the dynamics in adjustment demands, as well as the faculty patterns of adjustment. The dynamics of adjustment are applied to achieving intellectual, emotional and social competence in group living, marriage, and vocation. Prerequisite: Psychology 101.

**Reading (REA)****010. Reading****No Credit**

Non-credit development course required for students whose reading test scores indicate a need for the course. Emphasis is in developing reading skills needed to achieve success in the academic college courses.

**100. College Prep Week****1 semester hour**

College Prep Week is designed to give students placing in the three developmental courses in summer orientation an introduction to college life through academic and personal experiences. English, math, and reading faculty will team up with the counseling center and the student government office. An intensive academic program centering on English, math, reading, and study skills will be required. Prerequisites: Placement in the program is dependent on the English, reading, and math placement scores.

**101. College Reading****3 semester hours**

Designed to improve the reading and study efficiency of all college students. The class size is small, enabling each student to have individual reading a study skills diagnosed and to be provided with individualized instruction. The student works in several college-oriented programs which stress comprehension, vocabulary, and speed. Students also receive information on how to study. Honors REA 101 available for advanced students.

**102. College Reading****2 semester hours**

A continuation of REA 101, designed to improve listening skills, spelling skills, and to increase further vocabulary, comprehension, and rate of reading. Students may choose the course or be enrolled in this course if a certain competency is not reached in REA 101. Prerequisite: REA 101.

**110. Learning Skills****2 semester hours**

Designed to help students with average and above average reading ability approach college work more efficiently. Emphasis on development of reading rate flexibility, preparation for exams, test-taking skills, note-taking skills, and an organized approach to reading and studying. Includes an in-depth study of the process by which specific information is obtained from reading material. Methods will be demonstrated by faculty members from other departments on solving word problems and practicing note-taking skills.

**Religion (REL)****100. Introduction to the Bible****3 semester hours**

The course will begin with a survey of background materials, including geography, archaeology, text, canon, translations, inspiration, history, etc. The second part of the course will be a study of principles of interpretation with special reference to how one can interpret biblical texts and apply the truths therein to life in the twentieth century. The final, and largest, section of the course will be a survey of specific biblical texts from both the Old and New Testaments. Prerequisites: None.



**101. Old Testament History****3 semester hours**

The aim of this course is to give a clear and consecutive view of Old Testament history in its broad outlines. Prerequisite: REL 100.

**102. New Testament History****3 semester hours**

This course is introduced by a study of Roman world at the time of Christ. An account of Christ's life and teachings forms the most important part of the work. This is followed by and outline of apostolic history. Prerequisite: REL 100.

**111. Religion and Contemporary Culture****3 semester hours**

An exploration of religious thought, traditions, and values within the contemporary Christian context. Begins with a definition of religion, and students explore various forms of religious experience and expression, knowledge of God, religious understanding of personhood, and ethical issues. Prerequisite: Religion 100.

**131. Dimensions of Ministry****1 semester hour**

This In-Service Guidance course will introduce the student to what is involved in Christian ministry. Credit cannot be used to meet six hours in Religion required for graduation.

**132. The Helping Process****1 semester hour**

Students in the In-Service Guidance program will review the social dimensions of ministry, individual concerns, and relationships. Credit cannot be used to meet six hours in Religion required for graduation.

**201. The Life and Teachings of Jesus****3 semester hours**

A survey of the life and ministry of Jesus and an interpretation of His teachings. Some attention is given to the approaches to the study of the life of Jesus developed in the present century. Prerequisite: Religion 100.

**202. The Life and Letters of Paul****3 semester hours**

A survey of the life of Paul with special attention given to an exposition of Paul's letters. Prerequisite: Religion 100.

**211. Old Testament Prophets****3 semester hours**

A study in the prophetic literature of the Old Testament in its historical setting. Special attention is given to the interpretation of selected texts. Prerequisite: Religion 100.

**212. Hebrew Poetry and Wisdom Literature****3 semester hours**

Includes a description of the elements of Hebrew poetry and nature of wisdom literature. Selected portions of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon are investigated. Prerequisite: Religion 100.

**231. Vocations in Ministry****1 semester hour**

Reviews the requirements and functions for the various professions and opportunities in ministry. Designed for In-Service Guidance students. Credit cannot be used to meet six hours in Religion required for graduation.

**232. Baptist History and Polity****1 semester hour**

A survey of Baptist history from the beginning to the present day with emphasis on the development of church organization and structure. For students in the In-Service Guidance program. Credit cannot be used to meet six hours in Religion for graduation.

**Retail Merchandising (See Merchandising)**

## **Sociology (SOC)**

### **201. Introductory Sociology**

**3 semester hours**

A reasonably compact survey of the main cultural factors and social structures of society. Basic concepts and descriptive materials are presented. Prerequisites: none.

### **202. Social Problems**

**3 semester hours**

Contemporary social problems in the United States are presented, along with the scientific procedures by which these problems continue to be studied. Prerequisite: Sociology 201 or permission of instructor.

### **203. Marriage and the Family**

**3 semester hours**

A one semester course which focuses upon the American family. Various cross-cultural emphases are made but attention will be upon the various historical, religious, cultural and sociological factors of the contemporary family in the United States. Prerequisite: Psychology 101 or Sociology 201.

## **Spanish (SPA)**

### **101. Elementary Spanish**

**4 semester hours**

For students with little or no previous experience with the language. Pronunciation, grammar, reading of simple texts and aural-oral practice are all focal parts of this course. A student may exempt this course, for credit, by test-placing into Spanish 102, 201, or 202 and passing that course with a grade of C or better. Prerequisite: None.

### **102. Elementary Spanish**

**4 semester hours**

This is a continuation of Spanish 101. Additional verb tenses and grammatical structures are studied in this course. The student is introduced to reading assignments of higher complexity. A student may exempt this course, for credit, by test-placing into Spanish 201 or 202 and passing that course with a grade of C or better. Prerequisite: Spanish 101 or its credit.

### **201. Intermediate Spanish**

**3 semester hours**

This course is designed to help students apply the grammatical skills learned earlier through reading and writing. A study of all Spanish speaking countries is part of the course. A student may exempt this course, for credit, by test-placing into Spanish 202 and passing it with a grade of C or better. Prerequisite: Spanish 102 or its credit.

### **202. Intermediate Spanish**

**3 semester hours**

A continuation of Spanish 201, with an additional selection of reading materials. The emphasis is on speaking the language. Prerequisite: 201 or its credit.

## **Speech (SPE)**

### **102.Public Speaking**

**3 semester hours**

Includes approaching the study of speech, constructing the speech, delivering the speech, securing audience response, developing the philosophy of speech.

### **210. Voice and Diction**

**3 semester hours**

A practical course in voice improvement. Concentration on the analysis of vocal delivery, use and control of the voice, and standards of articulation and pronunciation. Especially designed for students in communication and stage performance. Prerequisite: Public Speaking or permission of instructor.

## **Theatre (THE)**

### **101. Theatre Production**

**1 semester hour**

Students will work a minimum of 42 hours in an acting or technical capacity on a major production. Hours work for this course is not interchangeable with Theatre 213; may be repeated for credit, not exceeding 1 hour per semester. A maximum of 4 credit hours may be presented for graduation.

### **211. Introduction to Theatre**

**3 semester hours**

An introductory course to the study of the theatre. Employing a historical approach, students will become acquainted with the general overview of the theatre, including acting, directing, scene design, costume, lighting, playwriting, management, and criticism.

### **212. Beginning Acting**

**3 semester hours**

The basic techniques and exercises employed in developing physical actions into the inner resources used in character creation. The Stanislavsky system is emphasized. Students participate in one-act and major theatre productions.

### **213. Stagecraft**

**3 semester hours**

An introductory course in the technical aspects of theatre; the areas of set design and construction, lighting design and drafting as well as properties design. In addition students will receive instructions in stage and house management. Course includes lab sessions of practical nature in the scene shop.

# Personnel

## Trustees

### *Terms expiring in 1986*

Mrs. Marie M. Collins .....	Anderson
E. P. Ellis .....	Anderson
Lew T. Gray .....	Greer
T. Ree McCoy, Jr. ....	Anderson

### *Terms expiring in 1987*

Lewis C. Barker .....	Greenville
John C. Shiflett, Jr. ....	McCormick
Mickey A. Walker .....	Anderson
G. Edward Welmaker .....	Easley

### *Terms expiring in 1988*

Hugh A. Cooper .....	Williamston
Delores C. McAlister .....	Laurens
Roy C. McCall, Jr. ....	Easley
Charles Welborn .....	Anderson

### *Terms expiring in 1989*

Peggy G. Deane .....	Anderson
T. Ed. Garrison .....	Anderson
Nellie G. Harvey .....	Greenville
Marc H. Westbrook .....	Columbia

### *Terms expiring in 1990*

Phillip Alan Hare .....	Belton
J. Vernon Jeffords .....	Spartanburg
Daniel L. Phillips .....	Greer
Bobby Louis Whitehead .....	Lexington

### *Honorary Life Trustee*

Thomas R. Gaines .....	Anderson
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## Officers of Administration

### **Mark L. Hopkins, President**

B.A., Southeast Missouri State University; M.Ed.; University of Missouri; Ed.D., University of Missouri. (1982)

### **Richard H. Franklin, Vice President and Dean of Student Development**

A.A., Anderson College; B.A., Furman University; M.Div., The Southern Baptist Theological Seminary; Ph.D., University of South Carolina. (1974)

### **Walter E. Dahlgren, Vice President for Development**

B.S., Georgia Institute of Technology. (1974)

### **B. J. Taylor, Vice President for Business Affairs**

A.A., Anderson College; B.A., Furman University; Further study, Columbia Theological Seminary, University of Kentucky. (1972)

**Paul A. Talmadge**, *Vice President and Academic Dean*

B.A., Samford University; M.R.E., Southwestern Baptist Theological Seminary; D.R.E., Southwestern Baptist Theological Seminary; Further study, Birmingham Southern College. (1969)

**C. Richard Roberts**, *Associate Academic Dean*

A.A., Anderson College; B.A., Furman University; M.Div., The Southern Baptist Theological Seminary; Ed.D., Nova University; Further study, University of Minnesota. (1971)

**A. Frank Bonner**, *Associate Dean for Special Programs*

B.A., Furman University; M.A., University of Georgia; Ph.D., University of North Carolina. (1974)

**David Ward Larson**, *Associate Dean for the Fine Arts*

B.F.A., Illinois Wesleyan University; M.A., University of Minnesota; Candidate for Ph.D., University of Illinois. (1985)

**Cecil Mitchum**, *Assistant to the Vice President for Business Affairs*

A.A., Anderson College; B.A., Furman University; M.Div., The Southern Baptist Theological Seminary. (1979)

**Sidney Kerr**, *Associate Dean of Student Development*

B.A., Agnes Scott College; M.Ed., Georgia State University. (1985)

## **Faculty**

**Samuel Arguez**, *Spanish*

B.A., Wayland Baptist College; M.A., Texas Tech University; Ph.D., University of Missouri. (1973)

**Annie Frances Blackman**, *Librarian*

A.A., Anderson College; A.B., Winthrop College; M.S., Florida State University. (1969)

**A. Frank Bonner**, *English*

B.A., Furman University; M.A., University of Georgia; Ph.D., University of North Carolina. (1974)

**Julie M. Bowers**, *Math*

B.A., Mississippi University for Women; M.S., Purdue University. (1985)

**James C. Boykin**, *Physical Education*

B.A., Appalachian State University; Further study, University of South Carolina. (1979)

**John Klenner Boyte**, *Business Administration*

B.A., Appalachian State University; M.A., Appalachian State University; Further study, Purdue University. (1966)

**Ruth Parlier Boyte**, *Business Education*

B.S., Appalachian State University; M.A., Appalachian State University. (1966)

**William McCollister Bridges, *Music***

B.A., Furman University; B.D., Southern Baptist Theological Seminary; M.S.M., The Southern Baptist Theological Seminary; Further study, University of Indiana, Florida State University. (1964)

**Robert Edward Burks, *Religion***

B.A., Mercer University; B.D., The Southern Baptist Theological Seminary; Th.M., The Southern Baptist Theological Seminary; Ph.D., The Southern Baptist Theological Seminary. (1965)

**Edward Perry Carroll, *Music***

B.M., Baylor University; M.C.M., The Southern Baptist Theological Seminary; Ed.D., New Orleans Baptist Theological Seminary. (1975)

**Frankie I. Childress\*, *Business Education***

B.S., Winthrop College; M.Ed., University of South Carolina. (1976)

**James Wylie Clark, *Music***

B.M., Mississippi College; M.M., Southern Methodist University; Further study, University of Georgia, University of South Carolina. (1970)

**Jerry A. Clonts, *Biology***

B.S., Jacksonville State College; M.A., George Peabody College; Ph.D., Mississippi State University. (1974)

**Faye Penland Cowan, *English***

B.A., Erskine College; M.A., Clemson University; Further study, Erskine College. (1962)

**Douglas Lee Davison, *English***

A.A., Anderson College; B.A., Furman University; M.A., Clemson University; Further study, The Southern Baptist Theological Seminary. (1979)

**Jacque W. Davison, *Mathematics***

A.A., Anderson College; B.A., Clemson University; M.S., Clemson University. (1978)

**Randall T. Dill, *Computer Science***

B.S., Berea College; M.S., Clemson University. (1974)

**Brenda Nicholson DuBose, *Assistant Librarian***

B.A., Tift College; M.A., Appalachian State University. (1969)

**Charles R. Earl, *Chemistry***

A.B., Whittier College; Ph.D., Polytechnic Institute of Brookland. (1984)

**Carl Dean English, *Sociology***

A.A., Anderson College; B.A., Erskine College; Th.M., The Southern Baptist Theological Seminary; Ph.D., The Southern Baptist Theological Seminary; Further study, University of Georgia. (1967)

**Alice D. Awtrey Fay, *Chemistry***

A.B., Radcliffe College; Ph.D., University of California-Berkeley; Postdoctoral Fellow, Cornell University; Further study, Southern Illinois University; University of Georgia. (1974)

**Robert P. Franks, *Business Administration***

A.A., Anderson College; B.S., Clemson University; M.A., Clemson University; Further study, University of South Carolina, Furman University, Clemson University, University of Georgia, Clemson-Furman, M.B.A. Program. (1980)

**Robert Hermann Fries, *Physics and Computer Science***

A.B., Middlebury College; M.S., Rensselaer Polytechnic Institute. (1974)

**Bobby L. Hanley, *English***

B.A., Clemson University; M.A., Clemson University. (1985)

**Nancy Guest Hanley, *Reading***

B.S., Limestone College; M.A., Clemson University. (1975)

**Robert Heritage, *Music***

B.A., Louisiana College; M.M.Ed., Mississippi College; Further study, University of Southern Mississippi. (1983)

**Judy R. Hodges\*, *Mathematics***

B.A., University of Florida; M.A.T., University of Florida. (1985)

**Walter Glen Hughey, *Mathematics***

A.A., North Greenville Junior College; B.A., Cumberland University; M.Ed., Furman University. (1964)

**Shirley Revan Jacks, *French***

A.A., Mars Hill College; B.A., Carson-Newman College; M.A., University of North Carolina; Ph.D., University of Georgia; Further study, Bob Jones University, University of Tennessee, Furman University, Converse College, University of South Carolina. (1964-71), (1972)

**Dennis Warren James, *English***

B.A., Clemson University; M.A., Clemson University; Further study, University of Georgia. (1970)

**Robin Barrett Kelley, *Biology***

B.S., Wofford College; M.Ed., Clemson University; Further study, Medical College of South Carolina, Arizona State University. (1962)

**Sanford Maxey Kidd, Jr., *Religion***

B.A., Augusta College; M.Div., Southwestern Baptist Theological Seminary; Further study, The Southern Baptist Theological Seminary. (1976)

**Ellen King, *Mathematics***

A.A., Anderson College; B.S., Clemson University; M.Ed., Clemson University. (1984)

**John Lassiter, *History***

B.A., University of North Carolina; M.A., College of William and Mary;  
Ph.D., University of North Carolina. (1984)

**Kathleen S. McAlhaney\*, *Mathematics***

B.A., Winthrop College; M.A.T., University of South Carolina. (1985)

**Gregory A. McClanahan, *Mathematics***

B.S., Auburn University; M.S., Auburn University; Ph.D., Clemson University.  
(1979)

**Kathryn Axmann McGregor, *Business Education***

B.S., Winthrop College; M.A., Clemson University. (1961)

**Marion Dowis Mandrell, *Psychology***

A.A., North Greenville Junior College; B.A., Carson-Newman College; M.A.,  
The Southern Baptist Theological Seminary; M.Ed., Clemson University.  
(1965)

**Nelson Eugene Mandrell, *Psychology***

B.A., Oklahoma Baptist University; M.Div., The Southern Baptist Theological  
Seminary; Th.M., The Southern Baptist Theological Seminary; Ph.D., The  
Southern Baptist Theological Seminary; Further study, The Southern Baptist  
Theological Seminary, Missouri Baptist Hospital, Central State Hospital,  
Norton Psychiatric Clinic. (1964)

**E. Anne Martin, *Home Economics***

A.A., Anderson College; B.S.H.E., University of Georgia; M.Ed., University of  
Georgia. (1981)

**Mary Elizabeth Martin, *Home Economics and Fashion Merchandising***

B.S., Winthrop College; M.S., Clemson University; Further study, University  
of Oklahoma, State College of Washington, Taft Fellow. (1958)

**Fred Christopher Metts, Jr., *Religion***

B.S., Texas Wesleyan College; M.A., Texas Christian University; Th.M.,  
Southwestern Baptist Theological Seminary; M.Ed., University of Georgia.  
(1962)

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B.A., Converse College; M.A., Wofford College; Ph.D., University of South  
Carolina; Further study, Sorbonne, Clemson University, University of  
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(University of Georgia), University of LaVerne, Northeast Missouri State  
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**Frankie Porter, *Physical Education***

A.A., Montreat-Anderson College; B.A., University of South Carolina; M.A., University of South Carolina. (1976)

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## **Administrative and Support Staff**

**Eugene Bausch**, *Foreman of Custodial Services*  
(1983)

**Robert G. Beville**, *Baseball Coach, Assistant to Financial Aid Director*  
A.A., Anderson College; B.S., Erskine College. (1983)

**Annie Frances Blackman**, *Librarian*  
A.A., Anderson College; B.A., Winthrop College; M.S., Florida State University. (1969)

**Roy Blume**, *Coordinator of Business and Foundation Support*  
B.A., Furman University. (1984)

**Claudia Boles**, *Director of Publications*  
Ball State University; A.A., Tri-County Technical College. (1985)

**Jim Boykin**, *Men's Tennis Coach and Intramural Director*  
B.A., Appalachian State University. (1977)

**Hugh Brinson**, *Coordinator of Facilities*  
A.A., Anderson College; B.A., Carson-Newman College; M.R.E., Southern Baptist Theological Seminary. (1985)

**Orene Brinson**, *Post Office Clerk*  
A.A., Anderson College; B.A., Erskine College. (1985)

**Gail Bryant**, *Secretary, Music Department*  
(1979)

**Pam Bryant**, *Softball Coach and Institutional Representative*  
A.A., Anderson College; B.A., Winthrop College. (1983)

**William H. Childress, Jr.**, *Registrar*  
B.S., Clemson University; M.Ed., (Agriculture) Clemson University; Further study, Clemson University. (1984)

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A.A., Holmes Junior College. (1970-72), (1977)

**Susan Coleman**, *Director of Student Activities*  
B.A., Clemson University; M.Ed., Clemson University. (1979)

**Joni Cox**, *Assistant Bookkeeper*  
(1983)

**Katherine Crosby**, *Housekeeping*  
(1965)

**Barry Davis**, *Maintenance*  
(1983)

**Jess Dean**, *Maintenance*  
(1980)

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Berea College. (1984)

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**Cliff Dutton**, *Maintenance*  
(1972)

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(1981)

**Kathleen Ellis**, *Housekeeping*  
(1985)

**Dale Erb, Sr.**, *Maintenance*  
(1976)

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(1970)

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**Carolyn Gabbard**, *Secretary, Special Programs*  
(1978)

**Mamie Gaines**, *Housekeeping*  
(1984)

**Barbara M. Garrison**, *Library Assistant*  
A.A., Anderson College. (1975)

**Henry Gillespie**, *Director of Safety*  
Security Management, Atlanta Technical College. (1984)

**Frances Gilmer**, *Director of Health Services and Nurse*  
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**James Gordon**, *Maintenance Department*  
(1984)

**Lynda Graham**, *Assistant Bookkeeper*  
(1978)

**Carolyn Granchelli**, *Admissions, Word Processing*  
(1985)

**Ola W. Gray**, *Receptionist and Secretary, Financial Aid*  
Forrest College. (1969)

**Vickie Griffin**, *Secretary, Residential Living Office*  
(1985)

**Dora Hancock**, *Library Assistant*  
A.A., Anderson College; B.A., Southwestern Baptist Theological Seminary.  
(1955)

**Janet Hewell**, *Housekeeping*  
(1983)

**Richard T. Hinshaw**, *Director of Admissions*  
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**Gerri Ifkovits**, *Secretary, Vice President for Business Affairs*  
(1979)

**Mary S. Jones**, *Secretary to the President*  
(1966)

**Kay Kent**, *Secretary, Counseling Center*  
Wingate College. (1983)

**Sanford Kidd**, *Chaplain and Director of Campus Ministries*  
B.A., Augusta College; M.Div., Southwestern Baptist Theological Seminary;  
Further study, The Southern Baptist Theological Seminary. (1976)

**JoVanna J. King**, *Alumni Coordinator*  
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**Mae King**, *Business Office Cashier*  
(1979)

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(1984)

**Elizabeth G. McClellan**, *Director of Alumni Giving and Affairs*  
A.A., Anderson College. (1970-77) (1981)

**Lisa Diane Medlin**, *Secretary, Alumni Office*  
A.B.E., Anderson College. (1986)

**Tim Medlin**, *Recreation Coordinator and Assistant Baseball Coach*  
B.A., Newberry College. (1984)

**Ada P. Meeks**, *Social Secretary*  
B.A., Anderson College. (1960)

**Grace Melton**, *Residence Hall Supervisor*  
(1978)

**Joe O. Morris**, *Maintenance*  
(1985)

**Sandra Murdock**, *Coordinator of Academic Records, Registrar's Office*  
A.A., Anderson College. (1983)

**Richard Murr**, *Maintenance*  
(1985)

**Karl S. Nolte**, *Technical Director/Fine Arts Center*  
Clemson University. (1985)

**Lorraine Orcutt**, *Bookstore Assistant*  
(1984)

**Jim Owens**, *Director of Financial Aid*  
B.A., Florida Southern College, M.S., Clemson University. (1984)

**Olin S. Padgett**, *Director of the Physical Plant*  
A.A., Anderson College. (1973)

**Frankie Porter**, *Director of Women's Athletics, Women's Basketball Coach*  
*Volleyball Coach*  
B.A., University of South Carolina; M.A., University of South Carolina (1976)

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(1976)

**Marvin Rada**, *Maintenance*  
(1976)

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B.S., The Citadel, Further study, Clemson University. (1983)

**Mary Elizabeth Roberts**, *Admissions Counselor*  
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**Lucile R. Rogers**, *Secretary, Development Office*  
(1979)

**Cynthia J. Smith**, *Assistant Director of Financial Aid*  
B.B., Winthrop College. (1985)

**Sherry Smith**, *Business Office Supervisor*  
A.A., Anderson College. (1977)

**Bobbie Snipes**, *Secretary, Admissions Office*  
(1970)

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(1976)

**Shirley Strickland**, *Housekeeping*  
(1969-77) (1978)

**Eunice M. Thorne**, *Secretary, Student Development Office*  
Anderson College. (1965)

**Almedia L. Todd**, *Coordinator, Printing & Mailing*  
Secretarial Science Certificate, El Cerritos College; Tri-County Tec. (1984)

**Carolyn Vaughn**, *Secretary, Maintenance Department*  
Anderson College. (1985)

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(1985)

**Hugh Weeks**, *Director of Residential Living*  
B.S., Clemson University; M.Ed., Clemson University. (1979)

**Frances Welborn**, *Library Assistant*  
(1979)

**Betty L. West**, *Bookstore Manager*  
(1978)

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(1978)

**Rick Whiten**, *Admissions Counselor*  
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New Orleans Baptist Theological Seminary. (1975)

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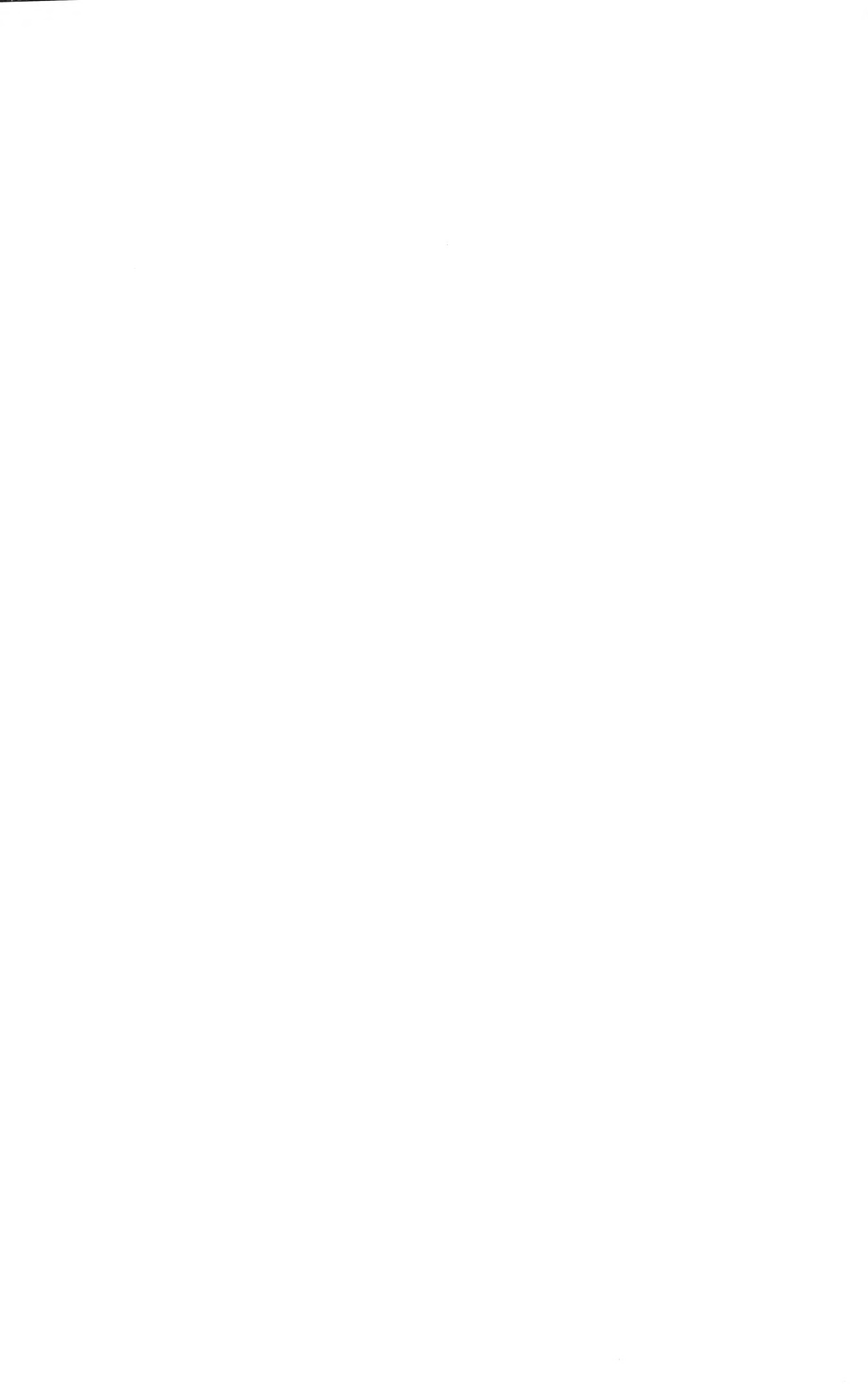
**Susan Yoe**, *Residence Hall Supervisor*  
B.A., University of the South. (1984)

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# Anderson College

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